



# INDIANA DEPARTMENT OF TRANSPORTATION

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Room N642

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**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

## Bridge Inspection Memorandum No. 19-03

December 2, 2019

**TO:** All Inspection Personnel and Consultants

**FROM:** */s/Andrew Fitzgerald*

Andrew Fitzgerald, PTOE, PE  
Bridge Inspection Manager

Bridge Management Division

**SUBJECT:** Critical Findings on Bridges

**REVISES:** *Bridge Inspection Manual Part 1 – Section 1-4.02(01)*

**EFFECTIVE:** Immediately

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The Inspector shall notify the State Program Manager at the time he reports a Critical Finding as to whether the Critical Finding is “Urgent” or “Severe”. For both classifications, short-term and long-term action plans are required. An “Urgent” Critical Finding must have an action completed and the Critical Finding closed-out with 3-days of it being found. A “Severe” Critical Finding must have an action completed and the Critical Finding closed-out within 30-days of the Critical Finding being found. This longer time may be used to conduct a load rating, have signage made, or other items that cannot be done immediately.

All “Urgent” cases require the bridge to be either partially or fully closed immediately (within 24 hours) upon discovery of the defect.

“Urgent” cases require action(s) taken within 24-hours and “Severe” cases require actions(s) taken within 72 hours; however in unusual circumstances “Urgent” cases may be extended up to 72 hours (3-days) if approved by the SPM or ASPM. In addition, “Severe” cases may be extended up to 30 calendar days if approved by the SPM or ASPM.

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