



# INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue  
Room N725  
Indianapolis, Indiana 46204

PHONE: (317) 232-5094  
FAX: (317) 233-8862

**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

Prequalification Division: 317-234-2115

MINUTES FOR MEETING OF  
THE PREQUALIFICATION COMMITTEE  
THURSDAY, October 3, 2019 9:00 A.M. EDT  
INDIANA GOVERNMENT CENTER SOUTH, CONFERENCE ROOM D  
100 N. SENATE AVE., INDIANAPOLIS, IN 46204  
WEBEX CALL-IN OPTION: +1-240-454-0887 (Access Code: 738 284 428)

## AGENDA ITEMS

1. Call to Order and Welcome Chris Serak  
Serak called meeting to order.
2. Consent Agenda Serak  
Minutes of September 5, 2019 adopted unanimously.
3. New Member Introductions Serak  
Jeremy Hunter (Full Voting Member) and Heather Kennedy (Executive Designee) introduced as new members of the PQC.
4. Contractor Risk Matrix Serak/Jose Murillo  
Manny Mendez presented an overview of the PQ Risk Matrix he constructed for the division. Committee discussed the purpose and contents of the matrix. The matrix is an ongoing project and will be brought back before the PQC in future.
5. Monthly Division Update Murillo/Serak  
Serak and Murillo presented summary of division operations over last 30 days.
6. Contractor Subcommittee Update Murillo/Serak  
Serak and Murillo presented a short summary of new business before Contractor Performance Subcommittee.
7. Consultant Subcommittee Update Jeff Clanton  
Clanton, Serak, and Murillo presented a short summary of new business before the Consultant Performance Subcommittee.
8. New Business Open  
No new business.

9. Public Comment

Open

Dan Obsorn from Indiana Constructors asked several questions to Committee members, who discussed and answered his questions.

10. Adjournment

Serak

Serak adjourned meeting.