



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N642
Indianapolis, Indiana 46204

PHONE: (317) 232-6220

Eric Holcomb, Governor
Joe McGuinness,
Commissioner

Bridge Inspection Memorandum No. 20-01

March 2, 2020

TO: All Inspection Personnel and Consultants

FROM: */s/Andrew Fitzgerald*
Andrew Fitzgerald, PTOE, PE
Bridge Inspection Manager
Bridges Division

SUBJECT: Updated- LPA Consultant Bridge Inspection Boilerplate Contract

SUPERSEDES: All Previous Versions

EFFECTIVE: Bridge Inspection Contract Cycle Year 2021-2024

The LPA Consultant Bridge Inspection Boilerplate Contract has been updated and is now available on INDOT's Website: <https://www.in.gov/indot/2833.htm>.

Updates include:

1. The removal of language "not to exceed" twenty-four (24) month frequency throughout the contract.
2. In Appendix D
 - a. Item 3. has been removed regarding travel reimbursement.
 - b. "Number of Bridges" has been changed to the **Estimated Number of Bridges**.
 - c. "Total Fee Not to Exceed" has been changed to the **Estimated Total Fee**.
 - d. "Travel Reimbursement shall be a Lump Sum in accordance with current State of Indiana Travel Policies and Procedures" has been replaced with ***Travel reimbursement is based on actual miles according to the current State of Indiana Travel Policy**.

General questions should be directed to Stephanie Moore, LPA Bridge Inspection & Border Bridge Program Manager at Stmoore1@indot.in.gov.