



# INDIANA DEPARTMENT OF TRANSPORTATION

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**Eric Holcomb, Governor**  
**Joe McGuinness,**  
**Commissioner**

## Bridge Inspection Memorandum No. 20-01

March 2, 2020

**TO:** All Inspection Personnel and Consultants

**FROM:** /s/Andrew Fitzgerald  
Andrew Fitzgerald, PTOE, PE  
Bridge Inspection Manager  
Bridges Division

**SUBJECT:** Updated- LPA Consultant Bridge Inspection Boilerplate Contract

**SUPERSEDES:** All Previous Versions

**EFFECTIVE:** Bridge Inspection Contract Cycle Year 2021-2024

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The LPA Consultant Bridge Inspection Boilerplate Contract has been updated and is now available on INDOT's Website: <https://www.in.gov/indot/2833.htm>.

Updates include:

1. The removal of language "not to exceed" twenty-four (24) month frequency throughout the contract.
2. In Appendix D
  - a. Item 3. has been removed regarding travel reimbursement.
  - b. "Number of Bridges" has been changed to the **Estimated Number of Bridges.**
  - c. "Total Fee Not to Exceed" has been changed to the **Estimated Total Fee.**
  - d. "Travel Reimbursement shall be a Lump Sum in accordance with current State of Indiana Travel Policies and Procedures" has been replaced with **\*Travel reimbursement is based on actual miles according to the current State of Indiana Travel Policy.**

General questions should be directed to Stephanie Moore, LPA Bridge Inspection & Border Bridge Program Manager at [Stmoore1@indot.in.gov](mailto:Stmoore1@indot.in.gov).