

14-1.02(03) Final Tracings Submittal

Other items to be submitted are as follows:

1. one set of marked-up Final Check Plans in PDF format;
2. final cost estimate (on Estimator), with a separate estimate prepared for each Des number, using the most recent bid history and pay item list files;
3. Recurring Special Provisions Menu in Microsoft Excel, covering all Des numbers in the contract. The Menu may be found on the Department's website, at www.in.gov/dot/div/contracts/standards/rsp/index.html.
4. modified recurring special provisions and unique special provisions in Microsoft Word.
5. Figure 14-1C, the Contract-Preparation Documents to Contracts Administration Division memorandum which includes information on the status of permits, right-of-way, etc. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/;
6. Figure 10-2B, Utility Coordination Certification, and Figure 10-2D, Utility Coordination Certification waiver. Both appear on the dmforms website;
7. Figure 7-4A, Summary of Commitments, should be complete at the time of submittal of Figure 14-1C. The Summary should include all environmental-document, regulatory-agency, property-acquisition, and context-sensitive commitments. The Summary of Commitments Form appears on the dmforms website;
8. permits or permit information. See Section 9-1.03 for additional information;
9. subsurface investigation, or geotechnical summary;
10. Level One checklist;
11. design-exceptions summary;
12. Scope/Environmental Compliance Certification/Permit Application Certification form. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/.
13. design computations and quantity calculations;

14. project correspondence files;
15. original survey books and electronic survey files on diskette or CD-ROM;
16. Bridge Search Data form. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/.
17. Quality Assurance form. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/.
18. Figure 14-1D, Asbestos Certification (for new bridge construction, bridge replacement, or bridge rehabilitation project), with original to the appropriate district bridge inspector; a copy to the Environmental Services Office's Environmental Policy Team leader; and a copy to be placed in the design calculations document. An editable version of the Asbestos Certification may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/;
19. Geotechnical Review of Final Check Prints form. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/;
20. Limited Review Certification. An editable version of this document may be found on the Department's website, at www.in.gov/dot/div/contracts/design/dmforms/;
21. consultant-project output files, if project is consultant-designed;
22. the map of the official detour route, where applicable, as developed by the district Office of Traffic, should be provided to the Contract Administration Division's Office of Contracting for incorporation into the Contract Information book;
23. Traffic-Control-Plan Checklist. See Figure 82-7A; and
24. Traffic Management Plan (TMP) / Map, where applicable.