

CONTRACT No: DES No: DATE:

DATE	SUBMITTAL TYPE	FORMAT	REMARKS	ERMS DOC TYPE
	TRANSMITTAL LETTER	PDF	LETTING-DATE CRITICAL	LETTERS
	FINAL TRACINGS PLANS	PDF	LETTING-DATE CRITICAL	FINAL TRACINGS
	FINAL TRACINGS CROSS SECTIONS	PDF	LETTING-DATE CRITICAL	FINAL TRACINGS
	SMALL PLANS OR DETAIL DRAWINGS	PDF	LETTING-DATE CRITICAL	PLANS
	COST ESTIMATE (GROUP NUMBER CHANGED TO 12)	CES	LETTING-DATE CRITICAL	NOT LOADED IN ERMS
	COST ESTIMATE (IN ESTIMATOR)	EST	LETTING-DATE CRITICAL	COST ESTIMATE
	COST ESTIMATE	PDF	LETTING-DATE CRITICAL; OPTIONAL	COST ESTIMATE
	SPECIAL PROVISIONS MENU	Excel	LETTING-DATE CRITICAL	PROVISIONS
	UNIQUE SPECIAL PROVISIONS AND MODIFIED RECURRING SPECIAL PROVISIONS	Word	LETTING-DATE CRITICAL	PROVISIONS
	CONTRACT PREPARATION DOCUMENTS SUMMARY TO CONTRACT ADMIN. DIV.	Word	LETTING-DATE CRITICAL	CONTRACT WORKSHEET
	PERMITS (404, 401, DNR, RULE 5, FAA, ETC)	PDF	LETTING-DATE CRITICAL	PERMITS
	UTILITY COORDINATION CERTIFICATION	PDF	LETTING-DATE CRITICAL	OTHER
	SUMMARY OF COMMITMENTS (Standard form)	Word	LETTING-DATE CRITICAL	OTHER
	RAILROAD SPECIAL PROVISIONS (if applicable)	Word	LETTING-DATE CRITICAL	PROVISIONS
	R/W CERTIFICATION LETTER	PDF	LETTING-DATE CRITICAL	LETTERS
	GEOTECHNICAL REPORT	PDF	LETTING-DATE CRITICAL	REPORTS
	ASBESTOS CERTIFICATION (BRIDGE)	PDF	LETTING-DATE CRITICAL	LETTERS
	ASBESTOS REPORT	PDF	LETTING-DATE CRITICAL	ASBESTOS REPORT
	PROPRIETARY-MATERIALS-USE JUSTIFICATION	PDF	LETTING-DATE CRITICAL	OTHER
	REVIEWER COMMENTS – FINAL CHECK PRINTS	PDF	INCORPORATED INTO FINAL TRACINGS? YES ☐ NO ☐	LETTERS
	LEVEL ONE DESIGN CRITERIA CHECKLIST	PDF		LEVEL 1 CHECKLIST
	DESIGN COMPUTATIONS	PDF		DESIGN COMPUTATIONS

DATE	SUBMITTAL TYPE	FORMAT	REMARKS	ERMS DOC TYPE
	QUANTITY CALCULATIONS	PDF		QUANTITY CALCULATIONS
	CORRESPONDENCE FILES	PDF	OPTIONAL FOR LPA PROJECT	LETTERS
	SCOPE / ENVIRONMENTAL COMPLIANCE CERTIFICATION / PERMIT APPLICATION CERTIFICATION	PDF		ENV COMP FORM
	QUALITY ASSURANCE FORM	PDF		QA FORM
	CONSULTANT PROJECT INPUT FORM	PDF	OPTIONAL FOR LPA PROJECT	OTHER
	LIMITED REVIEW CERTIFICATION	PDF		LTD REVIEW CERTIFICATION
	FINAL PAVEMENT DESIGN	PDF		OTHER
	GEOTECHNICAL REVIEW OF FINAL CHECK PRINTS	PDF		LETTERS
	BRIDGE SEARCH DATA FORM	PDF		OTHER
	ORIGINAL FIELD NOTES	PDF	OPTIONAL FOR LPA PROJECT	OTHER
	SUBMITTAL DATE 14 WEEKS PRIOR TO LETTING DATE?		YES ☐ NO ☐	
	LPA-PROJECT MASTER CONTRACT SIGNED BY LPA?		YES ☒ NO ☐ N/A ☐	
	LPA-PROJECT CONSTRUCTION ENGINEERING AGREEMENT IN PLACE?		YES ☐ NO ☐ N/A ☐	