



INDIANA DEPARTMENT OF TRANSPORTATION
Professional Services Bulletin
ON LINE

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FRANK O'BANNON, Governor
J. BRYAN NICOL, Commissioner

Professional Services Bulletin - 2003- No. 02

January 17, 2003

This "Professional Services Bulletin" is the official notice of professional services requested by the Indiana Department of Transportation (INDOT). You may submit statements of interest if you have qualifications data currently on file with INDOT's Consulting Services Unit or submit qualifications data with the statement of interest. A statement of interest must include a technical proposal, describing the capabilities and proposed method of completing the requested services.

Statements of interest must comply with the following requirements:

1. Submit statement of interest in a single sealed envelope.
2. Write the following information in the bottom left hand corner of the envelope containing the statements of interest:
 - a. "PSB - 2003 - No. 02"
 - b. Name of firm submitting statement of interest
 - c. Item number(s) for which the firm has enclosed the statement(s) of interest.
3. INDOT will not accept statements of interest sent collect or be responsible for the consultant's mailing and/or shipping costs.
4. For joint ventures, indicate the work and estimated percentage of the total project to be performed by each participant. If selected, all joint venture participants will be required to sign the INDOT consultant contract as wholly responsible parties.
5. Only statements of interest received by the Consulting Services Unit prior to:
4:00 P.M., Indianapolis time, February 7, 2003,
will be given consideration. Statements of interest received after the deadline will be returned to the consultant unopened.

6. Send statements of interest to:
Jodi Williams, Program Coordinator
Consulting Services Unit
Indiana Department of Transportation
100 North Senate Avenue, Room N730
Indianapolis, Indiana 46204-2249

The Indiana Department of Transportation will ensure that all certified Disadvantaged Business Enterprises (DBE) will be afforded full opportunity to submit statements of interest and will not discriminate against any consultant on the grounds of race, color, religion, sex, disability, national origin, or ancestry in the selection process.

All consultants selected to provide services shall be required to comply with the following:

A. INDOT Disadvantaged Business Enterprise Program:

1. General

- a. Notice is hereby given to the consultant or subcontractor that failure to carry out the requirements set forth in 49 CFR, Part 26 shall constitute a breach of contract and, after notification, may result in termination of the contract or such remedy as the state deems appropriate.
- b. The referenced section requires the following policy and disadvantaged business enterprise (DBE) obligation to be included in all subsequent agreements between the consultant and any subcontractor:
 - (1) It is the policy of the Indiana Department of Transportation that disadvantaged business enterprises, as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this contract. Consequently, the DBE requirements of 49 CFR Part 26 will apply to any contract entered into as a result of this "Professional Services Bulletin".
 - (2) The consultant agrees to ensure that disadvantaged business enterprises, as defined in 49 CFR Part 26, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under contracts with INDOT. In this regard, the consultant shall take all necessary and reasonable steps, in accordance with 49 CFR Part 26, to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. The consultant shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of federally-assisted contracts.
 - (3) In accordance with the STURAA of 1987, women business enterprises (WBE) have been considered to be socially and economically disadvantaged; therefore the DBE program has been combined.
- c. As part of the consultant's equal opportunity affirmative action program, it is required that the consultant shall take positive affirmative actions and put forth good faith efforts to solicit statements of interest from and to utilize disadvantaged business enterprise subcontractors, vendors or suppliers.

2. Definitions

The following definitions apply to this section:

- a. "Disadvantaged Business Enterprise" or DBE means a for profit small business concern that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals, and whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.
- b. "Small Business Concern" means a small business concern as defined pursuant to section 3 of the Small Business Act and SBA regulations implementing it (13 CFR Part 121) that also does not exceed the cap on average annual gross receipts specified in 49 CFR Sec. 26.65(b).
- c. "Socially and Economically Disadvantaged Individuals" means (i) any individual who is a citizen (or lawfully admitted permanent resident) of the United States and who is any individual who a recipient finds to be a socially and economically disadvantaged individual on a case-by-case basis;

or (ii) any individual in the following groups, members of which are rebuttably presumed to be socially and economically disadvantaged:

- (1) Black Americans which includes persons having origins in any of the Black racial groups of Africa;
- (2) Hispanic Americans which includes persons of Mexican, Puerto Rican, Cuban, Dominican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;
- (3) Native Americans which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
- (4) Asian-Pacific Americans which includes persons whose origins are from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands (Republic of Palau), the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kiribati, Juvalu, Nauru, Federated States of Micronesia, or Hong Kong;
- (5) Subcontinent Asian Americans which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal or Sri Lanka;
- (6) Women;
- (7) Any additional groups whose members are designated as socially and economically disadvantaged by the SBA, at such time as the SBA designation becomes effective.

3. Subcontracts

- a. If the consultant intends to subcontract a portion of the work, the consultant is required to take affirmative actions to seek out and consider disadvantaged business enterprises as potential subcontractors prior to any subcontractual commitment.
- b. The contracts made with potential disadvantaged business enterprise subcontractors and the results thereof shall be documented and made available to INDOT and the Federal Highway Administration when requested.
- c. In those cases where the consultant originally did not intend to subcontract a portion of the work and later circumstances dictate subletting a portion of the contract work, the affirmative action contracts covered under paragraphs 3.a. and 3.b. of this section shall be performed.
- d. No subletting will be approved until the consultant demonstrates compliance with paragraphs 3.a. and 3.b. of this section by submitting Form DBE-2 when subcontracts with non-DBE firms are proposed.

4. Affirmative Actions

The consultant agrees to establish and conduct a program which will enable disadvantaged business enterprises to be considered fairly as subcontractors and suppliers under this contract. In this connection the consultant shall:

- a. Designate a liaison officer who will administer the consultant's disadvantaged business enterprise program.
- b. Ensure that known disadvantaged business enterprises will have an equitable opportunity to compete for subcontracts, so as to facilitate the participation of disadvantaged business enterprises.
- c. Maintain records showing (1) procedures which have been adopted to comply with the policies set forth in this clause, including the establishment of a source list of disadvantaged business enterprises, (2) awards to disadvantaged business enterprises on the source list and, (3) specific efforts to identify and award contracts to disadvantaged business enterprises.
- d. Cooperate with the state in any studies and surveys of the consultant's disadvantaged business enterprise procedures and practices that the state may from time to time conduct.
- e. Submit periodic reports of subcontracting to known disadvantaged business enterprises with respect to the records referred to in subparagraph (3) above, in such form and manner and at such times as the state may prescribe.

5. Leases and Rentals

The consultant shall notify the Indiana Department of Transportation when purchases or rental of equipment (other than leases for hauling) are made with disadvantaged businesses. The information

submitted shall include the name of the business, the dollar amount of the transaction, and the type of purchase made or type of equipment rented.

6. Your firm will not be considered a disadvantaged business enterprise (DBE) unless it is currently certified by the Indiana Department of Transportation. If you feel your firm qualifies, please contact Charlotte A. Leavell, Division Chief of the Civil Rights Division, Room N855 of the Indiana Government Center North, Indianapolis, Indiana 46204, to obtain the proper forms.

B. Drug-Free Workplace Certification

A certification is required by Executive Order No. 90-5, April 12, 1990, issued by the Governor of Indiana as a requirement on all contracts and grants with the state of Indiana in excess of \$25,000.00. No award of a contract or grant shall be made, and no contract, purchase order or agreement shall be valid unless and until a certification has been fully executed by the consultant and attached to the contract or agreement as part of the contract documents. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract payments, termination of the contract or agreement and/or debarment of contracting opportunities with the state for up to three (3) years.

By signing the certification, which will be attached to the consultant contract, the consultant certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing and providing all employees engaged in the performance of the contract a statement notifying such employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the consultant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- (b) Establishing a drug-free awareness program to inform such employees about (1) the dangers of drug abuse in the workplace; (2) the consultant's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace;
- (c) Notifying such employees in the statement required by subparagraph (a) above that as a condition of continued employment on the contract resulting from this solicitation, the employee will (1) abide by the terms of the statement; and (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- (d) Notifying in writing the Indiana Department of Administration within ten (10) days after receiving notice under subdivision (c)(2) above, from an employee or otherwise receiving actual notice of such conviction;
- (e) Within thirty (30) days after receiving notice under subdivision (c)(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency; and
- (f) Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (a) through (e) above.

Before any contract will be made, the consultant must agree to the above terms. A certification agreeing to such will be attached to each consultant contract which must be signed by the consultant.

C. Facilities Capital Cost of Money (September 1987)

1. Facilities capital cost of money will be an allowable cost under the contemplated contract, if the criteria for allowability in subparagraph 31.205-10(a)(2) of the Federal Acquisition Regulation are met. One of the allowability criteria requires the prospective contractor to propose facilities capital cost of money in its offer.
2. If the prospective Contractor does not propose this cost, the resulting contract will include the clause Waiver of Facilities Capital Cost of Money.

Selection of consultants by the Indiana Department of Transportation is not based on competitive bidding. Selections will be based upon the criteria included in the forms attached.

All firms submitting a statement of interest in response to this Professional Services Bulletin will be notified after the consultant selection has been approved.

Overview of Professional Services Requested of Consultants

The Indiana Department of Transportation (INDOT) is seeking professional services of multiple consultants for development of plans for Adding Lanes to the West Leg of I-465 and for development of plans for a portion of the Hoosier Heartland Corridor (SR 25) from Lafayette to Logansport. These services broadly include the following phases of project development, in the event a build alternative is selected:

I-465 West Leg from SR 67 to just south of 56th St.

- Item 1. Corridor Project Management Consultant – Responsible for project management, profile grade, alignment and Right-of-Way design of the entire west leg corridor and for final plan development of the mainline.**
- Item 2. Final Design of stand alone overhead bridges at Mooresville Rd., Hanna Ave., 21st St., 34th St. and 46th St..**
- Item 3. Final Design of the SR 67 and I-70 interchanges.**
- Item 4. Final Design of the Airport Expressway and US 40 interchanges.**
- Item 5. Final Design of the US 36 and 10th St. interchanges.**
- Item 6. Final Design of the I-74 and 38th St. interchanges.**

Hoosier Heartland (SR 25) from Lafayette to Logansport

- Item 7. Plan Development from the I-65/SR 25 interchange to the Tippecanoe County Line.**
- Item 8. Plan Development from the Tippecanoe County Line to CR 400W in Carroll County.**
- Item 9. Plan Development from CR 400W in Carroll County to CR 300S in Cass County.**
- Item 10. Plan Development from CR 300S to US 35/US 24 near Logansport.**

Each professional service element is defined later in this PSB. For SR 25, INDOT will enter into contracts with selected consultants for these items upon issuance of a Record of Decision by the Federal Highway Administration, if build alternatives are chosen.

Engineer's Reports for the I-465 West Leg project and a Draft Environmental Documents for the SR 25 project are available for viewing in IGCN 642. Please call Jeff Clanton, Consultant Services Manager, Design Division, at (317)232-4198 to schedule a time to review the documents. Copies of the Engineer's Report for I-465 W.L. may be checked out for up to 24 hours for photocopying on a first come first served basis. Firms who wish to checkout copies of the I-465 Engineer's Report will be required to sign a statement acknowledging that the report is a privileged, pre-decisional, deliberative INDOT document and agree not to share information from the document with anyone outside of the prospective design team.

ITEM: 1 I-465 West Leg from SR 67 to just south of 56th St.. The consultant selected for this item will be responsible for the following activities:

- Corridor Project Management including oversight and coordination of the project team, preparation and execution of a strategic plan and master schedule, community/public involvement planning and execution, and corridor cost tracking and management.
- Set profile grade and alignment and preliminary drainage design for the entire corridor including interchanges, ramps and S-lines and coordinate final grades with final design consultants.
- Structure size and type determination for all bridge structures.
- Preliminary R/W plans for the entire corridor.
- Final plan development for the mainline including six pairs of bridges.
- Maintenance of traffic planning for entire corridor.
- Preliminary signing plan for the entire corridor.
- Environmental mitigation and coordinate permits for the entire corridor.
- Noise abatement analysis and design for the entire corridor.
- Utility coordination for the entire corridor.

The corridor field survey will be provided by INDOT. This will be a cost-plus fixed fee contract.
Estimated Construction Cost: \$121,370,000

Approximate Schedule

1. Start Plan Development – July 2003
2. Profile grade and alignment plans, preliminary drainage plans, preliminary right-of-way plans, structure size and type plans and preliminary maintenance of traffic plans for entire corridor due -- 270 days after Start Plan Development
3. Final Design Summary due -- 30 days after the information meeting is held.
4. Final Field Check Plans for a temporary mainline widening contract due – April 2005
5. Final Check Prints for temporary mainline widening contract due -- 60 days after the Final Field Check
6. The consultant will keep the tracings until a time four months prior to a scheduled letting.
7. Anticipated Ready for Letting for temporary mainline widening – July 2005
8. Anticipated Ready for Letting for mainline added lanes– July 2005
9. Construction to be complete by 2010 with mainline restrictions lasting no more than three years.

ITEM: 2 I-465 West Leg Stand Alone Overhead Bridges. The consultant selected for this item will be responsible for final design and contract documents for the stand alone overhead bridges at Mooresville Rd., Hanna Ave., 21st St., 34th St. and 46th St.. This will be a lump sum contract.

Estimated Construction Cost: \$7,960,000

Approximate Schedule,

Final Timeline to be Developed by Corridor Project Management Consultant

1. Start Plan Development – August 2003
2. Preliminary Field Check Plans due -- 120 days after receipt of Structure Size & Type Plans
3. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
4. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
5. Final Design Summary due -- 30 days after the information meeting is held.
6. If required, DNR permit application with documentation due 30 days after Design Approval
7. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
8. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
9. Final Check Prints due -- 60 days after the Final Field Check
10. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
11. The consultant will keep the tracings until a time four months prior to a scheduled letting.
12. Anticipated Ready for Letting – July 2005

ITEM: 3 I-465 interchanges at SR 67 and I-70. The consultant selected for this item will be responsible for final design and contract documents for the SR 67 and I-70 interchanges including eight bridge structure designs and interchange maintenance of traffic plans. This will be a lump sum contract.

Estimated Construction Cost: \$99,280,000

Approximate Schedule,

Final Timeline to be Developed by Corridor Project Management Consultant

1. Start Plan Development – August 2003
2. Preliminary Field Check Plans due -- 120 days after receipt of line and grade plans
3. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
4. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
5. Final Design Summary due -- 30 days after the information meeting is held.
6. If required, DNR permit application with documentation due 30 days after Design Approval
7. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
8. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
9. Final Check Prints due -- 60 days after the Final Field Check
10. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
11. The consultant will keep the tracings until a time four months prior to a scheduled letting.
12. Anticipated Ready for Letting for first contract – July 2005

ITEM: 4 I-465 interchanges at Airport Expressway and US 40. The consultant selected for this item will be responsible for final design and contract documents for the Airport Expressway and US 40 interchanges including three bridge structure designs and interchange maintenance of traffic plans. This will be a lump sum contract.

Estimated Construction Cost: \$42,180,000

Approximate Schedule,

Final Timeline to be Developed by Corridor Project Management Consultant

1. Start Plan Development – August 2003
2. Preliminary Field Check Plans due -- 120 days after receipt of line and grade plans
3. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
4. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
5. Final Design Summary due -- 30 days after the information meeting is held.
6. If required, DNR permit application with documentation due 30 days after Design Approval
7. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
8. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
9. Final Check Prints due -- 60 days after the Final Field Check
10. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
11. The consultant will keep the tracings until a time four months prior to a scheduled letting.
12. Anticipated Ready for Letting – July 2006

ITEM: 5 I-465 interchanges at US 36 and 10th St. interchanges. The consultant selected for this item will be responsible for final design and contract documents for the US 36 and 10th St. interchanges including two bridge structure designs and interchange maintenance of traffic plans. This will be a lump sum contract.

Estimated Construction Cost: \$39,630,000

Approximate Schedule,

Final Timeline to be Developed by Corridor Project Management Consultant

1. Start Plan Development – August 2003
2. Preliminary Field Check Plans due -- 120 days after receipt of line and grade plans
3. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
4. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
5. Final Design Summary due -- 30 days after the information meeting is held.
6. If required, DNR permit application with documentation due 30 days after Design Approval
7. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
8. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
9. Final Check Prints due -- 60 days after the Final Field Check
10. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
11. The consultant will keep the tracings until a time four months prior to a scheduled letting.
12. Anticipated Ready for Letting – July 2006

ITEM: 6 I-465 interchanges at I-74 and 38th St. The consultant selected for this item will be responsible for final design and contract documents for of the I-74 and 38th St. interchanges including six bridge structure designs and interchange maintenance of traffic plans. This will be a lump sum contract.

Estimated Construction Cost: \$86,010,000

Approximate Schedule,

Final Timeline to be Developed by Corridor Project Management Consultant

1. Start Plan Development – August 2003
2. Preliminary Field Check Plans due -- 120 days after receipt of line and grade plans
3. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
4. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
5. Final Design Summary due -- 30 days after the information meeting is held.
6. If required, DNR permit application with documentation due 30 days after Design Approval
7. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
8. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
9. Final Check Prints due -- 60 days after the Final Field Check
10. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
11. The consultant will keep the tracings until a time four months prior to a scheduled letting.
12. Anticipated Ready for Letting – July 2006

ITEM: 7 **New Road Construction** of SR 25 from the I-65/SR 25 interchange to .5 mile east of the Tippecanoe/Carroll County Line. Length 11.8 miles. The consultant will be responsible for survey, design, Right-of-Way Plans and Construction Plans. This segment includes design of approximately 11 new bridges. INDOT will provide environmental and geotechnical services.

Estimated Construction Cost: \$66,700,000

Proposed Schedule

1. Start Plan Development – September 2003
2. Grade Review Plans due -- 270 days after Start Plan Development
3. Preliminary Field Check Plans due -- 120 days after review of the Grade Review Plans
4. Design Hearing Plans due -- 60 days after the Preliminary Field Check
5. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
6. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
7. Final Design Summary due -- 30 days after the hearing requirements have been met.
8. If required, DNR permit application with documentation due 30 days after Design Approval
9. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
10. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
11. Final Check Prints due -- 60 days after the Final Field Check
12. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
13. The consultant will keep the tracings until a time four months prior to a scheduled letting.
14. Anticipated Ready for Letting – July 2007

ITEM: 8 **New Road Construction** of SR 25 from .5 mile east of the Tippecanoe/Carroll County Line to .2 miles east of CR 400W in Carroll County. Length 8.4 miles. The consultant will be responsible for survey, design, Right-of-Way Plans and Construction Plans. This segment includes design of approximately 4 new bridges. INDOT will provide environmental and geotechnical services.

Estimated Construction Cost: \$55,200,000

Proposed Schedule

1. Start Plan Development – September 2003
2. Grade Review Plans due -- 270 days after Start Plan Development
3. Preliminary Field Check Plans due -- 120 days after review of the Grade Review Plans
4. Design Hearing Plans due -- 60 days after the Preliminary Field Check
5. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
6. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
7. Final Design Summary due -- 30 days after the hearing requirements have been met.
8. If required, DNR permit application with documentation due 30 days after Design Approval
9. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
10. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
11. Final Check Prints due -- 60 days after the Final Field Check
12. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
13. The consultant will keep the tracings until a time four months prior to a scheduled letting.
14. Anticipated Ready for Letting – July 2007

ITEM: 9 **New Road Construction** of SR 25 from .2 miles east of CR 400W in Carroll County to CR 300S in Cass County. Length 11.2 miles. The consultant will be responsible for survey, design, Right-of-Way Plans and Construction Plans. This segment includes design of approximately 6 new bridges. INDOT will provide environmental and geotechnical services.

Estimated Construction Cost: \$61,200,000

Proposed Schedule

1. Start Plan Development – September 2003
2. Grade Review Plans due -- 270 days after Start Plan Development
3. Preliminary Field Check Plans due -- 120 days after review of the Grade Review Plans
4. Design Hearing Plans due -- 60 days after the Preliminary Field Check
5. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
6. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
7. Final Design Summary due -- 30 days after the hearing requirements have been met.
8. If required, DNR permit application with documentation due 30 days after Design Approval
9. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
10. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
11. Final Check Prints due -- 60 days after the Final Field Check
12. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
13. The consultant will keep the tracings until a time four months prior to a scheduled letting.
14. Anticipated Ready for Letting – July 2007

ITEM: 10 **New Road Construction** of SR 25 from CR 300S in Cass County to US 35/US 24, .5 mile east of Kokomo Pike. Length 3.8 miles. The consultant will be responsible for survey, design, Right-of-Way Plans and Construction Plans. This segment includes design of approximately 4 new bridges. INDOT will provide environmental and geotechnical services.

Estimated Construction Cost: \$41,100,000

Proposed Schedule

1. Start Plan Development – September 2003
2. Grade Review Plans due -- 270 days after Start Plan Development
3. Preliminary Field Check Plans due -- 120 days after review of the Grade Review Plans
4. Design Hearing Plans due -- 60 days after the Preliminary Field Check
5. Right-of-Way Plans due -- 60 days after the Preliminary Field Check
6. Right-of-Way Tracings due -- 30 days after review of the Right-of-Way Plans
7. Final Design Summary due -- 30 days after the hearing requirements have been met.
8. If required, DNR permit application with documentation due 30 days after Design Approval
9. If required, Individual Corps permit application with documentation due thirteen months prior to the scheduled ready-for-letting date
10. Final Field Check Plans due -- nine months prior to the scheduled ready-for-letting date
11. Final Check Prints due -- 60 days after the Final Field Check
12. As required, 401 water quality certification, 404 (Corps) nationwide permit, and Rule 5 permit applications with documentation due seven months prior to the scheduled ready-for-letting date
13. The consultant will keep the tracings until a time four months prior to a scheduled letting.
14. Anticipated Ready for Letting – July 2007

**STATEMENT OF INTEREST
PROFESSIONAL SERVICES BULLETIN - 2003 - No. 02**

Name of Firm: _____

Indicate the item number or numbers for which you are expressing interest. Multiple items may be listed on the same form if the requested information is the same. This form should be duplicated as necessary.

_ _ _ _ _

Where will the work pertaining to the above items be performed? See the notes at the bottom of this page for each item.

Office Location	Type of Work	Project Manager	Project Engineer	Percent Complete

Indicate the anticipated types of work to be sub-contracted:

Notes: Office Location - Use the Office Code Number from the Office Address Listing.

Type of Work - Indicate what type of work will be performed at different offices. List the types as Road Design, Bridge Design, Survey, etc.

Project Manager - Name the project manager indicating the office where he/she is located. When listing the offices doing the work, a project manager might not be listed at each office.

Project Engineer - Name the person responsible for signing the plans or certifying the survey. This person must be registered in Indiana. A person might not be located in each office.

Percent Complete - List the percentage of each work type that will be completed in each office.

CONTRACT BALANCES

Name of Firm: _____

For those consultants who currently have active or pending contracts with INDOT, please supply the following information for each. Duplicate this sheet if necessary. Please include all projects for which you have been selected and the estimated contract amounts. You may include comments concerning projects that are on hold, but the contract amounts should still be included in the totals. Sub-contracted amounts are also to be included in the totals.

Division :	<input type="checkbox"/> Design	<input type="checkbox"/> Toll Road
(Check one)	<input type="checkbox"/> Land Acquisition	<input type="checkbox"/> Operations Support
Management	<input type="checkbox"/> Pre-Eng & Environment	<input type="checkbox"/> Roadway
	<input type="checkbox"/> Planning	<input type="checkbox"/> Other _____
Description:		
	Des# (if applicable) _____, Active ___ or Pending ___	
	Project # (if applicable) _____	
	Route: _____	
	Description of work _____	
Total or Estimated Contract Amount: \$ _____, Remaining Amount Unbilled:		
\$ _____		

Division :	<input type="checkbox"/> Design	<input type="checkbox"/> Toll Road
(Check one)	<input type="checkbox"/> Land Acquisition	<input type="checkbox"/> Operations Support
Management	<input type="checkbox"/> Pre-Eng & Environment	<input type="checkbox"/> Roadway
	<input type="checkbox"/> Planning	<input type="checkbox"/> Other _____
Description:		
	Des# (if applicable) _____, Active ___ or Pending ___	
	Project # (if applicable) _____	
	Route: _____	
	Description of work _____	
Total or Estimated Contract Amount: \$ _____, Remaining Amount Unbilled:		
\$ _____		

Division :	<input type="checkbox"/> Design	<input type="checkbox"/> Toll Road
(Check one)	<input type="checkbox"/> Land Acquisition	<input type="checkbox"/> Operations Support
Management	<input type="checkbox"/> Pre-Eng & Environment	<input type="checkbox"/> Roadway
	<input type="checkbox"/> Planning	<input type="checkbox"/> Other _____
Description:		
	Des# (if applicable) _____, Active ___ or Pending ___	
	Project # (if applicable) _____	
	Route: _____	
	Description of work _____	
Total or Estimated Contract Amount: \$ _____, Remaining Amount Unbilled:		
\$ _____		

Total Remaining Amount Unbilled for Design Division Contracts: \$ _____ (this sheet), \$ _____ Total

Total Remaining Amount Unbilled for all INDOT Contracts: \$ _____ (this sheet), \$ _____ Total

OFFICE ADDRESS LISTING FORM

Name of Firm : _____

OFFICE ADDRESS LISTING - Main Office should be the office that you prefer that we deal with for qualification, project, and personnel information. Additional offices may be attached on copies of this sheet.

Main Office, Office Code - (1)

Address: Street _____

City, State Zip _____

Telephone, FAX _____

Main Office will work on INDOT projects. Yes _____ No _____

Branch Office, Office Code - (2)

Address: Street _____

City, State Zip _____

Telephone, FAX _____

Office # 2 will work on INDOT projects. Yes _____ No _____

Branch Office, Office Code - (3)

Address: Street _____

City, State Zip _____

Telephone, FAX _____

Office # 3 will work on INDOT projects. Yes _____ No _____

Branch Office, Office Code - (4)

Address: Street _____

City, State Zip _____

Telephone, FAX _____

Office # 4 will work on INDOT projects. Yes _____ No _____

PERSONNEL SUMMARY FORM

Name of Firm :

List the number of employees at each work location for each Personnel Category available for INDOT design and/or survey work. Only full time employees shall be listed. Do not list any employees more than once. **Employees that are working on non-highway transportation work should be listed as Personnel Category - Q.**

PERSONNEL CATEGORIES	MAIN OFFICE	BRANCH Indiana	OFFICES Others
(*) Personnel Categories Code			
Principal			
(A) Registered Professional Engineer			
(B) Non-Registered Graduate Engineer			
(C) Registered Land Surveyor			
(D) Non-Registered Land Surveyor			
(E) Non-Engineer/Non-Surveyor			
Project Manager			
(F) Registered Professional Engineer			
(G) Non-Registered Graduate Engineer			
(H) Registered Land Surveyor			
(I) Non-Registered Land Surveyor			
(J) Non-Engineer/Non-Surveyor			
Design Engineers			
(K) Registered Professional Engineer			
(L) Non-Registered Graduate Engineer			
Design Technicals - Non-Engineers			
(M) Other Professionals, Planners, etc.			
(N) Engr. Technicians, Draftsman, etc.			
Surveying Technicals			
(O) Registered Land Surveyor			
(P) Surveying Technicals			
Support Personnel			
(Q) Other Firm Personnel			
Totals			

LISTING OF PERSONNEL FORM INSTRUCTIONS

Provide the requested information for all of the employees that you expect to use on INDOT projects. Personnel shall be listed by office, in alphabetical order, starting a new page for each office.

Office Location

Show the Office Location Code at the top of each page from the Office Address Listing Form.

1. Name

Names shall be listed in alphabetical order by last name. Only full time employees shall be listed. No employee shall be listed for more than one office. Employees who work in more than one office shall be listed only for the office in which the most time is spent.

Personnel Category

Show the Personnel Category Code (A through Q) as shown at the left of each Personnel Category Description from the Personnel Summary Form. Indicate only one Personnel Category for each employee. If more than one Personnel Category applies to an employee, indicate the category in which the employee is expected to devote the most time. Employees listed under Personnel Category "Q" do not need to be listed.

Years of Experience

For each employee indicate the number of years of experience with your firm and the total number of years of experience.

2.a. Project

List the project that each employee spent the most time on last year.

2.b. Type of Work

For each employee list the principle type of work performed, bridge design, road design, site design, drafting, survey, environmental, right-of-way engineering, others, etc.

