



100 North Senate Avenue  
Room N725  
Indianapolis, Indiana 46204

Phone: 317 232-5095

**Eric Holcomb, Governor**

**Joe McGuinness, Commissioner**

Prequalification Division: 317-234-2115

NOTICE OF OPEN SESSION OF THE  
PREQUALIFICATION COMMITTEE

**MINUTES FOR THURSDAY, May 2, 2019 9:00 A.M. EDT**

INDIANA GOVERNMENT CENTER SOUTH, CONFERENCE ROOM D

100 N. SENATE AVE., INDIANAPOLIS, IN 46204

WEBEX CALL-IN OPTION: +1-240-454-0887 (Access Code: 739 769 100)

AGENDA ITEMS

1. Call to Order and Welcome Chris Serak  
Serak called meeting to order.
  
2. Consent Agenda Aggie Wagoner
  - a. Minutes of April 4, 2019  
Minutes of April 4, 2019 adopted unanimously.
  
3. Adoption of Consultant Prequalification Manual Serak  
Consultant Prequalification Manual was revised to account for minor errors in the previous version.  
Revised Consultant Prequalification Manual adopted effective May 2, 2019.
  
4. Consultant Performance Subcommittee Report Jeff Clanton  
Clanton provided a summary of April 30, 2019 meeting of the Consultant Performance Subcommittee.  
Clanton and Serak provided update regarding consultant performance program.
  
5. Contractor Performance Subcommittee Report Jose Murillo/Serak  
Murillo provided a summary of April 29, 2019 meeting of the Contractor Performance Subcommittee.  
Murillo and Serak provided update regarding contractor performance program.
  
6. Division Update Murillo/Serak  
Murillo provided updated regarding contractor application processing busy season. Serak and Murillo provided update regarding other Division business, including short term planning.

7. Administrative Rule Change Discussion

Serak

Jennifer Jansen, Director of Legal Services, provided an update regarding the administrative rule making process for revision of 105 IAC 1 et seq. (prequalification committee rules). Dan Osborne and Richard Hedgecock of Indiana Constructors, Inc. provided input/feedback regarding rule changes from perspective of state-wide contractor industry.

8. New Business

Open

No new business.

9. Public Comment

Open

No public comment.

10. Adjournment

Serak

Serak adjourned meeting upon motion of Committee.

**Next PQC Meeting is June 6, 2019 @ 9 A.M in IGCS Conference Room D**