



# INDIANA DEPARTMENT OF TRANSPORTATION

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**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

Prequalification Division: 317-234-2115

## MEETING MINUTES FOR THE PREQUALIFICATION COMMITTEE

THURSDAY, September 5, 2019 9:00 A.M. EDT

INDIANA GOVERNMENT CENTER SOUTH, CONFERENCE ROOM D

100 N. SENATE AVE., INDIANAPOLIS, IN 46204

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### AGENDA ITEMS

1. Call to Order and Welcome

Chris Serak

Serak called to order and welcomed members and audience.

2. Consent Agenda

Serak

The Minutes for July 11, 2019 were unanimously adopted.

3. Edward & Jones Concrete, Inc.- Performance Matter

Serak/Jose Murillo

The facts underlying the matter of Edward & Jones Concrete, Inc. were presented by Jose Murillo and Attorney Kristi Shute. Proposed resolution of one (1) year suspension of prequalification certificate was introduced by Attorney Shute and discussed by Committee. Mr. Clayton Merriweather was present for Edward & Jones and outlined the company's perspective on the issues presented and answered questions of the Committee. An alternative proposed resolution as introduced by Member Joe Novak, to order Edward & Jones Concrete, Inc. ineligible to complete new INDOT work (all prime and subcontract work) until otherwise ordered by the Committee. The certificate of qualification issued to the firm would remain active for use on non-INDOT work during the term of ineligibility. The Committee members further added that Edward & Jones must make a written request for reinstatement of eligibility to complete INDOT work, to be considered by the full committee at a second hearing. The written request could be filed any time before January 1, 2020, but will not be heard by the Committee until after such date. It was further determined that upon receipt of the written request, the Department will provide Edward & Jones notice of the time and date that the Committee will hear the request for reinstatement, at which hearing the company must be present. Joe Novak made a motion to enter an order providing the foregoing terms, which was seconded. Roll call vote was taken and the proposed terms were unanimously adopted for recommendation to INDOT's Commissioner by a vote of six to zero (6-0). The corresponding order has been signed by Commissioner McGuinness and is published with these minutes.

4. Monthly Division Update

Murillo/Serak

A brief update was provided by Murillo and Serak regarding rule promulgation, contractor evaluation revision, and general programming by the Prequalification division.

5. Contractor Subcommittee Update

Murillo/Serak

Serak and Murillo provided an update regarding the business of the Contractor Performance Subcommittee.

6. Consultant Subcommittee Update

Jeff Clanton

Clanton provided an update regarding the business of the Consultant Subcommittee.

7. New Business

Open

No new business was discussed.

8. Public Comment

Open

No public comment was offered.

9. Adjournment

Serak

Upon completion of Committee business Serak adjourned the meeting.