



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

Bridge Inspection Announcement No. 23-09 Inspection Dates coding requirements in iTAMS

October 6, 2023

TO: All bridge inspectors

FROM: /s/ Anthony Marino SPM
Anthony Marino
State Bridge Inspection Program Manager
Bridge Management Division

SUBJECT: Inspection Dates coding requirements in iTAMS

EFFECTIVE: Immediately

The following is required for all bridge inspector when updating inspection dates in iTAMS.

When completing a Routine Inspection Report, the dates highlighted below shall be updated once an inspection has started to accurately report when the field inspection started. Specifically, the “To” and “From” dates must report the day or days that the inspector started and completed the field inspection. In nearly all instances, these two fields will report the same date. In addition, the “(090) Inspection Date” must report the date that the field inspection was started.

Task Info		Jobs	Routing	Elements	Critical Findings	Maintenance/History	Photos	Documents	Summary
Number	From	To							
	09/28/2023	09/29/2023							
Asset									
Status	Approved								
Team	Team leader	Reviewed by							
Comments									
Search attribute									
Scour Appraisal- Routine-Initial									
Condition Ratings- Routine									
Inventory Data- Routine									
(090) Inspection Date									
09/28/2023									

Similarly, when completing critical feature inspection types, the “To”, “From”, “(093A) FC Inspection Date”, “(093B) Underwater Inspection Date”, and the “(093C) Critical Feature Inspection Date: Special Inspection” shall be completed in the same manner as detailed for Routine Inspections and as shown in the highlighted areas below.

The screenshot displays the iTAMS interface with a navigation bar at the top containing icons for Task Info, Jobs, Routings, Elements, Critical Findings, Maintenance/History, Photos, Documents, and Summary. The main form area includes several fields: Number, Asset, Status (set to 'Approved' with a yellow circle icon), Team, Team leader, Reviewed by, and Comments. A search bar labeled 'Search attribute' is located below the comments. At the bottom, a red-bordered box highlights the text '(093C) Critical Feature Inspection Date: Special Inspection' followed by the date '09/27/2023'. Above this, a red-bordered box highlights the 'From' and 'To' date fields, both containing '09/27/2023'.

All date fields must be updated in iTAMS before the report has been put into the “Submitted for Review” status. All inspectors shall ensure that the master for the structure is accurate each time an inspection report has been completed and approved.

Any inspection reports that do not accurately report the inspection dates shall be unapproved and opened for corrections by a bridge inspection manager, corrected, and then routed back to the appropriate inspection team leader to be approved. All reports shall be reviewed for accuracy and necessary corrections shall be made by October 27, 2023.

Questions or additional issues with iTAMS should be emailed to: iTAMSHelp@indot.in.gov