

# **REQUEST FOR PROPOSALS**

**To Design and Construct  
I-65 Northwest Indiana Major Moves 2020 Expansion Project  
Through a Public Private Agreement**

## **VOLUME I INSTRUCTIONS TO PROPOSERS**

**A Project of the  
INDIANA DEPARTMENT OF TRANSPORTATION  
ISSUED MAY 26, 2016  
ADDENDUM 3 ISSUED JULY 15, 2016**

**Indiana Department of Transportation  
100 North Senate Avenue, IGCN 755  
Indianapolis, Indiana 46204**

### **CERTAIN KEY DATES**

<b>Event</b>	<b>Date</b>
Issue Final Request for Proposals	May 26, 2016
Proposal Due Date	September 1, 2016
Anticipated Notification of Preferred Proposer	September 30, 2016
Execution of PPA and Other Execution Documents (unless extended pursuant to Section 1.7.3) and Commercial Close	On or after 22 days after the date of publication of the notice of the designation of the Preferred Provider required under IC 8-15.7-4-3(b). (Execution date anticipated to be January 2017 )

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Form A	Proposal Letter
Form B-1	Identification of Proposer and Equity Members
Form B-2	Information About Proposer Organization
Form B-3	Information About Major Participants and Identified Contractors
Form C	Responsible Proposer and Major Participant Questionnaire
Form D	Industrial Safety Record for Proposer, Equity Members and Major Participants
Form E	Personnel Work Assignment Form and Commitment of Availability
Form F	Non-Collusion Affidavit
Form G	DBE Certification
Form H	Conflict of Interest Disclosure Statement
Form I	Price Form
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Form K	Scope Package
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Form P	RFP Comment Form
Form Q	Additional Scope Pricing
Form R	Buy America Certification
Form S	Equal Employment Opportunity Certification
Form T	Use of Contract Funds for Lobbying Certificate
Form U	Debarment and Suspension Certification

## INSTRUCTIONS TO PROPOSERS

### Request for Proposals: I-65 Northwest Indiana Major Moves 2020 Expansion Project

## SECTION 1.0 INTRODUCTION AND GENERAL PROVISIONS

### 1.1 Introduction

This Request for Proposals (“RFP”) is issued by the Indiana Department of Transportation (“INDOT” or “Department”), to seek competitive proposals (individually, a “Proposal” and collectively, “Proposals”) for a fixed price design-build contract to be evidenced by a Public-Private Agreement (“PPA”) as more fully described in this RFP and the PPA Documents.

The PPA shall provide that the successful Proposer (the “Design-Build Contractor”) shall design and construct the I-65 Northwest Indiana Major Moves 2020 Expansion Project (the “Project”). The Project involves constructing one additional travel lane along northbound and southbound I-65 along the outside shoulder from Exit 253 (US 30) to Exit 247 (US 231) and constructing an additional travel lane along northbound and southbound I-65 within the existing median from Exit 247 (US 231) to Exit 240 (SR 2). I-65 is, and the Project shall also be, a non-tolled highway. A general map of the Project can be found at the following website:

<http://www.in.gov/dot/div/contracts/p3/lnj/LNJ.htm>

The form of PPA, with the other PPA Documents, is included in Volume II of the RFP.

INDOT is issuing this RFP to those Proposers qualified on January 27, 2016, based on INDOT’s evaluation of Statements of Qualification (“SOQs”) delivered to INDOT on January 19, 2016 in response to the Request for Qualifications for the Project issued on December 15, 2015 (as amended, the “RFQ”).

Proposers must comply with these Instructions to Proposers (“ITP”) during the procurement and in their respective Proposals. Proposals shall also take the Project goals identified in Section 1.2 below into consideration.

### 1.2 INDOT Goals

INDOT’s goals for the Project are as follows (in no particular order of importance):

- Add a northbound and southbound travel lane from US 30 to SR 2.
- Improve the Level of Services (LOS) of I-65 within the project limits.

- Improve the design service life for the I-65 Bridges over the Kankakee River.
- Develop innovative solutions for the Project, including in connection with construction sequencing and maintenance of traffic during construction.
- Provide a safe project for workers and the traveling public.
- Provide a high quality, durable and maintainable facility that allows the Department to accomplish long-term maintenance and operations work in the most efficient and cost-effective manner possible over the next 30 years.
- Meet federal Disadvantaged Business Enterprises (“DBE”) goals.
- Generate, where appropriate, additional Indiana-based permanent and temporary professional services and construction-related jobs.
- Seek private sector innovation and efficiencies, and encourage design solutions that respond to actual and anticipated environmental concerns, permits and commitments.

### **1.3 Procuring Agency**

INDOT will be the procuring agency for the Project.

### **1.4 General Description of and Scope of Design-Build Contractor’s Obligations for the Project**

#### **1.4.1 Overview**

The Project is comprised of two distinct aspects: (i) adding capacity to mainline I-65 within the Project limits and (ii) improving the design service life for the I-65 Bridges over the Kankakee River.

#### **1.4.2 Project Design Features**

The Project is defined in three distinct segments:

Segment A: I-65 from 0.80 miles south of US 30 to US 231, Lake County

Segment A generally involves the construction of added lanes north of US 231 and will involve the paving of a new 12-foot outside shoulder and striping the existing outside shoulder as a new outside lane. No material modifications to the existing concrete median barrier are currently anticipated.

This portion of the Project begins at the US 231 interchange (RP 247+50) and ends approximately .80 miles south of the US 30 interchange (RP 251+108) for a length of

approximately 4.6 miles, in Lake County, Indiana. The required scope of Segment A shall include:

- (A) The addition of a third travel lane via striping the existing outside shoulder in each direction, paving a new 12-foot outside shoulder including up to the back of gore for each exit and entrance ramp within the Segment A limits. Beyond the gore, the ramps will be reconstructed as necessary to match proposed geometry and profile;
- (B) The rehabilitation of overpasses crossing I-65;
- (C) The ramps at the existing 109th Avenue interchange shall be revised as necessary to accept the new third lanes and to match proposed geometry and profile. The new third lanes shall be continuous through the interchange;
- (D) Lining and reconstruction of specific small structures; and
- (E) ITS elements.

Segment B: I-65 Northbound and Southbound Bridges over the Kankakee River.

Segment B generally begins at the south approach of I-65 to the Kankakee River and extends across the existing bridge to the north approach of I-65 over the Kankakee River. The required scope of Segment B shall include:

- (A) The complete reconstruction (substructure and superstructure) and widening of I-65 Northbound and Southbound over the Kankakee River;
- (B) Scour countermeasures for the substructure elements of new bridge; and
- (C) Guardrail replacement immediately adjacent to bridges for a length of approximately 0.20 miles.

Segment C: I-65 from US 231 to SR 2, Lake County

Segment C generally involves the construction of added lanes south of US 231 in the median side, which will have an 8-foot paved inside shoulder and a 10-foot paved outside shoulder. It will also include a double-sided guardrail median.

Segment C of the Project begins just south of SR 2 (RP 239+00) and ends at US 231 (RP 247+50) for a length of approximately 8.5 miles in Lake, County Indiana. The required scope of Segment C is defined as follows:

- (A) The addition of a third travel lane on the median side in each direction and resurfacing of the existing lanes and widening of the outside shoulder including up to the back of gore for each exit and entrance ramp within Segment C limits. Beyond the gore, the ramps will be reconstructed as necessary to match proposed geometry and profile;
- (B) The widening and rehabilitation of the NB and SB I-65 bridges to accommodate

the added travel lane;

(C) The rehabilitation of overpasses crossing I-65; and

(D) Lining or replacement of culverts as specified within the segment limits.

The end result will be a completed six-lane interstate from SR 2 to 0.80 miles south of US 30, with the most significant difference being the median barrier (double-sided guardrail median on the southern portion and existing median barrier on the northern portion). The design speed for the interstate will be 70 mph.

Descriptions of these Project features are general in nature and more precise delineations are set forth in the Technical Provisions.

### **1.4.3 Environmental**

A Level 4 Categorical Exclusion (CE) was approved by FHWA for the added travel lanes portion (Segments A and C) on December 12, 2014. A separate Level 1 CE was approved by INDOT for the Kankakee River crossing (Segment B) on March 20, 2014. A separate Level 1 CE is being prepared by INDOT for Structure # 65-56-233 and will be posted to the Project Website when available.

### **1.4.4 Scope of Design-Build Contractor's Obligations**

INDOT is currently advancing many of the key preconstruction environmental permits commensurate with the state of design development during the period leading to selection of and award to Design-Build Contractor.

Design-Build Contractor will design and construct (as more fully set forth in the Technical Provisions) the Project in return for a lump sum price.

The PPA will require Design-Build Contractor to design and construct the elements of the Project within a period of time defined in the PPA.

A specific description of the Project and Design-Build Contractor's scope of work is contained in the Technical Provisions (Volume II, PPA Documents). Design-Build Contractor's authorization to commence and pursue the Work shall be pursuant to the issuance of a notice to proceed, as described and defined in the PPA Documents.

### **1.4.5 Maintenance During Construction; Warranties**

Design-Build Contractor will be responsible for performing any maintenance during construction of the Project that is required by the PPA Documents, including the Technical Provisions, provided, however, Construction Memorandum 09-02 – "Potholes in Work Zones" shall not apply to the Project. Design-Build Contractor will be required to repair any potholes that are pre-existing or that develop during construction as part of its Work and lump-sum bid. Design-Build Contractor shall also provide a warranty of the design and construction work for specified portions of the Project for a period specified in the PPA Documents. Warranty bonds from the Design-Build Contractor shall be



required to support its obligations with respect to such warranties and work relating to such portions as described in the PPA Documents.

## **1.5 Documents in the Request for Proposals**

The RFP consists of the following volumes, and any other documents that may be issued by Addendum, as such documents may be amended and supplemented:

Volume I - this ITP (including exhibits and forms)

Volume II - the PPA Documents

Volume III - the Reference Information Documents

Refer to Section 1.3 of the PPA for a list of the PPA Documents and their order of precedence.

The Reference Information Documents can be found by registered Proposers on HNTB's ProjectWise system. Proposers may register for access by submitting an HNTB Guest Access Form. When access is granted, instructions to access the data will be provided to the individual user. Except as may be expressly provided otherwise in the PPA Documents, (a) the Reference Information Documents are not mandatory or binding on Proposer, Design-Build Contractor or INDOT, and (b) Proposers are not entitled to rely on the Reference Information Documents or any opinions, suggestions, directions or recommendations therein as presenting financing, design, engineering, construction, operating or maintenance solutions or other direction, means or methods for complying with the requirements of this procurement, the PPA Documents, Governmental Approvals or applicable Laws.

Except as may be expressly provided otherwise in the PPA Documents, INDOT shall not be responsible or liable in any respect for any causes of action, suits, judgments, claims, expenses, damages or losses whatsoever suffered by any Proposer by reason of (a) any use, in connection with participation in this procurement, of information, opinions or recommendations contained in the Reference Information Documents, or (b) any action or forbearance in reliance on the Reference Information Documents. Although the Reference Information Documents may include interpretations, extrapolations, analyses and recommendations concerning data, design solutions, technical issues and solutions and constructions means and methods, such interpretations, extrapolations, analyses and recommendations are (i) preliminary in nature and, in many cases, are obsolete; (ii) not intended to express the views or preferences of INDOT or any other Governmental Entity or represent any statement of approval or acceptance thereof by INDOT or any other Governmental Entity; and (iii) not intended to form the basis of a Proposer's design solutions, technical solutions or construction means and methods. Except as may be expressly provided otherwise in the PPA Documents, a Proposer shall use or not use the Reference Information Documents at its sole risk and remain solely responsible and liable for (x) all investigations and analyses relating to the Project, including those relating to patching

(including the sites, locations and sizes thereof), site conditions, geotechnical conditions, Utilities, structures and bridge design, (y) the preparation of its Proposal, and (z) any design and construction solutions, means, and methods that they select, in each case, without regard to anything contained in the Reference Information Documents.

INDOT does not represent or warrant that the information, opinions and recommendations contained in the Reference Information Documents are complete or accurate or that such information, opinions and recommendations are in conformity with the requirements of the RFP, Governmental Approvals or applicable Laws. Proposers shall have no right to compensation, time extension or other claim in connection with participation in this procurement based on any incompleteness or inaccuracy in the Reference Information Documents, except as otherwise expressly provided in the PPA Documents.

Nothing contained in this Section 1.5 is intended to diminish or derogate from the rights of Design-Build Contractor for compensation or time relief in connection with Section 13 of the PPA.

## 1.6 Definitions and Acronyms

Refer to Exhibit A hereto for the meaning of various capitalized terms and acronyms used but not defined herein, and refer to Exhibit 1 to the PPA for the meaning of capitalized terms and acronyms used but not defined herein or in said Exhibit A.

## 1.7 Procurement Schedule, Address for Proposal Delivery and Commercial Close Deadline

### 1.7.1 Procurement Schedule

The following represents the current schedule for the procurement.

Event	Date
Issue Final RFP	May 26, 2016
Deadline for Proposer submittal of questions/comment on RFP Documents Before June 14-15 One on One Meetings	June 7, 2016, by noon EST
One-on-One Meetings (Present ATCs and Discuss Contract Questions)	June 14-15, 2016
Last date for submittals of ATCs	July 6, 2016, by noon EST
Last date to submit Pre-Proposal Submittals (other than those separately listed in this schedule)	July 11, 2016, by noon EST
Last date to submit responses to INDOT requests for clarifications and questions regarding ATCs	July 20, 2016, by noon EST
Last date for INDOT notification regarding Pre-Proposal Submittals (other than those separately listed in this schedule)	July 22, 2016

Event	Date
Last date for Proposer submittal of questions / comments on RFP documents	July 22, 2016
Last date for resubmittal of Pre-Proposal Submittals (other than ATCs and those Pre-Proposal Submittals with dates separately listed in this schedule and if any such other Pre-Proposal Submittals have been disapproved or otherwise rejected)	July 27, 2016, by noon EST
Last date for INDOT responses to ATCs	August 1, 2016
Last date for INDOT notification regarding resubmittal of Pre-Proposal Submittals (other than ATCs and those Pre-Proposal Submittals with dates separately listed in this schedule and only if applicable in respect of such other Pre-Proposal Submittals)	August 10, 2016
Last date for INDOT responses to timely submitted questions regarding the RFP	August 10, 2016
Setting Date	August 15, 2016
Proposal Date	Sept. 1, 2016, by noon EST
Anticipated Selection of Preferred Proposer	Sept 30, 2016
Execution of PPA and Other Execution Documents and Commercial Close	On or after 22 days after the date of publication of the notice of the designation of the Preferred Provider required under IC 8-15.7-4-3(b). (execution date anticipated to be January 2017)

All dates set forth above and elsewhere in this RFP are subject to change, in INDOT's sole discretion, by Addendum.

### 1.7.2 Address for Proposal Delivery

The completed Proposal shall be submitted and delivered in sealed containers no later than the Proposal Due Date and time specified in Section 1.7.1, respectively. The Proposals are to be delivered to INDOT at the following address:

Indiana Department of Transportation  
323 West Ohio Street  
Indianapolis, IN 46204  
Attn: Silvia Perez

### 1.7.3 Deadline for Commercial Close

If a Proposer is selected as the Preferred Proposer for negotiations or execution of the PPA, then that Proposer shall be required to, on or before the date specified in Section 1.7.1 for PPA execution, deliver to INDOT executed copies of the PPA and the documents required under Section 6.1.1.

INDOT may, in its sole discretion, extend the deadline for PPA execution or commercial close by written notice to the Preferred Proposer, but may not extend the date of commercial close beyond the 180 day Proposal validity period without mutual agreement by the Preferred Proposer.

## **1.8 General Provisions Regarding Proposals**

### **1.8.1 Proposal Contents**

As used in this procurement, the term "Proposal" means a Proposer's complete response to this RFP, including a Technical Proposal and properly completed Proposal forms.

Requirements for the Technical Proposal are set forth in Exhibit B, and a checklist showing the required contents and order of the entire Proposal is found in Exhibit E. The Proposal shall be organized in the order listed in Exhibit E, and shall be clearly indexed. Each Proposal component shall be clearly titled and shall be submitted without reservations, qualifications, conditions or assumptions set forth therein. Any failure to provide all the information and all completed forms in the format specified, or submittal of a Proposal subject to any reservations, qualifications, conditions or assumptions, may result in INDOT's rejection of the Proposal or giving it a lower rating. All blank spaces in the Proposal forms must be filled in as appropriate. Except as expressly provided in the Proposal forms (e.g., requirements to fill the forms out, etc.), no substantive change shall be made in the Proposal forms by the Proposer.

### **1.8.2 Inclusion of Proposal in PPA Documents**

Portions of the successful Proposer's Proposal will become part of the PPA Documents, as specified in the PPA. All other information is for evaluation purposes only and will not become part of the PPA Documents.

### **1.8.3 Commitments in the Proposal**

Each Proposal will be interpreted and evaluated based on the commitments provided by the Proposer. Tentative commitments will be given no consideration. For example, phrases such as "we may" or "we are considering" will be given no consideration in the evaluation process since they do not indicate a commitment (such as when phrases such as "we will" or "we shall" are used).

### **1.8.4 Ownership of Proposal and Applicability of Public Records Act**

Except for those documents delivered to INDOT to be held in escrow pursuant to Section 5.11.1(a), all documents submitted by the Proposer in response to the RFP shall become the property of INDOT and will not be returned to the Proposer. Additionally, if Proposer accepts the stipend payment offered by INDOT, as specified herein, the concepts, ideas and other information contained in its Proposal shall become the exclusive property of INDOT free of all intellectual property rights and claims, without further action on INDOT's part.

Subject to the exceptions specified herein and Proposer's acceptance of the stipend payment, all written and electronic correspondence, exhibits, photographs, reports, printed material, tapes, disks, designs, and other graphic and visual aids submitted to INDOT during this procurement process, whether included in the Proposal or otherwise submitted, become the property of INDOT upon delivery to INDOT and will not be returned to the submitting parties. The foregoing does not apply to Escrowed Proposal Documents ("EPDs") required to be delivered to INDOT.

Proposers shall familiarize themselves with the provisions of the Indiana Public Records Act, Indiana Code 5-14-3 and relevant provisions of Indiana Code 8-15.7-4-2, and 6 (collectively, the "Public Records Act"). All materials submitted by Proposers, including the Proposals and the SOQs, shall be subject to the Public Records Act and any other Laws applicable to the disclosure of documents submitted under this RFP. Specifically, Proposers are advised that, except for portions of the Proposals and SOQs that fall under a specific exemption of the Public Records Act, Proposals and SOQs will be made available to the public pursuant to a request submitted under the Public Records Act.

In furtherance thereof, Proposers (other than the Preferred Proposer) will be required to submit a redacted copy of their respective Proposals and SOQs to INDOT no later than 15 days after commercial close, with redactions limited to only those portions of the Proposal and SOQ that INDOT determined fall under a specific exemption of the Public Records Act. Proposers shall be required to submit, for INDOT's review and approval, documentation identifying the specific exemption asserted and such other information requested by INDOT in order for INDOT to assess the eligibility of such portions of the Proposal and the SOQ for exemption from publication.

Notwithstanding any proposed redactions and/or claims of exemption asserted by Proposer, INDOT shall have sole discretion to determine the applicability of any exemptions under the Public Records Act and of the contents to be disclosed in response to a request thereunder. Failure of Proposer to submit a redacted form of its Proposal and SOQ, containing only those redactions consistent with INDOT's determination as to the content that may be redacted, to INDOT by 15 days after commercial close shall constitute consent by Proposer to, and a waiver of any right to contest, disclosure by INDOT of Proposer's Proposal and SOQ in their entirety, without redaction, in response to a request submitted under the Public Records Act. As between a Proposer and a third party requesting disclosure under the Public Records Act (as opposed to as between a Proposer and INDOT exercising its sole discretion rights pursuant to this ITP), this Section 1.8.4 shall not constitute a waiver of the Proposer's rights under the Public Records Act.

In no event shall INDOT or any of their respective agents, representatives, consultants, directors, officers or employees be liable to a Proposer or any Proposer team member for the disclosure of any materials or information submitted in response to this RFP.

Submission of a Proposal constitutes the Proposer's agreement to the provisions of this Section 1.8.4. See also Section 2.6.

## **1.9 Federal Funding; Maximum Budget**

Proposers are advised that the RFP has been drafted based on the assumption that the Project will remain eligible for federal-aid funds. Accordingly, the procurement documents and PPA will conform to requirements of applicable federal law and FHWA regulations, including those set forth in Exhibit 11 to the PPA and Buy America requirements, Title VI of the Civil Rights Act of 1964 and Title 23 Code of Federal Regulations Part 230, each as amended, regarding Equal Employment Opportunity (EEO), and Title 49 Code of Federal Regulations 49 CFR Parts 23 and 26, as amended regarding Disadvantaged Business Enterprises (DBEs), and contract compliance provisions. It is INDOT's intent that the RFP Documents, and the procurement itself, afford all Proposers nondiscriminatory bidding procedures regardless of national, state or local boundaries and without regard to race, color, religion, sex, national origin, age, or disability. INDOT views State laws, specifications, regulations, and policies that are relevant to this procurement and to the Project as not contrary to applicable federal law and FHWA regulations, but, in the abundance of caution, if INDOT determines that any provisions of State laws, specifications, regulations, or policies operate in any manner contrary to federal requirements, including those mentioned specifically in the second sentence of this Section 1.9, or to prevent submission of a Proposal, or prohibit consideration of a responsive Proposal submitted by any responsible Proposer, such provisions shall not be applicable to the Project. In light of the foregoing, INDOT reserves the right to modify the procurement process described herein to address any concerns, conditions or requirements of FHWA. Proposers will be notified of any such modifications as provided in Section 2.3.2.

### **1.9.1 EEOC and DBE Requirements**

#### **1.9.1.1 EEOC**

INDOT is an Equal Employment Opportunity employer.

#### **1.9.1.2 DBE Requirements**

INDOT is required to apply the Disadvantaged Business Enterprises ("DBE") program requirements to all projects receiving federal dollars, including the Project. Where opportunities exist, INDOT is required to make opportunities available to minority- and women-owned firms, including certified DBE firms. Opportunities shall include consultants, Subcontractors, and Suppliers.

INDOT must apply the program on federal-aid projects as set forth in 49 CFR Parts 23 and 26 as well as the federal contractual requirements set forth in FHWA Form 1273. The DBE goal for the project is 10% for design services, construction or supplies, in the aggregate, all pursuant to and subject to the procedures, rules and regulations outlined

in Title 49 CFR Parts 23 and 26. Additional creative efforts to expand inclusion of other disadvantaged, minority- and women-owned firms and workers shall be encouraged.

## **1.10 Insurance Requirements**

Proposers are cautioned to carefully review the minimum insurance requirements set forth in the PPA and shall take these minimum requirements into account in developing their respective Proposals.

## **1.11 Qualification To Do Business**

On or before 30 days prior to the Proposal Due Date and continuing through the date of commercial close, Major Participants (excluding the Equity Members) must be qualified to transact business in the State. As of 15 days prior to commercial close, Design-Build Contractor must be qualified to transact business in the State.

## **1.12 INDOT Prequalification**

Design-Build Contractor and its Subcontractors shall have the appropriate prequalifications by INDOT prior to performing covered work that requires prequalification. The following INDOT consultant and contractor prequalification categories required to be held by Design-Build Contractor and its Subcontractors include, without limitation, the following:

INDOT Contractor Prequalification Categories:

- (a) The Proposer must be prequalified for at least \$100 million in the aggregate/\$Unlimited by INDOT;
- (b) The Proposer must be prequalified for at least \$50 million in the aggregate in one of the following INDOT construction prequalification work types:
  - i. A (A) Concrete Paving General
  - ii. B (A) Asphalt Paving
  - iii. D (A) Highway or Railroad ("RR") Bridges over WaterSubcontractors will not be counted toward Sections 1.12(a) or 1.12(b) of this assessment of prequalification; and
- (c) The Proposer team, in the aggregate, must be prequalified in the following INDOT consultant prequalification work types:
  - i. 8.2 Complex Roadway Design
  - ii. 9.2 Level 2 Bridge Design

Proposer, its subcontractors and subconsultants will be considered toward this assessment of prequalification.

Additional consultant and contractor prequalification categories required to be held by the Proposer team for the Project include, without limitation, the following:

Additional INDOT Contractor Prequalification Categories:

- i. C (A) Heavy Grading
- ii. D (B) Highway or Railroad Bridges over Highways

Additional INDOT Consultant Prequalification Categories:

- i. 3.2 Complex Traffic Capacity and Operations Analysis
- ii. 5.2 Environmental Documentation Preparation-CE
- iii. 5.6 Waterway Permits
- iv. 5.8 Noise Analysis and Abatement Design
- v. 6.1 Topographic Survey Data Collection
- vi. 7.1 Geotechnical Engineering Services
- vii. 10.1 Traffic Signal Design
- viii. 10.3 Complex Roadway Sign Design
- ix. 10.4 Lighting Design



## **SECTION 2.0      PROCUREMENT PROCESS**

### **2.1      Procurement Method**

This RFP is issued pursuant to Indiana Code 8-15.7 et seq., as amended, and other applicable provisions of Indiana and federal Law. INDOT will award the PPA (if at all) to the responsive Proposer offering a Proposal meeting the standards set by INDOT and which is determined by INDOT, through evaluation based upon the criteria set forth in the applicable Law and this RFP, to provide the best value to INDOT and to be in the best interest of the State.

INDOT will accept Proposals for the Project only from those Proposers that INDOT has short-listed for the procurement based on their respective responses to the RFQ.

Except for pre-approved Alternative Technical Concepts (“ATCs”) as described herein, INDOT will not review or consider alternative proposals.

### **2.2      Receipt of the Request for Proposal Documents, Communications and Other Information**

The RFP will be issued and made available to short-listed Proposers in electronic format on the secure file transfer site for the Project, located at the Website Site.

#### **2.2.1      Authorized Representative**

INDOT has designated the following individual to be its authorized representative for the procurement (the “Authorized Representative”):

Silvia Perez  
Project Manager  
Indiana Finance Authority  
One North Capitol Avenue, Suite 900  
Indianapolis, Indiana 46204  
Telephone: (317) 234-7701  
Email: sperez@ifa.in.gov

From time to time during the procurement process or during the term of the PPA, INDOT may designate another Authorized Representative or Representatives to carry out some or all of INDOT’s obligations pertaining to the Project.

#### **2.2.2      Identification of Proposer Authorized Representative**

A Proposer shall identify in its Proposal an individual authorized to act on behalf of the Proposer relating to the procurement (“Proposer Authorized Representative”). If a Proposer changes its Proposer Authorized Representative to receive documents, communications or notices in connection with this procurement subsequent to its submission of its Proposal, the Proposer shall provide INDOT’s Authorized

Representative with the name and address of such new Proposer Authorized Representative. Failure to identify a Proposer Authorized Representative in writing may result in the Proposer failing to receive important communications from INDOT. INDOT is not responsible for any such failure.

Proposer may elect to designate a second individual, who may submit communications, questions and comments to INDOT and who INDOT may elect to include in official correspondence (as a "copy to"). If Proposer designates a second individual, such individual shall not be, nor be deemed to be, the "Proposer Authorized Representative." Failure by INDOT to include the second designated individual in official correspondence shall not, and shall not be deemed to, render any communication to the Authorized Representative invalid. Any communication coming from the second designated individual to INDOT shall also be delivered to the Proposer Authorized Representative.

### **2.2.3 Rules of Contact**

From the date of issuance of the RFQ until the issuance of that certain letter agreement dated February 19, 2016, the rules of contact provisions in the RFQ were applicable to this procurement. From February 19, 2016 until issuance of the final RFP, the rules of contact provisions in the letter agreement were applicable to this procurement.

From and after the date of issuance of this RFP and ending on the earliest of (i) the execution and delivery of the PPA, (ii) rejection of all Proposals by INDOT or (iii) cancellation of the RFP, the following rules of contact shall apply. These rules are designed to promote a fair and unbiased procurement process. Contact includes face-to-face, telephone, facsimile, electronic-mail (e-mail), other electronic means or formal written communication.

The specific rules of contact are as follows:

- (a) No Proposer nor any of its team members may communicate with another Proposer or its team members through its employees, agents or representatives with regard to the RFP or either team's Proposal, except that (i) subcontractors that are shared between two or more Proposer teams may communicate with their respective team members so long as those Proposers establish a protocol to ensure that the subcontractor will not act as a conduit of information between the teams and (ii) this prohibition does not apply to public discussions regarding the RFP at any INDOT sponsored informational meetings.
- (b) Each Proposer shall designate one representative responsible for contacts with INDOT, and shall correspond with INDOT regarding the RFP only through INDOT's Authorized Representative and the Proposer Authorized Representative.
- (c) No Proposer or representative thereof through either of their respective employees, agents or representatives shall have any ex parte communications regarding the RFP or the procurement described herein with any member of

INDOT, or with any Department staff, advisors, contractors or consultants involved with the procurement, except for communications expressly permitted by the RFP or except as approved in advance by the Authorized Representative or the Deputy Commissioner of Innovative Project Delivery, in his/her sole discretion. The foregoing restriction shall not, however, preclude or restrict communications with regard to matters unrelated to the RFP or participation in public meetings or any public or Proposer workshop related to the RFP. Any Proposer engaging in such prohibited communications may be disqualified at the sole discretion of INDOT.

- (d) Proposers shall not directly contact the following identified stakeholders (the “Stakeholders”) regarding the Project, including employees, representatives and members of the entities listed below, it being the intent of INDOT that INDOT provide any necessary coordination during the RFP stage with such entities in order that, among other things, the procurement be implemented in a fair, competitive and transparent manner and with uniform information:

- City of Crown Point
- Lake County
- Newton County
- City of Merrillville
- Northwestern Indiana Regional Planning Commission (NIRPC)
- FHWA
- Environmental, regulatory and permitting agencies
- Railroads

Information requests concerning these entities should be sent to INDOT’s Authorized Representative, who, in INDOT’s good faith discretion, may arrange for a general meeting between one or more of these entities and the Proposers.

Proposers may be given an opportunity to speak individually with the entities at those meetings. In addition, as to other Stakeholders, INDOT may allow individual meetings between a Proposer and such entity(ies); provided that such Proposer notifies INDOT in writing of any planned meeting at least three Business Days in advance and sends INDOT an agenda along with the date, time, location or dial in number and proposed attendees for such meeting. In such event, INDOT reserves the right, in its sole discretion, but without obligation, to send a representative to such meeting or join by phone. The representative will not actively or substantively participate in any such call or meeting and will not answer any questions during such call or meeting.

- (e) Any communications determined by INDOT, in its sole discretion, to be improper may result in disqualification. “Improper” as used herein means detrimental or prejudicial to the integrity of the procurement.
- (f) Any official information regarding the Project will be in writing, on INDOT letterhead, and signed by INDOT’s Authorized Representative or designee.
- (g) INDOT will not be responsible for any oral exchange or any other information or exchange that occurs outside the official process specified in this Section 2.2.3.

The Proposer shall note that no correspondence or information from INDOT or anyone representing INDOT regarding the RFP or the procurement process in general shall have any effect unless it is in compliance with Section 2.2.3(f).

## **2.3 Questions and Responses Regarding the RFP and Addenda**

### **2.3.1 Questions and Responses Regarding the RFP**

Proposers shall be responsible for reviewing the RFP and any Addenda issued by INDOT prior to the Proposal Due Date, and for requesting written clarification or interpretation of any perceived discrepancy, deficiency, ambiguity, error or omission contained therein, or of any provision which the Proposer fails to understand. Failure of the Proposer to request such clarification(s) or interpretations and to so examine and inform itself shall be at its sole risk, and no relief for perceived discrepancy, deficiency, ambiguity, error or omission contained therein will be provided by INDOT. Proposers shall submit requests for written clarification in accordance with this Section 2.3.1. INDOT reserves the right not to respond to any such clarification requests received after the last date for Proposer submittal of questions regarding the RFP, as set forth in Section 1.7.1. To the extent responses are provided, they will not be considered part of the PPA Documents, nor will they be relevant in interpreting the PPA Documents, except as expressly set forth in the PPA Documents.

INDOT will only consider comments and questions regarding the RFP, including requests for clarification and requests to correct errors, if submitted by the Proposer Authorized Representative to the INDOT Authorized Representative, by electronic transmission (with facsimile or hard copy delivered within 72 hours thereafter) in the prescribed format. No telephone or oral requests will be considered. Proposers are responsible for ensuring that any written communications clearly indicate on the first page or in the subject line, as applicable, that the material relates to the Project. Comments and questions must include the requestor’s name, address, telephone and facsimile numbers, and the Proposer he/she represents.

Such comments/questions may be submitted at any time prior to the applicable date specified in Section 1.7.1 or such later date as may be specified in any Addendum and shall: (i) be submitted electronically in writing in Microsoft Word format, using the form set forth in Form P; (ii) be sequentially numbered; (iii) identify the document (e.g., the PPA, Technical Provisions, etc.); (iv) identify the relevant section number and page

number (e.g., Technical Provisions, Section 3.2.2, page 3-9) or, if it is a general question, indicate so; (v) not identify the Proposer's identity in the body of the question or contain proprietary or confidential information; and (vi) indicate whether the question is a Category 1, 2, 3 or 4 question.

As used above, "Category 1" means a potential "go/no-go" issue that, if not resolved in a fashion acceptable to Proposer, may preclude the Proposer from submitting a Proposal. "Category 2" means a major issue that, if not resolved in a fashion acceptable to Proposer, will significantly affect value for money or, taken together with the entirety of other issues, may preclude the Proposer from submitting a Proposal. "Category 3" means an issue that may affect value for money, or another material issue, but is not at the level of a Category 1 and Category 2 issue. "Category 4" means an issue that is minor in nature, a clarification, a comment concerning a conflict between documents or within a document, etc.

Proposers will be limited to 75 comments/questions for the RFP (inclusive of this ITP and the PPA); provided, however, that (i) Proposers will be limited to 50 comments/questions for any Addenda; and (ii) the foregoing limitations shall not apply to the Technical Provisions. If a question has more than one subpart, each subpart will be considered a separate question. Questions relating to the Technical Provisions, corrections of typographical errors, incorrect cross references or inconsistencies within or among the RFP Documents will be excluded from the 75-question or 50-question, as applicable, limitation. Notwithstanding this paragraph, INDOT may, in its sole discretion, change the maximum number of comments/questions for future RFP versions by Addendum.

The questions and INDOT's responses will be in writing and will be delivered to all Proposers, except that INDOT intends to respond individually to those questions identified by a Proposer or deemed by INDOT as containing confidential or proprietary ("confidential") information. If a Proposer believes a question contains confidential or proprietary information (including that the question itself is confidential), it may mark such question as "confidential." INDOT reserves the right to disagree with Proposer's assessment as to the confidentiality of information in the interest of maintaining a fair process or complying with applicable Laws. Under such circumstances, INDOT will inform the Proposer and may allow the Proposer, within a time period set by INDOT, to withdraw the question, rephrase the question, have the question answered non-confidentially or, if INDOT determines that it is appropriate to provide a general response, INDOT will modify the question to remove information that INDOT determines is confidential. If a Proposer fails to respond to INDOT within the time period set by INDOT, such failure shall be deemed Proposer's consent to INDOT's answering the question non-confidentially. INDOT may rephrase questions as it deems appropriate and may consolidate similar questions. INDOT may also create and answer questions independent of the Proposers. INDOT contemplates issuing multiple sets of responses at different times during the procurement process. Except for responses to questions relating to the issuance of Addenda to the RFP, the last set of responses will be issued

no later than the date specified in Section 1.7.1. A consolidated, final set of questions and answers will be compiled and delivered to the successful Proposer prior to award.

INDOT will, however, respond to the questions/comments properly submitted and delivered pursuant to this Section 2.3.1. INDOT may convene pre-Proposal submission meetings with Proposers as it deems necessary (see Section 2.5), and Proposers must make themselves available to INDOT for such pre-Proposal submission meetings and to discuss any matters they submit to INDOT under this Section 2.3.1. If INDOT determines, in its sole discretion, that its interpretation or clarification requires a change in the RFP, INDOT will prepare and issue an Addendum.

### **2.3.2 Addenda**

INDOT reserves the right, in its sole discretion, to revise, modify or change the RFP and/or procurement process at any time before the Proposal Due Date (or, if Proposal Revisions are requested, prior to the due date for Proposal Revisions). Any such revisions will be implemented through issuance of Addenda to the RFP. Addenda will be posted on the Website, and Proposers will be notified of the issuance of such Addenda. If any Addendum significantly impacts this RFP, as determined in INDOT's sole discretion, INDOT may change the Proposal Due Date. The announcement of such new date will be included in the Addendum. In addition, if the last date for the Proposer to submit questions regarding the RFP has occurred or has changed, the Addendum will indicate the latest date for submittal of any clarification requests concerning the Addendum.

Each Proposer shall acknowledge in its Proposal Letter (see Form A) receipt of all Addenda and question and answer responses. Failure to acknowledge such receipt may cause a Proposal to be deemed non-responsive and be rejected. INDOT reserves the right to hold group meetings with Proposers and/or one-on-one meetings with each Proposer to discuss any Addenda or response to requests for clarifications. INDOT does not anticipate issuing any Addenda later than five Business Days prior to the Proposal Due Date. However, if the need arises, INDOT reserves the right to issue Addenda after such date. If INDOT finds it necessary to issue an Addendum after such date, then any relevant processes or response times necessitated by the Addendum will be set forth in a cover letter to that specific Addendum, including any extension to the Proposal Due Date determined necessary by INDOT, in its sole discretion.

## **2.4 Pre-Proposal Submittals**

The "Pre-Proposal Submittals" are as follows:

- Pursuant to Section 2.11 (regarding changes in a Proposer's organization and approval of Key Personnel); and
- Pursuant to Section 3.2 (regarding Alternative Technical Concepts).

The applicable deadlines for submission of the Pre-Proposal Submittals, and the last date for INDOT to respond, are set forth in Section 1.7.1.

Proposers are encouraged to submit Pre-Proposal Submittals at any time prior to the stated deadlines, and INDOT will endeavor to respond to the Pre-Proposal Submittals within 14 days of the Friday in the week in which the Pre-Proposal Submittals were submitted, provided, however, that this time period for INDOT's response may be extended in INDOT's sole discretion based on the number and complexity of the Pre-Proposal Submittals in receipt at any one time. INDOT reserves the right to respond to Pre-Proposal Submittals in whatever order it chooses in order to expedite reviews.

## **2.5 Pre-Proposal Submission Meetings**

### **2.5.1 Informational Meetings**

INDOT may hold joint informational meetings with all Proposers at any time prior to the Proposal Due Date. Informational meetings may be held either in-person or by telephone or other electronic means. If held other than in-person, the meeting will permit interactive communication between all Proposers and INDOT. INDOT will provide written notice of any such informational meetings to all Proposers. If the meeting is conducted by telephonic or electronic means, the notice will inform Proposers of the manner of the meeting.

Each Proposer shall attend informational meetings with appropriate members of its proposed key management personnel, and if required by INDOT, senior representatives of proposed team members identified by INDOT.

### **2.5.2 One-on-One Meetings**

INDOT intends to conduct one-on-one meetings with each Proposer on the dates set forth in Section 1.7.1 herein, and on such other dates designated by INDOT in writing to the Proposers, to discuss issues and clarifications regarding the Project and Project-related documents or communications provided by INDOT or the Proposers (including the RFP), and the Proposer's ATCs. INDOT reserves the right to disclose to all Proposers any issues raised during any of the one-on-one meetings; provided, however, that INDOT will not disclose such issues if INDOT, in its sole discretion, determines that disclosure (i) would (x) impair the confidentiality of information submitted as part of this procurement or (y) would reveal a Proposer's confidential business strategies; (ii) is not necessary in order to address an error, mistake, omission, conflict or ambiguity in the Project-related documents, (iii) is not necessary for purposes of fairness and transparency; and (iv) is not required by the Public Records Act. Participation at such meetings by the Proposers shall be mandatory. Representatives of FHWA, INDOT, and Department consultants may attend and participate in one-on-one meetings.

The one-on-one meetings are subject to the following rules:

- The meetings are intended to provide Proposers with a better understanding of the Project and Project-related documents or communications provided by INDOT.
- INDOT, except as provided in this ITP, will not discuss with any Proposer any information submitted as part of this procurement (including other Proposals or other Proposers' ATCs) other than its own.
- Proposers shall not seek to obtain commitments from INDOT in the meetings or otherwise seek to obtain an unfair competitive advantage over any other Proposer.
- No aspect of these meetings is intended to provide any Proposer with access to information that is not similarly available to other Proposers. Accordingly, material information about the Project or procurement that INDOT reveals or discusses in response to questions raised in a one-on-one meeting will, except as provided in this ITP, be revealed to the other Proposers.
- The discussions or any statements made by either party in one-on-one meetings shall not be binding on such Person.
- No part of the evaluation of Proposals will be based on the conduct or discussions that occur during one-on-one meetings.

Persons attending the one-on-one meetings will be required to sign an acknowledgment of the foregoing rules at each meeting.

### **2.5.3 Questions and Responses During One-on-One Meetings**

During one-on-one meetings, Proposers may ask questions, and INDOT may provide responses. However, any responses provided by INDOT during one-on-one meetings may not be relied upon unless questions were submitted in writing and INDOT provided written responses in accordance with Sections 2.3.1 (and then, only to the extent provided in Section 2.3.1 and in the PPA Documents). Such questions and responses will be provided in writing to all Proposers, except to the extent such questions are deemed by INDOT, in its sole discretion, to contain confidential or proprietary information relating to a particular Proposer's Proposal or ATCs (unless, in either case, INDOT believes such disclosure is necessary in the interest of maintaining a fair process or complying with applicable Law). Nothing stated at any pre-Proposal meeting or included in a written record or summary of a meeting will modify the ITP or any other part of the RFP unless it is incorporated in an Addendum issued pursuant to Section 2.3.2.



## 2.6 Confidentiality

Pursuant to the Public Records Act, with certain specified exceptions, the records related to this procurement, including the Proposals, Pre-Proposal Submittals, evaluation and selection procedures, and the records created during the discussion, negotiations, evaluation and selection process, will remain confidential records. Pursuant to IC 8-15.7-4-6, INDOT may not disclose the contents of Proposals during discussions or the substance of negotiations with Proposers to other Proposers. Following the preliminary selection of the Preferred Proposer as Design-Build Contractor by INDOT under IC 8-15.7-4-2, the Preferred Proposer's Proposal shall be made publically available for inspection and copying (except for portions that may be treated confidential in accordance with IC 5-14-3). See also Section 1.8.4 of this ITP.

INDOT shall disclose the contents of all Proposals if it receives a proper Public Records Act request, except the parts of the Proposals that may be treated as confidential in accordance with IC 5-14-3, when either (1) the RFP process is terminated or (2) both commercial close and financial close has been achieved. (IC 8-15.7-4-6(e), IC 5-14-3). Subject to the provisions of this Section 2.6 and the other terms and conditions of the ITP with respect to permitting the Proposer and/or INDOT to assert claims of confidentiality and to defend against requests for disclosure, each Proposer, by submitting a Proposal to INDOT in response to this RFP, consents to such disclosure and expressly waives any right to contest such disclosure under the Public Records Act.

If a Proposer has special concerns about information which it desires to make available to INDOT but which it believes constitutes a trade secret or is otherwise exempt from disclosure under the Public Records Act, such responding Proposer team shall specifically and conspicuously designate that information by placing "CONFIDENTIAL" in the header or footer of each such page affected. Any such designation of trade secret or other basis for exemption shall be accompanied by a concise statement of reasons supporting the claim including the specific Law that authorizes the exemption from disclosure under the Public Records Act. Blanket designations that do not identify the specific information shall not be acceptable and may be cause for INDOT to treat the entire Proposal as public information. INDOT will not advise a submitting party as to the nature or content of documents entitled to protection from disclosure under the Public Records Act or other applicable Laws, as to the interpretation of such Laws, or as to definition of trade secret. Nothing contained in this provision shall modify or amend requirements and obligations imposed on INDOT by the Public Records Act or other applicable Law. The provisions of the Public Records Act or other Laws shall control in the event of a conflict between the procedures described above and the applicable law.

If a request is made for disclosure of the Proposals and Pre-Proposal Submittals (other than for such disclosures required by Indiana Code 8-15.7 et seq., as amended) prior to award of the PPA, INDOT will take reasonable steps to notify the Proposer and submit a request for advice from INDOT Chief Counsel prior to disclosing any such documents in accordance with the Public Records Act and other applicable Law. The Proposer shall then have the opportunity to either consent to the disclosure or assert its basis for non-

disclosure and claimed exception under the Public Records Act or other applicable Law to INDOT Chief Counsel within the time period specified in the notice issued by INDOT (if any) and prior to the deadlines for release set forth in the Public Records Act and other applicable Law. However, it is the responsibility of the Proposer to monitor such proceedings and make timely filings. INDOT may, but is not obligated to, make filings of its own concerning possible disclosure; however, INDOT is under no obligation to support the positions of the Proposer. By submitting a Proposal to INDOT in response to this RFP, Proposer consents to, and expressly waives any right to contest, the provision by INDOT to INDOT Chief Counsel of all, or representative samples of, the Proposal in accordance with the Public Records Act. INDOT shall have no responsibility or obligation for a failure of INDOT Chief Counsel to respond or to respond timely to any INDOT request for advice and INDOT shall not be required to wait therefor if it is required to disclose or otherwise take action under the Public Records Act or other applicable Law. Under no circumstances will INDOT, or its officers, employees, contractors or consultants, employees or consultants be responsible or liable to a Proposer or any other party as a result of disclosing any such materials, including materials marked "CONFIDENTIAL," whether the disclosure is deemed required by Law or by an order of court or INDOT Chief Counsel or occurs through inadvertence, mistake or negligence on the part of INDOT, or its officers, employees, contractors or consultants.

All Proposals received in response to this RFP shall conform to and contain the detailed information required by the Public Records Act and other applicable Law. INDOT will not advise a Proposer as to the nature or content of documents entitled to protection from disclosure under the Public Records Act or other applicable Law, as to the interpretation of such Laws, or as to definition of trade secret. The Proposer shall be solely responsible for all determinations made by it under applicable Laws and for clearly and prominently marking each and every page or sheet of materials with "CONFIDENTIAL" as it determines to be appropriate. Each Proposer is advised to contact its own legal counsel concerning the effect of applicable Laws to that Proposer's own circumstances.

In the event of any proceeding or litigation concerning the disclosure of any Proposal or portion thereof, the Proposer shall be responsible for otherwise prosecuting or defending any action concerning the materials at its sole expense and risk; provided, however, that INDOT reserves the right, in its sole discretion, to intervene or participate in the litigation in such manner as it deems necessary or desirable. All costs and fees (including attorneys' fees and costs) incurred by INDOT in connection with any litigation, proceeding or request for disclosure shall be reimbursed and paid by the Proposer whose Proposal is the subject thereof.

Proposers are also advised that FHWA and USDOT personnel are subject to the terms of the Freedom of Information Act ("FOIA").

Submission of a Proposal constitutes Proposer's agreement to the provisions of this Section 2.6. See also Section 1.8.4.

## **2.7 Status Updates**

INDOT intends to provide periodic informal updates to the Proposers (approximately every month) regarding changes in the status of the matters addressed in this Section 2.7.

### **2.7.1 Site Studies and Investigations**

INDOT has already performed certain geotechnical investigation work for the Project and certain historical geotechnical investigation work exists for the Project corridor. Such work includes activities conducted on environmental resources such as wetlands, and historical/archaeological conditions. No additional geotechnical investigation work by INDOT will be performed at this time. INDOT has made such available historical and new information available to Proposers through the Reference Information Documents.

To the extent that any Proposer desires additional geotechnical investigation prior to submittal of its Proposal, then such Proposer will need to coordinate with INDOT prior to conducting any investigation. A Proposer may, at its sole cost and risk, undertake corings, borings and other investigations within the Project right of way subject to obtaining all required approvals and permits from INDOT and complying with all requirements relating thereto. The responsibility for timely seeking any desired access, permits and approvals to undertake such corings, borings and other investigations shall be the sole responsibility of the Proposers and INDOT shall not have any responsibility or liability with respect to any delay, denial or failure in obtaining such access. See Section 2.8.2 for contact information for access.

Except as otherwise expressly set forth in the PPA Documents, all information provided by INDOT will be subject to the same limitations applicable to similar information furnished in the Reference Information Documents. Specifically, INDOT makes no representation or warranty as to the accuracy, completeness or suitability of the additional information. See Section 1.5 for further limitations on Reference Information Documents.

### **2.7.2 Hazardous Materials**

INDOT has certain hazardous materials information for the Project and will make such information available to Proposers. At this time, no material hazardous materials issues have been identified in the Project footprint.

### **2.7.3 Right of Way**

No additional ROW is currently anticipated for the Project and the Project will be constructed within existing ROW.

### **2.7.4 Utilities**

INDOT has certain historical Utility Information for the Project and has made such information available to Proposers through the Reference Information Documents.

INDOT has initiated coordination with affected utilities. Design-Build Contractor, however, will be responsible for coordination with Utility Owners, obtaining utility agreements and compliance with such utility agreements during the term of the PPA. Design-Build Contractor will be responsible for performing or causing certain necessary Utility Adjustments to be performed in accordance with applicable standards and Laws and for the costs associated with Utility Adjustments, except to the extent the Utility Owners are legally responsible for such costs or INDOT expressly retains such responsibilities in accordance with the PPA.

### **2.7.5 Governmental Approvals**

Prior to the Proposal Due Date, INDOT intends to advance several Governmental Approvals commensurate with the state of Project development. See Section 6, Table 6-1 of the Technical Provisions for a list of such Governmental Approvals, along with a list of other major permits that INDOT anticipates shall be required for the Project.

Such list is not an exhaustive list of all Governmental Approvals required for the Project and Proposers are not entitled to rely upon such list.

With the exception of INDOT-Provided Approvals, Design-Build Contractor will generally be responsible after commercial close for continuing to advance, obtain and maintain (including preparation of Governmental Approval applications) all pending Governmental Approvals and obtain and maintain all other necessary regulatory, environmental, building and other permits and Governmental Approvals (including any Governmental Approval modifications) to design and construct the Project. Design-Build Contractor's responsibility will include compliance with all NEPA commitments for mitigation and monitoring as set forth in the NEPA Documents and all Governmental Approval conditions included in any Governmental Approvals. Design-Build Contractor will finalize all Governmental Approval applications based on its proposed design and obtain final Governmental Approvals from the permitting agencies, including taking responsibility for any changes in permits and permit conditions arising out of Design-Build Contractor's design. INDOT will support Design-Build Contractor in coordination with environmental regulatory and permitting agencies. Except as otherwise required by Law or as set forth in the PPA, it is anticipated that INDOT will be the permittee on all Governmental Approvals.

### **2.7.6 Railroad Companies**

Norfolk Southern Railway has a rail line and facility that may be impacted by the Project. INDOT will be responsible for any and all coordination with railroads. Design-Build Contractor shall be responsible for causing the necessary railroad work or protection to be performed in accordance with applicable standards, Laws and the requirements of the PPA Documents. Design-Build Contractor shall be responsible for the costs associated with the railroad work or protection, except to the extent the railroad is legally responsible for such costs.

### **2.7.7 Governmental Agencies, Stakeholders Coordination**

Stakeholders include Lake County, Newton County, City of Crown Point, City of Merrillville, Northwestern Indiana Regional Planning Commission (NIRPC), environmental regulatory and permitting agencies, railroads, and FHWA. It is anticipated that the Design-Build Contractor will play an active role following award in coordinating with these and other stakeholders. The RFP will set forth the parties' respective obligations for coordination with all governmental agencies and third-party stakeholders.

## **2.8 Examination of RFP and Site Access**

### **2.8.1 Examination of RFP**

Each Proposer shall be solely responsible for examining, with appropriate care and diligence, the RFP, including Reference Information Documents, all Addenda, and materials posted on the Website with respect to any and all conditions that may in any way affect the amount or nature of its Proposal, or the performance of Design-Build Contractor's obligations under the PPA Documents and for monitoring such websites for information concerning this RFP and procurement. The Proposal Letter (Form A) includes an acknowledgment that the Proposer has received and reviewed all such materials. Failure of a Proposer to so examine and inform itself of the aforementioned documents and materials shall be at its sole risk, and INDOT will provide no relief for any error or omission. The ability of Proposers to rely on the Reference Information Documents is limited and is expressly set forth in Section 1.5 and in the PPA.

Each Proposer is responsible for conducting a Reasonable Investigation in connection with its Proposal, regarding the condition of existing facilities and Site conditions, including patching needs, Hazardous Materials, permanent and temporary Utility appurtenances, area population and demographics, land use and development (including development-related infrastructure), and traffic patterns and driver preferences. The Proposer's receipt of INDOT-furnished information (including specifically the Reference Information Documents) does not relieve the Proposer of this responsibility.

The submission of a Proposal shall be considered prima facie evidence that the Proposer has made the above-described examination and is satisfied as to all matters and conditions to be encountered in performing the Work and as to the requirements of the PPA Documents.

### **2.8.2 Other Access**

Proposers may be allowed access, through the Proposal Due Date, to those portions of the Project on which INDOT may have rights of access, subject to the terms and conditions of a right of entry agreement satisfactory to INDOT, for purposes of inspecting in-place assets and determining site conditions. Except as set forth in Section 2.7.1, Proposers' access, if any, will be for purposes of surveys and inspections

only. Except as set forth in Section 2.7.1, no construction equipment or drilling equipment will be permitted on any portion of the Project Right of Way during the procurement period and no intrusive site investigations (e.g. borings, potholing, etc.) by Proposers will be permitted. For access to the Project Right of Way, please contact the designated site manager to schedule: Scott Mason, Permits Manager, phone: 219-325-7523, 315 East Boyd Boulevard, LaPorte, IN, 46350, email: [smason@indot.in.gov](mailto:smason@indot.in.gov).

## **2.9 Errors**

If any mistake, error, or ambiguity is identified by the Proposer at any time during the procurement process in any of the documents supplied by INDOT, the Proposer shall have a duty to notify INDOT of the recommended correction in writing in accordance with Section 2.3.1.

## **2.10 Improper Conduct**

### **2.10.1 Non-Collusion**

Neither the Proposer nor any of its team members shall undertake any of the prohibited activities identified in the Non-Collusion Affidavit (Form F).

### **2.10.2 Organizational Conflicts of Interest**

Any Person under contract with INDOT to prepare procurement documents for the Project will not be allowed to participate in any capacity on a Proposer team. Any Person previously under contract with INDOT to prepare preliminary plans, planning reports or other project development products for the Project may be able to participate on a Proposer team if such Persons first submit a written request for a determination of no conflict from INDOT and receive written confirmation that they may participate, or conditionally participate on a Proposer team (and, in the case of any confirmation of conditional participation, subject to observation of any or all such condition(s)).

Additional exceptions to this policy may be granted by INDOT, upon written request from such Person, if it is determined that the Person's involvement is in the best interest of the public and does not constitute an unfair advantage. Proposer teams seeking such exception shall submit such written request as soon as possible (optimally by June 16, 2016) because INDOT does not intend to extend the Proposal Due Date. Notwithstanding the preceding sentence, INDOT is not responsible for any inability or failure to respond prior to the Proposal Due Date to any such request.

In addition to the foregoing, the organizational conflict of interest rules found in 23 CFR Part 636, Subpart A, including 23 CFR § 636.116, also apply to this procurement. 23 CFR § 636.103 defines an "organizational conflict of interest" as follows:

"Organizational conflict of interest means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the owner, or the person's objectivity in performing the contract

work is or might be otherwise impaired, or a person has an unfair competitive advantage.”

The Proposer shall provide information concerning organizational conflicts of interest and disclose all relevant facts concerning any past, present or currently planned interests which may present an organizational conflict of interest. The Proposer shall state how its interests or those of any of its team members, consultants, contractors or subcontractors, including the interests of any chief executives, directors or key personnel thereof, may result in, or could be viewed as, an organizational conflict of interest.

Proposer is prohibited from teaming with, receiving any advice or discussing any aspect relating to the Project or the procurement of the Project with any Person with an organizational conflict of interest, including, but not limited to:

- Nossaman LLP
- Ice Miller LLP
- HNTB, Inc.
- American Structurepoint, Inc.
- ATC Group Services, LLC (formerly known as CARDNO ATC)
- PCS Engineers, Inc.
- Cardno TBE
- CARDNO JF New
- K&S Engineers, Inc.
- Affiliates of any of the above

By submitting its response to this RFP, each Proposer agrees that, if an organizational conflict of interest is thereafter discovered, the Proposer must make an immediate and full written disclosure to INDOT that includes a description of the action that the Proposer has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest about which the Proposer knew, or should have known, but failed to disclose is determined to exist during the procurement process, INDOT may, in its sole discretion, disqualify the Proposer. If an organizational conflict of interest about which the Proposer knew, or should have known, but failed to disclose exists and the Proposer has entered into the PPA as Design-Build Contractor, INDOT may, at its sole discretion, terminate the PPA. In either case, INDOT reserves all legal rights and remedies.

Proposers are also advised that INDOT's guidelines in this RFP are intended to augment applicable federal and state Law, including the Laws and rules relating to NEPA. Such applicable Law will also apply to Proposer teams and teaming and may preclude certain Persons from participating on a Proposer team.

### **2.10.3 Equitable Treatment of Proposers**

Proposers are assured that, during the procurement process (including the process for evaluation of ATCs and Proposals) INDOT will make reasonable efforts to treat Proposers equitably.

## **2.11 Changes in Proposer's Organization; Key Personnel**

### **2.11.1 Changes in Proposer's Organization**

In order for a Proposer to remain qualified to submit a Proposal, unless otherwise approved in writing by INDOT, the Proposer's organization as identified in the SOQ must remain intact for the duration of the procurement (i.e., until execution of the PPA Documents). If a Proposer wishes to make changes in the Equity Members or Major Participants identified in its SOQ including, without limitation, additions, deletions, reorganizations, changes in equity ownership interests and/or role changes in or of any of the foregoing, the Proposer shall submit to INDOT a written request for its approval of the change as soon as possible but in no event later than the date and time set forth in Section 1.7.1 for submission of Pre-Proposal Submittals. Any such request shall be addressed to INDOT at the address set forth in Section 2.2.1, accompanied by the information specified for such Persons in the RFQ.

If a request is made to allow deletion of any Equity Member or Major Participant identified in its RFP, the Proposer shall submit such information as may be required by INDOT to demonstrate that the changed team meets the RFQ and RFP criteria (pass/fail and technical). The Proposer shall submit an original and two copies of each such request package. INDOT is under no obligation to approve such requests and may approve or disapprove in writing a portion of the request or the entire request at its sole discretion.

Except as provided herein and in the PPA, a Proposer may not make any changes in any Equity Members or Major Participants identified in its RFP after the deadline set forth in Section 1.7.1 for submission of Pre-Proposal Submittals. Between the deadline set forth in Section 1.7.1 for submission of Pre-Proposal Submittals and execution of the PPA, INDOT, in its sole discretion, will consider requests by Proposers to make changes in the Proposers' organization based only on unusual circumstances beyond the Proposer's control.

### **2.11.2 Key Personnel Positions**

In order for Proposers to have confidence that those individuals proposed for Key Personnel positions are acceptable to INDOT, each Proposer shall submit to INDOT a written request for its approval of those individuals proposed for Key Personnel



positions, in no event later than the date and time set forth in Section 1.7.1 for submission of Pre-Proposal Submittals. Each request shall be addressed to INDOT at the address set forth in Section 2.2.1, accompanied by the information specified in the RFP for Key Personnel positions. The Proposer shall submit an original and five copies of each request package. There is no page limitation for this Pre-Proposal Submittal other than as specified in Exhibit B, Section 3.2.5.

INDOT is under no obligation to approve such requests and may approve or disapprove in writing a portion of the request or the entire request in its sole discretion. Once approved, any changes to such individuals and Key Personnel positions may only be made with the written approval of INDOT. Notwithstanding the foregoing, INDOT may, in its sole discretion, after such date set forth in Section 1.7.1, consider resubmittals of Key Personnel positions where prior timely submittals were not approved by INDOT; provided, however, that Proposer shall remain solely responsible for submitting Key Personnel acceptable to INDOT and in no event shall the Proposal Due Date be extended or shall INDOT incur any liability for any disapproval of a Key Personnel.

The Key Personnel positions with respect to which approval must be obtained under this Section 2.11.2, including the responsibilities, requirements and restrictions (including those relating to individuals filling of multiple Key Personnel roles) of those Key Personnel are further described in Technical Provision Section 1.3 and are:

- Project Manager
- Construction Manager;
- Construction Superintendent;
- Lead Engineer;
- Erosion and Sediment Control Manager;
- Design Quality Manager;
- Maintenance of Traffic (MOT) Manager;
- Utility Coordinator (Certified INDOT Utility Coordinator); and
- Kankakee River Bridge Design Lead Engineer.

## **2.12 Guarantors**

Not used.

## **SECTION 3.0      ALTERNATIVE TECHNICAL CONCEPT REVIEWS**

### **3.1      Alternative Technical Concepts**

Sections 3.1 through 3.5 set forth a process for pre-Proposal review of concepts (“Alternative Technical Concepts” or “ATCs”) conflicting with the requirements for development, design and construction of the Project, or otherwise requiring a modification of the requirements of the Technical Provisions. Innovative design solutions that comply with the Technical Provisions are encouraged, are not considered ATCs and do not require INDOT approval to be included in the Proposal.

The ATC process is intended to allow Proposers to incorporate additional innovation and creativity into the Proposals, in turn allowing INDOT, in its sole discretion, to consider Proposer ATCs in making the selection decision, to avoid delays and potential conflicts in the design associated with deferring reviews of ATCs to the post-award period, and, ultimately, to obtain the best value for the public.

ATCs eligible for consideration hereunder are limited to those deviations from the requirements of the as-issued PPA Documents that result in performance, quality and utility of the Project that is equal to or better than the performance, quality and utility of the Project absent the deviation, as determined by INDOT in its sole discretion. A concept is not eligible for consideration as an ATC if, in INDOT’s sole judgment, it is premised upon or would require or result in (a) a reduction in quantities without achieving equal or better performance, quality and utility; (b) a reduction in performance, quality, utility or reliability; (c) major changes to the environmental documents, including the NEPA Documents, such as something that would require an environmental impact statement or environmental assessment; (d) the addition of a separate INDOT project to the PPA (such as expansion of the scope of the Project to include additional roadways); (e) a Change in Law, (f) an increase in the amount of time required for Substantial Completion beyond the last date for Substantial Completion set forth in Form L, or (g) multiple or material additional right-of-way parcels.

ATCs that, if implemented, would require further environmental evaluation of the Project, such as a re-evaluation of the environmental impact statement or modification of Governmental Approvals, may be considered; provided that Design-Build Contractor bears the schedule and cost risk associated with such additional environmental evaluation or modification of Governmental Approvals and the changes are not major, as determined in INDOT’s sole discretion. If Design-Build Contractor is not able to obtain the Governmental Approvals necessary to implement the ATC, Design-Build Contractor will be obligated to develop the Project in accordance with existing Governmental Approvals without additional INDOT cost or extension of time (and INDOT may be entitled to a reduction in PPA Price as set forth in the PPA Documents).

Any ATC that has been pre-approved pursuant to Section 3.3 may be included in the Proposal, subject to the conditions set forth herein.

If a Proposer is unsure whether a concept is consistent with the requirements of the RFP or if that concept would be considered an ATC by INDOT, INDOT recommends that the Proposer submit such concept for review as an ATC.

ATCs are Pre-Proposal Submittals (see Section 2.4 and Section 3.2). Once an ATC is submitted and INDOT responds thereto pursuant to Section 3.3, such ATC may not be resubmitted, in whole or in part, by a Proposer to INDOT unless otherwise approved by INDOT, in its sole discretion.

## **3.2 Pre-Proposal Submission of ATCs**

Proposers may submit ATCs for review to INDOT at the address specified in Section 2.2.1, until the last date and time for submittals of ATCs identified in Section 1.7.1. Proposers are encouraged to submit ATCs at any time prior to the stated deadlines, and INDOT will endeavor to respond to the ATC submissions within 14 days of the Friday in the week in which the ATC submissions were submitted, provided, however, that this time period for INDOT's response may be extended in INDOT's sole discretion based on the number and complexity of the ATC submission and other Pre-Proposal Submittals in receipt at any one time. INDOT reserves the right to respond to ATC submissions in whatever order it chooses in order to expedite reviews.

All ATCs shall be submitted in writing, with a cover sheet identifying the Proposer and stating "I-65 Northwest Indiana Major Moves 2020 Expansion Project – Confidential ATC[s]." Proposers shall clearly identify the submittal as a request for review of an ATC under this ITP. If a Proposer does not clearly designate its submittal as an ATC, the submission will not be treated as an ATC by INDOT. ATC submittals shall include one original and five copies of a narrative description of the ATC and technical information, including drawings, as described below.

### **3.2.1 Pre-Proposal ATC submissions shall include:**

- (a) a sequential ATC number identifying the Proposer and the ATC number (multi-part or multi-option ATCs shall be submitted as separate individual ATCs with unique sequential numbers);
- (b) a description and conceptual drawings of the configuration of the ATC or other appropriate descriptive information, including necessary design exceptions and a traffic operational analysis, if applicable;
- (c) the locations where, and an explanation of how, the ATC will be used on the Project;
- (d) any changes in roadway or operations requirements associated with the ATC, including ease of operations;
- (e) any changes in routine or capital maintenance requirements associated with the ATC, including ease of maintenance;
- (f) any changes in the anticipated life of the item(s) comprising or affected by the ATC;

- (g) any reduction in the time period to reach Substantial Completion resulting from implementing the ATC, including, as appropriate, a description of method and commitments;
- (h) references to requirements of the RFP which are inconsistent with the proposed ATC, an explanation of the nature of the deviations from said requirements, and a request for approval of such deviations;
- (i) the analysis justifying use of the ATC and why the deviation, if any, from the requirements of the RFP should be allowed;
- (j) a preliminary analysis of potential impacts on vehicular traffic (both during and after construction), community impact, safety, and life-cycle and infrastructure costs, including impacts on the cost of repair, maintenance and operation;
- (k) a preliminary analysis of potential impacts on environmental permitting (including comparison to the NEPA Documents) and other applicable Governmental Approvals and an analysis of whether the Proposer believes an updated or supplemental CE or any additional mitigation would or would not be required and why);
- (l) any additional right-of-way required to implement the ATC (and Proposers are advised that INDOT may condition any approval of such ATC with a requirement that the Proposer shall (i) be solely responsible for the acquisition of any such right-of-way, subject to the terms of the PPA Documents, including the cost thereof and obtaining any necessary Environmental Approvals; (ii) not be entitled to any Change Order as a result of Site conditions (e.g., Hazardous Materials, differing Site conditions, geotechnical issues, Utilities, etc.) on such additional right-of-way; and (iii) not be entitled to any Change Order as a result of any delay, impact, inability or cost associated with the acquisition of such right-of-way;
- (m) a description of other projects where the ATC has been used, the degree of success or failure of such usage and names and contact information including phone numbers and e-mail addresses for project owner representatives that can confirm such assessments;
- (n) a description of added risks to INDOT or third parties associated with implementing the ATC;
- (o) an estimate of any additional costs and impacts to INDOT, Design-Build Contractor and third-parties (including affected utilities and railroads, if any), associated with implementation of the ATC;
- (p) an estimate of any savings that would accrue to INDOT should the ATC be approved and implemented;
- (q) a proposed technical specification for the ATC (including identification of any governmental entity that used the same and where); and
- (r) an analysis of how the ATC is equal or better in quality, utility and performance than the requirements of the RFP.

**3.2.2** Proposers shall not make any public announcement or disclosure to third parties concerning any ATC until approval (including conditional approval) has been obtained. Following approval (including conditional approval), if a Proposer wishes to make any such announcement or disclosure, it must first notify INDOT in writing of its intent to take such action, including details as to date and participants, and obtain INDOT's prior written consent, in its sole discretion, to do so.

**3.2.3** If implementation of an ATC will require approval by a third party (e.g., a Governmental Entity), INDOT may condition any approval of the ATC with a requirement that the Proposer will have full responsibility for, and bear the full cost and schedule risk of, obtaining any such approvals after award of the PPA and submission of data; provided, however, that, in such event, INDOT shall retain its role as liaison with any Governmental Entities as more particularly described in the PPA Documents. If any such condition is imposed and the required third-party approval is not subsequently granted with the result that the Proposer must comply with the requirements of the original RFP and PPA Documents (without regard to the ATC), the Proposer will not be entitled to a Change Order under the PPA.

**3.2.4** If INDOT determines, based on a proposed ATC or otherwise, that the RFP contains an error, ambiguity or mistake, INDOT reserves the right to modify the RFP to correct the error, ambiguity or mistake, regardless of any impact on a proposed ATC (including that such ATC no longer qualifies or is eligible for consideration as an ATC).

### **3.3 INDOT Review of Pre-Proposal Submission of ATCs**

INDOT may request additional information regarding proposed ATCs at any time and will, in each case, return responses to each Proposer regarding its ATC on or before the date set forth in Section 1.7.1, provided that INDOT has received all requested information regarding such ATC.

INDOT's responses will be limited to one of the following statements:

- (a) the ATC is acceptable for inclusion in the Proposal (with such conditions, modifications or requirements as identified by INDOT);
- (b) the ATC is not acceptable for inclusion in the Proposal;
- (c) the ATC is not acceptable in its present form, but may be acceptable upon the satisfaction, in INDOT's sole discretion, of certain identified conditions that must be met or clarifications or modifications that must be made;
- (d) the submittal appears to be within the requirements of the RFP and does not qualify as an ATC (provided, however, that should it turn out that the concept as incorporated into the Proposal is not within the requirements of the RFP, INDOT reserves the right to require compliance with the requirements of the RFP and PPA Documents (without regard to the submittal), in which event the Proposer will not be entitled to modify its Proposal or, under the PPA

Documents, entitle Design-Build Contractor to a Change Order for additional compensation or a time extension under the PPA; or

- (e) the submittal does not qualify as an ATC and may not be included in the Proposal.

INDOT will make a preliminary determination on whether to accept and approve an ATC for submission. However, the Proposer will be responsible for ensuring that the final submittal complies with the requirements of the RFP.

Approval of an ATC will constitute a change in the specific requirements of the PPA Documents associated with the approved ATC for that specific Proposer. Each Proposer will be responsible for ensuring that its Proposal complies with the RFP requirements, as modified by approval of the ATC. Approval of an ATC is limited to deviations from the requirements of the PPA Documents that are expressly identified as deviations in the narrative of the proposed ATC and for which deviations the Proposer requested specific approval. All other requirements of the PPA Documents not otherwise expressly identified as deviations in the ATC and expressly approved by INDOT in its approval letter remain in full force and effect and all conditions relating to such ATCs reflected in the PPA Documents must be satisfied by the Proposer.

Approval of an ATC does not constitute approval of any design exceptions necessary to implement the ATC. Proposer must submit requests for design exceptions through the normal Department design exception review process. INDOT reserves the right to review, condition or disapprove of the design exception.

In its Proposal, Proposer must specifically state whether any approved ATCs are included, with reference to the ATC identification number assigned by INDOT, and Proposer shall describe how the ATC is used, cross-referencing other elements of the Proposal that are affected by the ATC.

Each Proposer, by submittal of its Proposal, acknowledges that the opportunity to submit ATCs was offered to all Proposers, and waives any right to object to the ATC process as well as INDOT's determinations regarding ATCs.

INDOT's rejection of a pre-Proposal submission of an ATC does not entitle the Proposer to an extension of the Proposal Due Date or the date that the ATCs are due; provided, however, that the foregoing shall not limit INDOT's absolute and sole right to modify the Proposal Due Date or any other date in connection with this procurement.

INDOT anticipates that its comments regarding an ATC provided to a Proposer will be sufficient to enable the Proposer to make any necessary changes to its ATCs. However, if a Proposer wishes additional clarifications regarding necessary changes, the Proposer may provide a written request for clarifications under Section 2.3.1, in each case, subject to the end dates set forth in Section 1.7.1 of this ITP.

### **3.4 Incorporation of ATCs into the PPA Documents**

Following notification of the Preferred Proposer, the ATCs that were approved by INDOT and incorporated in the Proposal of the Preferred Proposer shall be included in the PPA Documents. If INDOT responded to any ATC by stating that it would be acceptable if certain conditions were met, those conditions will become part of the PPA Documents. The PPA Documents will be conformed after notification of the Preferred Proposer, but prior to execution of the PPA, to reflect the ATCs, including any INDOT conditions thereto. Notwithstanding anything to the contrary herein, if Design-Build Contractor does not comply with one or more INDOT conditions of approval for an ATC or Design-Build Contractor fails to obtain a required third-party approval for an ATC, Design-Build Contractor will be required to comply with the original requirements of the RFP and the PPA Documents without regard to the ATC and without being entitled to a Change Order (and INDOT may be entitled to a reduction in the Contract Price and/or schedule as set forth in the PPA Documents).

In accordance with Section 3.5 below, ATCs from unsuccessful Proposers may, in INDOT's sole discretion, be presented to the Preferred Proposer for possible incorporation into the PPA Documents. In addition, following execution of the PPA and payment to the unsuccessful Proposers of a stipend under Section 6.3, ATCs from unsuccessful Proposers may, in INDOT's sole discretion, be presented to the selected Design-Build Contractor as an INDOT Change in accordance with the PPA Documents.

Notwithstanding the foregoing, in the event INDOT establishes a competitive range, INDOT will not disclose the ATC of a Proposer in the competitive range to any other Proposer in the competitive range.

### **3.5 Confidentiality of ATCs**

Subject to the provisions of the RFP, the Public Records Act and other applicable Law, INDOT shall maintain the confidentiality of ATCs and all communications regarding ATCs until the earlier of (a) cancellation of the procurement without selection of a Preferred Proposer, (b) commercial close; (c) payment of the stipend to the Proposer; or (d) such other date as may be prescribed under the Public Records Act or other applicable Law, at which time all confidentiality rights, if any, shall be of no further force and effect except as otherwise allowed under the Public Records Act, applicable Law and Sections 1.8.4 and 2.6 of this ITP. By submitting a Proposal and agreeing to accept the stipend payment, Proposer agrees, if it is not selected as the Preferred Proposer or to be in the competitive range, to disclosure of its work product (including regarding ATCs and its Technical Proposal) to the Preferred Proposer. The foregoing shall not preclude INDOT from exercising any of its rights with respect to ATCs, as set forth in Section 3.0, including the right to modify the RFP following submission of an ATC to address issues raised by or arising out of an ATC, which modification(s) may render such ATC moot or no longer applicable.

## **SECTION 4.0      REQUIREMENTS FOR SUBMITTAL OF PROPOSALS AND ACCEPTANCE OF DELIVERY BY INDOT**

### **4.1      General Submittal Requirements**

Each Proposal shall include a Technical Proposal meeting the requirements set forth in Exhibit B and Price Proposal meeting the requirements set forth in Exhibit C.

#### **4.1.1      Proposal Date**

The completed Proposal shall be delivered to INDOT in sealed containers no later than the Proposal Date.

#### **4.1.2      Signatures Required**

The Proposal Letter (Form A) shall be signed in blue ink by all Equity Members and shall be accompanied by evidence of signatory authorization as specified in Form A.

#### **4.1.3      Certified Copies**

Where certified copies of the Proposal are required, the Proposer shall mark the document or cover with the words “Certified True Copy” and have the mark over-signed by the Proposer Authorized Representative. The over-signature can be undertaken by graphic reproduction.

#### **4.1.4      Conflict Between Electronic and Paper Copies of Proposal**

If there is a conflict between paper and electronic copies of the Proposal, INDOT, in its sole discretion, shall determine which version shall control and take precedence.

#### **4.1.5      Consequences of Failure to Follow Requirements**

Failure to use sealed containers or to properly identify the Proposal may result in an inadvertent early opening of the Proposal and may result in disqualification of the Proposal. The Proposer shall be entirely responsible for any consequences, including disqualification of the Proposal, which result from any inadvertent early opening if INDOT determines that the Proposer did not follow the foregoing instructions. It is the Proposer’s sole responsibility to see that its Proposal is received as required. Proposals received after the time set on the Proposal Due Date shall be rejected without consideration or evaluation.

### **4.2      Requirement to Submit Responsive, Compliant Proposal**

A Proposal may not include any qualifications, conditions, exceptions to or deviations from the requirements of the RFP, except as contained in approved ATCs (including conditionally approved ATCs that have been revised to satisfy any conditions to approval). If a Proposal does not fully comply with the instructions and rules contained



in this ITP, including the exhibits, it may be considered non-responsive and/or non-compliant.

Each Proposal must be submitted in the official format specified by INDOT in this RFP. Proposers shall each sign the original copy of their respective Proposals submitted to INDOT (on Form A). Multiple or alternate proposals or proposals with options may not be submitted.

Proposals may be considered non-responsive or non-compliant and may be rejected for any of the following reasons:

- (A) If the Proposal is submitted in a paper or electronic form other than that specified by INDOT; if it is not properly signed; if any part of the Proposal is missing from the Proposal package, and/or if it otherwise does not meet the Proposal submittal requirements;
- (B) If INDOT determines that the Proposal contains irregularities that make the Proposal incomplete, indefinite, or ambiguous as to its meaning, including due to illegible text, omissions, erasures, alterations, items not called for in the RFP, or unauthorized additions;
- (C) If multiple or alternate Proposals or Proposals with options are submitted or if the Proposal includes any conditions or provisions reserving the right to accept or reject an award or to enter into an PPA following award;
- (D) If the Proposer attempts to limit or modify the Proposal Security (see Exhibit C, Section 2.2), if the Proposal Security is not provided, and/or if requested information deemed material by INDOT is not provided;
- (E) The Proposal contains a material alteration, as determined by INDOT, in its sole discretion, to the ITP forms or exhibits, including any material alteration to the form of Proposal Security (Form J).

If a Proposal is deemed non-responsive or non-compliant, INDOT may disqualify the Proposal from further consideration. Such disqualification will not result in the forfeiture of the Proposer's Proposal Security.

### **4.3 Format**

Each Proposal shall contain concise written material and drawings enabling a clear understanding and evaluation of the capabilities of the Proposer and the characteristics and benefits of the Proposal. Legibility, clarity, and completeness of the Technical Proposal and Price Proposal are essential. The Technical Proposal shall not exceed the page limitations set forth in Exhibit B, Section 2.0. No page limit applies to appendices, dividers, exhibits and tables of contents, however, INDOT does not commit to review any information in appendices and exhibits other than those required to be provided, and the Proposal evaluation process will focus on the body of the Proposal and any required appendices and exhibits.

An 8½ by 11-inch format (½ inch margins) is required for typed submissions and an 11 by 17-inch format is required for technical/design drawings, unless otherwise noted in Exhibit B, and such design drawings shall be submitted on CD or flash drive in PDF format. Preliminary schedule submissions shall include both a hard copy and the electronic files necessary to view and analyze the schedule in Primavera P6.

Submittals must be bound with all pages in binders sequentially numbered. Printed lines may be single-spaced with the type font size being no smaller than twelve-point (either Times New Roman or Arial), provided the font in organizational charts, graphics and tables may be ten-point so long as the organizational charts, graphics and tables are legible, as determined by INDOT in its sole discretion. The use of 11 by 17-inch foldouts for tables, graphics and maps is acceptable in the main body of the Proposal. Each 11 by 17-inch foldout will be considered one page. Technical/design drawings and schedules in 11 by 17-inch format that comprise large continuous portions of the Proposal (i.e., more than 10 continuous pages) shall be bound in an appendix such that the 11 by 17-inch sheets are not folded. In addition, sheets for technical/design drawings that exceed 11 by 17-inch size need not be placed within the bound document.

Dividers may be used within bound volumes and for any 11 by 17-inch appendix volumes, and will not be counted towards any applicable page counts.

#### **4.4 Additional Requirements for Proposal Delivery**

Proposals are to be delivered to INDOT at the address set forth in Section 1.7.2.

Each binder of the Proposal shall be labeled to indicate its contents. The original Technical and Price Proposals shall be clearly identified as “original”; copies of the Proposals shall be sequentially numbered, labeled and bound.

##### **4.4.1 Technical Proposal**

The Technical Proposal shall be contained in two volumes: Volume 1-Executive Summary, Administrative Materials and Forms and Volume 2-Preliminary Performance Plans, with appendices in separate volumes, as more fully described in Exhibit B.

All of the binders comprising (i) the original Technical Proposal; (ii) Volume 1 and Volume 2 of the Appendices described in Exhibit B of the ITP; and (iii) an electronic copy of the entire Technical Proposal and Appendices (including technical/design drawings) uploaded to one or more CDs or flash drives (and clearly labeled as such), together with the envelopes described in Section 4.4.2, shall be packaged in a single container, clearly addressed to INDOT as provided herein, and shall each be labeled “[Proposer Name]: Original Technical Proposal for the I-65 Northwest Indiana Major Moves 2020 Expansion Project.”

Proposers shall provide one original and 10 certified copies of bound Technical Proposal except Proposers shall provide (i) the original and copies of the Proposal

Security in accordance with Section 4.4.2; (ii) only five (5) copies of the organizational documents described in Section 3.2.2 of Exhibit B (iii) only five (5) copies of the Key Personnel documents described in Section 3.2.5 of Exhibit B; (iv) only five (5) certified copies of the executed contract, term sheet or heads of terms described in Section 3.2.2 of Exhibit B; and (iv) only five (5) certified copies of technical/design drawings that are referenced in Proposer's Technical Proposal. Proposers do not have to provide originals of the technical/design drawings or the executed contracts, term sheets or heads of terms described in Section 3.2.2 of Exhibit B.

The containers that include the required hard copies of the Technical Proposal shall be labeled "Copies of Technical Proposal for the I-65 Northwest Indiana Major Moves 2020 Expansion Project."

The electronic copy shall be in a searchable PDF format on CD(s) or flash drives, with file names that correspond to the (or portions of the) Technical Proposal; provided, however, that (a) Proposal forms may be submitted in either PDF or Microsoft Word (docx) format, and (b) corporate, partnership, joint venture and limited liability company documents (e.g., articles of incorporation, bylaws, partnership agreements, joint venture agreements and limited liability company operating agreements) may be submitted in hard copy and need not be submitted electronically.

#### **4.4.2 Proposal Security**

One original and three certified copies of the Proposal Security shall be provided with the Price Proposal, and shall be in one separate envelope labeled "[Proposer Name]: Proposal Security for the I-65 Northwest Indiana Major Moves 2020 Expansion Project." The amount of the Proposal Security shall be five percent (5%) of the Proposal Price. The original of the Proposal Security shall be stamped "original" in the single envelope with the three certified copies. The Proposal Security must be either in the form of a certified check payable to INDOT or a bond in the form of Form J.

#### **4.4.3 Stipend Agreement**

If submitted, two (2) originals and three certified copies of the Stipend Agreement Security shall be provided with the Technical Proposal, and shall be in one separate envelope labeled "[Proposer Name]: Stipend Agreement for the I-65 Northwest Indiana Major Moves 2020 Expansion Project." The originals of the Stipend Agreement shall be stamped "original" in the single envelope with the three certified copies. The Stipend Agreement must be in the form of Form O.

#### **4.4.4 Price Proposal**

One original and seven certified copies of the Price Proposal shall be delivered to INDOT. The documents shall be included in a sealed container labeled "[Proposer Name]: Price Proposal for the I-65 Northwest Indiana Major Moves 2020 Expansion Project." In addition, an electronic copy of the entire Price Proposal shall be uploaded to one or more CDs or flash drives (and clearly labeled as such).

## **4.5 Currency**

All required pricing, revenue and cost information shall be provided in US\$ currency only. Where pricing is to be provided in 2016 dollars, such pricing shall be as of the Proposal Date.

## **4.6 Modifications, Withdrawals and Late Submittals**

### **4.6.1 Modifications to a Proposal**

A Proposer may modify its Proposal in writing prior to the specified time on the Proposal Due Date. The modification shall conform in all respects to the requirements for submission of a Proposal. Modifications shall be clearly delineated as such on the face of the document to prevent confusion with the original Proposal and shall specifically state that the modification supersedes the previous Proposal and all previous modifications, if any. If multiple modifications are submitted, they shall be sequentially numbered so INDOT can accurately identify the final Proposal. The modification must contain complete Proposal sections, complete pages or complete forms as described in Exhibits B and C. Line item changes will not be accepted. Proposer shall deliver any such modification(s) in the types and manner described in this Section 4; no facsimile or other electronically transmitted modifications will be permitted.

### **4.6.2 Withdrawal and Validity of Proposals**

A Proposer may withdraw its Proposal at any time prior to the time due on the Proposal Due Date by means of a written request signed by its Proposer Authorized Representative. Such written request shall be delivered to the address in Section 2.2.1. A withdrawal of a Proposal will not prejudice the right of a Proposer to deliver a new Proposal; provided that it is received before the time due on the Proposal Due Date. No Proposal may be withdrawn on or after the time due on the Proposal Due Date and any attempt to do so will result in a draw by INDOT upon the Proposal Security.

All Proposals are valid for a period of 180 days after the Proposal Due Date. No Proposer shall withdraw its Proposal within this 180-day period, unless notified by INDOT that (i) no PPA for the Project will be awarded by INDOT pursuant to the RFP, (ii) INDOT has awarded the PPA to another Proposer, and INDOT has received the executed PPA and all other required documents from Design-Build Contractor, (iii) INDOT does not intend to award the PPA to the Proposer; or (iv) the Proposer is not notified during the 180-day period that INDOT has selected the Proposer as the Preferred Proposer to enter into negotiations of the PPA. Any Proposer may elect, in its sole discretion, to extend the validity of its Proposal beyond the 180 day period set forth above.

#### **4.6.3 Late Proposals**

INDOT will not consider any late Proposals. Proposals and/or modifications not requested by INDOT received after the time for submittal of Proposals will be returned to the Proposer without consideration or evaluation.

#### **4.7 Forfeiture of Proposal Security; Relief from Obligation to Close By Specified Deadline**

By submitting its Proposal, each Proposer understands and agrees that it shall forfeit its Proposal Security (i) if the Proposer withdraws, repudiates or otherwise indicates in writing that it will not meet any commitments made in its Proposal; or (ii) if the Proposer is selected as the Preferred Proposer and any of the following occur:

- (a) Following notification from INDOT that it is the Preferred Proposer, the Preferred Proposer fails to negotiate in good faith as expressly defined in Section 5.10.1;
- (b) Following notification from INDOT that it is the Preferred Proposer, the Preferred Proposer fails to provide the documents required under, or satisfy the conditions set forth in Sections 5.11.1 and 6.1.1;
- (c) Following notification from INDOT that it is the Preferred Proposer, the Preferred Proposer fails to deliver the EPDs as set forth in Section 5.11.1 or provide access to, or participate in the review of, or both, the EPDs as set forth in Section 5.11.3;
- (d) Following notification from INDOT that it is the Preferred Proposer, commercial close does not occur by the deadline specified in Section 1.7.1, unless such failure to close is directly attributable to:
  - i. INDOT's failure to provide timely responses to Post-Selection Deliverables in accordance with Section 5.11.2;
  - ii. INDOT's cancellation of the procurement or decision not to close with the Preferred Proposer and end negotiations after the Preferred Proposer has engaged in good faith negotiations, including elections made under Section 5.10.1, without cause by the Preferred Proposer;
  - iii. INDOT's failure to execute the PPA within three Business Days after the satisfaction of all conditions thereto and execution and delivery of the Execution Documents by the Preferred Proposer to INDOT;
  - iv. INDOT's failure to provide any other deliverable INDOT is required to deliver to Design-Build Contractor as a condition precedent to commercial close, where such failure is not caused in whole or in part by the acts, omissions, negligence, fault, fraud, bad faith, recklessness or willful misconduct of the Preferred Proposer;
  - v. An unresolved pending protest filed pursuant to Section 7.1(c) or an unresolved action to contest the validity of the PPA brought pursuant to IC

8-15.7-4-3 (unless, in either case, INDOT has elected, in its sole discretion, to undertake commercial close irrespective of such protest or action, in which case, this clause (v) shall not apply);

- vi. INDOT's failure to comply with any other conditions required by the Act (as required by Section 6.1), where such failure is not caused in whole or in part by the acts, omissions, negligence, fault, fraud, bad faith, recklessness or willful misconduct of the Preferred Proposer; or
- vii. Issuance by a court of competent jurisdiction of an order or injunction that prohibits INDOT from executing the PPA and proceeding with commercial close, where such order or injunction is not caused in whole or in part by the acts, omissions, negligence, fault, fraud, bad faith, recklessness or willful misconduct of the Preferred Proposer.

For purposes of this Section 4.7, Proposer's obligation to achieve commercial close shall be satisfied when Proposer has executed and delivered to INDOT the PPA and all documents and payments required hereby, including the documents described in Section 5.11 and Section 6.1.

Each Proposer, by submittal of its Proposal, shall be deemed to have agreed to the foregoing.

#### **4.8 Acceptance of Delivery by INDOT**

INDOT will provide a receipt for Proposals that are timely delivered to INDOT as specified herein.

## **SECTION 5.0 EVALUATION AND POST-SELECTION PROCESS**

INDOT's goal is to create a fair and uniform basis for the evaluation of the Proposals in compliance with all applicable Laws governing this procurement.

The Proposal evaluation process will include an initial review of each Proposal for responsiveness to the requirements of the RFP Documents and as against pass-fail criteria, a qualitative evaluation of the Technical Proposal and an evaluation of the Price Proposal. The process may include a request for Proposal Revisions, the establishment of a competitive range, and negotiations phase with the Preferred Proposer. The steps in the process and evaluation criteria are set forth in Sections 5.2 through 5.10. The evaluation and selection process is subject to modification by INDOT, in its sole discretion.

The details of the evaluation and selection process are set forth more fully in this Section 5.

### **5.1 Organization of the INDOT Evaluation Committees**

Evaluation of Proposals will be conducted by a Technical Proposal Evaluation Committee ("TPEC"), and a Price Proposal Evaluation Committee ("PPEC") with assistance from subcommittees, which may include an Administrative/Legal subcommittee, a Technical Proposal pass/fail and responsiveness subcommittee, and a Price Proposal pass/fail and responsiveness subcommittee. The Deputy Commissioner of Innovative Project Delivery may serve on either the PPEC or the TPEC.

The TPEC and PPEC will be comprised of representatives from INDOT, selected at the sole discretion of the Deputy Commissioner of Innovative Project Delivery. The subcommittees will be comprised of representatives from INDOT and, at the sole discretion of the Deputy Commissioner of Innovative Project Delivery, advisors (including outside consultants) and other qualified individuals. The primary responsibility of these advisors will be to assist the TPEC and PPEC in making an educated and informed assessment of the individual strengths and weaknesses of the Proposals. In addition, observers from federal, State or other agencies with specific interests and responsibilities associated with the Project may be invited to observe aspects of the evaluation process. All evaluators and outside consultants and observers will be required to sign confidentiality statements and conflict of interest disclosures, or otherwise be subject to INDOT confidentiality restrictions and conflict of interest control requirements.

### **5.2 Best Value Determination**

The best value determination will be based on the Total Proposal Score using a 100 point scale. The "Technical Proposal Score" will represent up to 40 points of the total score; the "Price Proposal Score" will represent up to 60 points of the total score. A Proposer achieving 100% of the points available for the Technical Proposal Score will score 40 points. A Proposer achieving 100% of the points available for the Price

Proposal Score will score 60 points. The determination of apparent highest ranked Proposal shall be based on the highest Total Proposal Score computed as follows:

$$\text{Total Proposal Score} = \text{Technical Proposal Score (maximum 40 points available)} + \text{Price Proposal Score (maximum 60 points available)}$$

### **5.2.1 Technical Proposal Score**

The Technical Proposal Score (maximum of 40 points) will be comprised of the TPEC Technical Evaluation Score.

The Technical Proposal Score will be calculated based on the TPEC Technical evaluation score for the Preliminary Performance Plans (maximum 100 points available) as described in Section 5.4.1. The Preliminary Performance Plans for technical scoring purposes will be divided into two parts: the Preliminary Project Management Plan elements as further described in Section 5.4.1.1 (maximum 25 points available) and the Preliminary Design-Build Plan elements as further described in Section 5.4.1.2 (maximum 75 points available). The TPEC evaluation score is the sum of the values of the two parts described in the preceding sentence. The Technical Proposal Score will be calculated using the following formula:

$$\text{Technical Proposal Score} = \text{TPEC Technical evaluation score (maximum 100 points available)} \times 0.40$$

### **5.2.2 Price Score**

The Price Score will be based on the following:

$$\text{Proposer's Price Proposal} = \text{PB} = \text{A}$$

Where:

A = Proposer's Contract Bid amount in dollars

"A" is the Proposer's Bid amount and shall be used for payment.

$$\text{Price Proposal Score} = \text{PPEC evaluation score} = (\text{Lowest Price Proposal/Proposer's Price Proposal}) \times 60.0$$

## **5.3 Pass/Fail and Responsiveness Evaluation**

Upon receipt, the Technical Proposals, and the Price Proposals will be made available for review by the relevant pass/fail and responsiveness subcommittee(s). They will be reviewed (a) for the Proposal's conformance to the RFP instructions regarding organization and format and responsiveness to the requirements set forth in the RFP and (b) based on the pass/fail criteria set forth below. Any Proposal that fails to achieve a passing score on any of the pass/fail portions of the evaluation may not be eligible for recommendation for award and will be considered unresponsive. Responsiveness shall



be assessed on the basis of overall responsiveness, with INDOT retaining the sole discretion to disregard or waive minor irregularities, omissions, nonconformities and discrepancies.

Regarding the recommendations of the pass/fail and responsiveness subcommittees, the TPEC and PPEC, respectively, may accept the recommendations provided by the subcommittees, may request the subcommittees to reconsider their respective recommendations, or the TPEC and PPEC, respectively, may develop its own recommendations.

In the event that a Proposal contains or omits information that may potentially result in a “fail” determination, the Authorized Representative may request additional or clarifying information from Proposer prior to a final pass/fail determination.

Those Proposals not responsive to this RFP, or that do not pass the pass/fail criteria, may be excluded from further consideration, and the Proposer will be so advised. INDOT may also exclude from consideration any Proposer whose Proposal contains a material misrepresentation. INDOT reserves the right in its sole discretion to disregard or waive minor informalities, irregularities, nonconformities, discrepancies, omissions and apparent clerical mistakes which, in each case, are unrelated to the substantive content of the Proposals.

### **5.3.1 Technical Proposals**

Technical Proposals will be evaluated based on the following pass/fail criteria:

- (a) The business form of the Proposer and any Persons that will have joint and several liability under the PPA or that will provide a performance guaranty (including any joint venture agreement, partnership agreement, operating agreement, articles of incorporation bylaws or equivalent documents) is consistent with the requirements of the Project and PPA Documents and provides for continuation of Proposer in the event of bankruptcy or withdrawal of any of its members.
- (b) The Proposer has provided a DBE certification in accordance with the requirements of Exhibit B, Section 3.2.8;
- (c) The information, certifications, signed statements and documents as listed in Exhibit B, Section 3.2 do not identify any material adverse information;
- (d) The date for Baseline Substantial Completion set forth on Form L is not later than the INDOT Last Allowable Date for Baseline Substantial Completion, as set forth on Form L;
- (e) The Technical Proposal contains the required materials as listed in Exhibit B, Section 3.
- (f) If Proposer anticipates execution of the PPA by a special purpose entity, Proposer has delivered either (i) pro formas of the special purpose entity organizational documents (i.e., certificate of formation/charter,

bylaws/partnership agreement/operating agreement) or (ii) indicative term sheets of such corporate formation documents that will be used to establish the entity, in either case, should INDOT select it as the Preferred Proposer;

- (g) The Major Participants, have not changed since the Proposer's submission of the SOQ, or the Proposer has previously sought INDOT's consent to a change, INDOT has consented to such change, and the Proposal attaches a true and correct copy of INDOT's written consent thereto;
- (h) Proposer has delivered a properly completed and executed Conflict of Interest Disclosure Statement (Form H);
- (i) Proposer has delivered written evidence, satisfactory to INDOT, in its sole discretion, from an insurance company(ies), broker(s), agent(s) or advisor(s) expressly indicating that Proposer will be able to obtain and maintain the insurance types and amounts required by the PPA Documents and can do so under the terms, and subject to the conditions, specified in Section 9 of the PPA and further that such company(ies), broker(s) or agent(s) will place all such insurance coverages for Proposer (should they become Design-Build Contractor). The insurance company(ies)', broker(s)', agent(s)' or advisor(s)' signatories to such written evidence must explicitly state that it/they have read the PPA Documents and insurance requirements set for the therein and that the Persons required to obtain insurance under the PPA have the capability of obtaining such insurance in the coverages and under the conditions listed in the PPA;
- (j) Proposer has delivered all other documents, properly completed and signed (if required), in form and substance as specified under the RFP Documents, and such documents do not identify any material adverse information; and
- (k) The Proposal includes design and construction of the entire Project scope.

### **5.3.2 Price Proposals**

Price Proposals will be evaluated based on the following pass/fail criteria:

- (a) The Price Proposal contains all other materials required by Exhibit C; and
- (b) The Proposer has delivered Proposal Security in the form of a certified check in the amount of 5 percent of the Price Proposal amount to INDOT or a complete, properly executed bond that complies with the requirements of Exhibit C, Section 2.

### **5.4 Evaluation of Technical Proposal By TPEC**

After completion of, or concurrently with, the pass/fail and responsiveness review, the Preliminary Performance Plans will be evaluated by the TPEC based on the factors set forth below to determine whether the Technical Proposal meets, and also whether it includes any improvements over, and brings additional benefits and/or value, especially as related to long term operations and maintenances costs, to INDOT and the public in

addition to, the requirements of the PPA Documents. In evaluating the Technical Proposal, the TPEC may consider other information provided with the Technical Proposal.

#### **5.4.1 Technical Proposal Score - Preliminary Performance Plans Evaluation Factors**

The evaluation factors for the Preliminary Performance Plans of the Technical Proposal are as follows:

- (a) Preliminary Project Management Plan (maximum 25 Technical Proposal Score points available); and
- (b) Preliminary Design-Build Plan (maximum 75 Technical Proposal Score points available).

Subfactors are listed in Section 5.4.1.1 through 5.4.1.2. Consecutive factors or subfactors are set forth in descending order of importance, provided, however, except as otherwise noted, consecutive factors or subfactors may be of equal value to each other.

##### **5.4.1.1 Preliminary Project Management Plan**

Objectives: An organization that is designed with clear lines of responsibility, appropriate personnel and well-defined roles that respond to the requirements of the PPA Documents for all phases of the Work. A robust DBE Performance Plan that will achieve the DBE goals and encourage participation of certified DBEs. A well-defined and logical approach to the project schedule methodology, and schedule and cost information in detail sufficient for assessing the project schedule/cost balance.

The Preliminary Project Management Plan evaluation subfactors include:

- (a) Project Management Approach;
- (b) Preliminary Baseline Schedules;
- (c) Preliminary DBE Performance Plan;
- (d) Quality Management; and
- (e) Safety, Environmental Management, and Communications.

The Preliminary Project Management Plan subfactors listed above will reflect the solutions and approaches as set forth in Section 5.1 of Exhibit B.

##### **5.4.1.2 Preliminary Design-Build Plan**

Objective: Incorporation of technical solutions with innovative features that achieve the requirements of the PPA Documents and a design-build management organization with

clear lines of responsibility, and which presents a well-defined and executable approach for design and construction.

The Preliminary Design-Build Plan evaluation subfactors include:

- (a) Traffic Management Plan;
- (b) Pavement design, including life cycle considerations for typical pavement sections;
- (c) Kankakee River Crossing, including innovative measures to assure minimized impacts to natural resources, maintenance of traffic in the localized area, remaining service life, etc.;
- (d) Roadway elements;
- (e) Bridge structures, retaining walls, and other structures;
- (f) Drainage design, stormwater drainage concept plan, and culvert replacement/rehabilitation; and
- (g) Utility Relocation and Adjustment Work elements.

The Preliminary Design-Build Plan subfactors listed above will reflect the solutions and approaches as set forth in Section 5.2 of Exhibit B.

## **5.5 Evaluation of Price Proposal by PPEC**

Following the completion of the evaluation and scoring of the Technical Proposals, the Price Proposals will be opened and reviewed pursuant to Section 5.2.2 and Section 5.3.2.

## **5.6 Total Proposal Score**

After completion of the evaluation of the Technical Proposal by the TPEC and the Price Proposal by the PPEC, the Deputy Commissioner of Innovative Project Delivery, with the assistance of INDOT representatives and advisors, will determine the Total Proposal Score for each Proposal by adding the Proposal's Technical Proposal Score and Price Proposal Score.

The Total Overall Score (SB) will be rounded to a tenth of a point. Rounding of Scores to the nearest tenth of a point will be accomplished by the round-up method: e.g., 75.45, 75.46, 75.47, 75.48, and 75.49 would be rounded up to 75.5; and 75.41, 75.42, 75.43, and 75.44 will be rounded to 75.4. In the event that two or more Proposer's achieve the same rounded final score (SB), the "tied" Proposer with the lowest Price Proposal (PB) shall be recommended for Contract Award.

## **5.7 Requests for Clarification**

INDOT may, at any time, issue requests for clarification to the individual Proposers, requesting additional information or clarification from a Proposer, or may request a Proposer to verify or certify certain aspects of its Proposal. Proposers shall respond to any such requests within three (3) Business Days from receipt of the request (or within such other time as is specified by INDOT in any clarification or additional information soliciting correspondence). The scope, length and topics to be addressed in clarifications shall be prescribed by, and subject to the discretion of INDOT.

Upon receipt of requested clarifications and additional information as described above, if any, the Proposals may be re-evaluated to factor in the clarifications and additional information.

## **5.8 Requests for Proposal Revisions**

INDOT may, at any time after receipt of Proposals and prior to award and execution of the PPA, determine that it is appropriate to request changes to the Proposals (“Proposal Revisions”). Only Proposers that submitted responsive Proposals will be permitted to submit Proposal Revisions. INDOT may request Proposal Revisions with or without discussions as described therein. The request for Proposal Revisions will identify any revisions to the RFP and will specify terms and conditions applicable to the Proposal Revisions, including identifying a time and date for delivery. In the event that Proposal Revisions are requested, then the term “Proposal,” as used in the RFP Documents, shall mean the original Proposal, as modified by the Proposal Revision.

Upon receipt of Proposal Revisions, the TPEC and PPEC, with assistance from the subcommittees and advisors, as appropriate, will re-evaluate the Proposals as revised, and will revise ratings and value estimates as appropriate following the process described above.

## **5.9 Identification of the Preferred Proposer**

Once the Deputy Commissioner of Innovative Project Delivery has determined a Total Proposal Score for each Proposal and assigned rankings to the Proposals based on the Total Proposal Scores (whether based on the original Proposals or Proposal Revisions), the Deputy Commissioner may recommend to INDOT that the Proposer with the highest Total Proposal Score be the Preferred Proposer and that the Preferred Proposer be preliminarily selected as Design-Build Contractor under the PPA Documents. If INDOT preliminarily selects the Preferred Proposer as Design-Build Contractor under the PPA Documents, the Deputy Commissioner of Innovative Project Delivery shall authorize staff to notify the Preferred Proposer and commence finalization of the PPA Documents (which may include negotiations) with such Proposer pursuant to Section 5.10. Alternatively, the Deputy Commissioner of Innovative Project Delivery may require Proposal Revisions pursuant to Section 5.8, reject the recommendation and cancel the procurement or request reconsideration of the recommendation. In addition, a public hearing shall be conducted on such preliminary selection and the terms of the PPA as

required under IC 8-15.7-4-2. If INDOT does not believe that the negotiations with the Preferred Proposer will be successful, INDOT may suspend or cease negotiations with the Preferred Proposer and commence negotiations with the Proposer who had the next highest Total Proposal Score or terminate the procurement process.

## **5.10 Finalization of the PPA; Extension of Deadlines for Commercial Close**

### **5.10.1 Negotiation of PPA Documents**

After preliminary selection by INDOT, its staff will proceed with the Preferred Proposer to finalize the PPA Documents. INDOT may elect to negotiate various aspects of the PPA Documents with the Preferred Proposer, including aspects of the Proposal that will be incorporated into the PPA Documents and incorporation of unsuccessful Proposers' work product; however, any decision to commence negotiations regarding the terms of the PPA Documents is at INDOT's sole discretion.

By submitting its Proposal, each Proposer commits to enter into the form of PPA included in the RFP, without negotiation or variation, except to fill in blanks and include information that the form of PPA indicates is required from the Proposal (e.g., the Scope Package and ATCs).

Negotiations will include the negotiation of Attachment 1 to Exhibit 7 of the PPA concerning Proposal Commitments and clarifications and any conforming changes to address the status of the NEPA Documents and INDOT-Provided Approvals relating to applicable Segments of the Project, specifically all INDOT-Provided Approvals listed on Exhibit 2 to the PPA. INDOT will prepare the initial draft of this attachment, which is intended to reflect (a) clarification of ambiguities within Proposer's Technical Proposal, (b) elements of the Proposal that were relevant, in INDOT's sole judgment, to INDOT's evaluation of the Proposal, (c) areas of the Proposal that exceed the requirements of the PPA Documents, including the Technical Provisions, and (d) such other items identified in the Proposal by INDOT, in its sole discretion. This attachment and exhibit shall not include, and the Preferred Proposer shall not be entitled to seek, (i) any clarifications of the PPA Documents through this exhibit; (ii) any approval, consent, waiver or acknowledgment from INDOT concerning aspects of its Proposal, including any means, methods, approaches or techniques proposed; or (iii) the inclusion of any additional element to such attachment and exhibit not agreed to by INDOT, in its sole discretion.

If INDOT elects to negotiate various aspects of the PPA Documents with the Preferred Proposer and a PPA satisfactory to INDOT, in its sole discretion, cannot be negotiated with the Preferred Proposer, INDOT may formally suspend or end negotiations with that Preferred Proposer and take action consistent with the direction provided by the Deputy Commissioner of Innovative Project Delivery. Such action may include (a) requiring the Preferred Proposer to enter into the form of PPA Documents included in the RFP, without further negotiation or variation except to fill in blanks and include information that the form of PPA indicates is required from the Proposal (e.g., ATCs); (b) rejection of

all Proposals; or (c) proceeding to the next most highly ranked Proposal to finalize or attempt to negotiate a PPA with that Proposer in accordance with this Section 5.10.

In the event INDOT elects to commence negotiations with a Preferred Proposer, then such Preferred Proposer will be deemed to have failed to engage in good faith negotiations with INDOT and shall forfeit its Proposal Security as set forth in Section 4.7 if the Preferred Proposer fails to attend or actively participate in reasonably scheduled negotiation meetings with INDOT or insists upon terms or conditions for any documents to be negotiated or provided by Design-Build Contractor hereunder that are inconsistent with the PPA Documents as issued in the RFP Documents. Failure by a Preferred Proposer to agree to inclusion of ATCs from unsuccessful Proposers shall not be deemed a failure to engage in good faith negotiations that will entitle INDOT to draw upon the Proposal Security.

## **5.11 INDOT Review of Post-Selection Deliverables**

### **5.11.1 Documents to be Submitted Following Notification of Preferred Proposer**

As a condition precedent to award of the PPA, the Preferred Proposer shall deliver the following (collectively, the “Post-Selection Deliverables”) to INDOT within seven days after notification that it is the Preferred Proposer, unless otherwise noted:

- (a) Within 48 hours after notification that it is the Preferred Proposer, one or more sealed container(s) labeled: “[Proposer Name]: Price Proposal for the I-65 Northwest Indiana Major Moves 2020 Expansion Project – Escrowed Proposal Documents,” containing one set of the Cost and Pricing Data shall be delivered in a jointly keyed and locked fireproof cabinet supplied by Proposer, to a location identified by INDOT. The Preferred Proposer shall submit its EPDs in hard copy and whenever possible shall also provide electronic copies. The Preferred Proposer shall submit the EPDs in such format as is used by the Preferred Proposer and its Subcontractors in connection with the Proposal. The EPDs provided shall be personally examined by an Authorized Officer of the Preferred Proposer prior to delivery who shall ensure that they meet the requirements of this Section 5.11.1(a).
- (b) Evidence of all Major Participants’ (excluding Equity Members) qualification to do business in the State, dated no earlier than 30 days prior to the Proposal Due Date. Depending on the form of organization, such evidence may be in the form of (i) a Certificate of Authority to transact business in Indiana along with a “certificate of good standing” (or equivalent) from the state of organization of the Person; (ii) a Certificate of Existence from the Indiana Secretary of State; or (iii) other evidence acceptable to INDOT, in its sole discretion. Each such Person shall also provide a valid Indiana business license.
- (c) Drafts of the deliverables identified in Section 6.1.1 for approval by INDOT.

- (d) No later than 48 hours after notification that it is the Preferred Proposer, a redacted copy of its Proposal and SOQ to INDOT, with redactions limited to only those portions of the Proposal and SOQ that fall under a specific exemption of the Public Records Act (and Proposers shall be required to submit, for INDOT's review and approval, documentation identifying the specific exemption asserted and such other information requested by INDOT in order for INDOT to assess the eligibility of such portions of the Proposal and SOQ for exemption from publication). Notwithstanding any proposed redactions and/or claims of exemption asserted by the Proposer, INDOT shall have sole discretion to determine the applicability of any exemptions under the Public Records Act and of the contents to be disclosed in response to a request thereunder. Failure of Proposer to submit a redacted form of its Proposal and SOQ, containing only those redactions consistent with INDOT's determination as to the content that may be redacted to INDOT within 48 hours after notification that it is the Preferred Proposer constitutes consent by Proposer to, and a waiver of any right to contest, disclosure by INDOT of Proposer's Proposal and SOQ in their entirety, without redaction, in response to a request submitted under the Public Records Act. As between a Proposer and a third party requesting disclosure under the Public Records Act (as opposed to as between a Proposer and INDOT exercising its sole discretion rights pursuant to this ITP), this Section 5.11.1 shall not constitute a waiver of the Proposer's rights under the Public Records Act.

### **5.11.2 INDOT Comment on Post-Selection Deliverables**

INDOT shall provide comments on any Post-Selection Deliverable required to be delivered to INDOT for review and approval hereunder, within seven Business Days after the date of INDOT's receipt of such deliverable. INDOT shall have four Business Days to review and respond to subsequent submittals of the deliverable.

### **5.11.3 Review of Escrowed Proposal Documents**

- (a) INDOT shall be entitled to access and review the EPDs of the Preferred Proposer following the notification of the Preferred Proposer, such review to be jointly undertaken with the Preferred Proposer. INDOT's review shall assess the completeness and accuracy of the EPDs, and INDOT and the Preferred Proposer shall jointly develop and countersign a detailed index and catalogue of the contents of the EPDs. If, following the initial review and organization, INDOT determines that the EPDs is incomplete, INDOT may, as a condition to award, require the Preferred Proposer to supply data to make the EPDs complete.
- (b) Completion of such review and indexation of the EPDs shall be a condition to award and execution of the PPA.



#### **5.11.4 Project Management Plan**

During the period between completion of negotiations and final award of the Agreement, the Preferred Proposer may, but is not required to, submit all or portions of the Project Management Plan for review and comment. INDOT encourages such early submittal(s), and, as an accommodation to the Preferred Proposer, will reasonably attempt to provide comments to any such submittals generally in accordance with the process and timelines set forth in the PPA Documents, but cannot guarantee that it will in fact undertake such review or provide comments. Any such review prior to execution of the PPA by INDOT shall in no event limit or modify any rights of review, comment or approval set forth in the PPA Documents.

## **SECTION 6.0      AWARD AND EXECUTION; POST-EXECUTION ACTIONS**

### **6.1      Final Award, Execution and Delivery of PPA Documents**

The following are conditions precedent to final award of the PPA:

- (a) successful negotiation of the PPA,
- (b) concurrence in award by FHWA,
- (c) receipt by INDOT of all of the documents required to be provided prior to execution of the PPA under Section 6.1.1,
- (d) review and indexation of the EPDs in accordance with Section 5.11.3; and
- (e) any other conditions to award set forth in this ITP or required by the Act.

Following the public hearing on the preliminary selection of the Preferred Proposer and the terms of the PPA, INDOT shall make a determination (i) whether or not the Preferred Proposer should be designated as Design-Build Contractor under the PPA and, if not, to suspend or cease negotiations with the Preferred Proposer and commence negotiations with the Proposer who had the next highest Total Proposal Score, or (ii) to terminate the procurement process. If INDOT determines to select the Preferred Proposer as Design-Build Contractor under the PPA, then such determination shall be submitted to the State Budget Committee and the Governor of the State, in turn. Following review of such determination by the State Budget Committee, the Governor may accept or reject the determination of INDOT. If the Governor accepts the determination of INDOT, the Governor shall designate the Preferred Proposer as Design-Build Contractor under the PPA. Following the designation by the Governor of the Preferred Proposer as Design-Build Contractor under the PPA, INDOT shall publish notice of such designation in accordance with the Act and may execute and deliver the PPA following such publication.

Upon satisfaction of the foregoing conditions, INDOT may deliver four sets of execution copies of the PPA and other documents to be executed in connection therewith ("Execution Documents") to the Preferred Proposer along with the number of sets of execution copies of the Execution Documents reasonably requested by the Preferred Proposer. The Preferred Proposer shall obtain all required signatures and deliver all of the execution sets of the Execution Documents to INDOT within two Business Days after receipt, together with the required documents described in Section 6.1.1. If Design-Build Contractor is a joint venture or a partnership, the PPA must be executed by all joint venture members or general partners, as applicable.

Upon INDOT's receipt of all such documents and satisfaction of all conditions precedent and provided that 22 days have elapsed since the date of publication of the notice of the designation of the Preferred Provider required under IC 8-15.7-4-3(b), INDOT may, in its discretion, execute the Execution Documents. Unless extended pursuant to Section

1.7.3, final award and commercial close shall be deemed to have occurred as of the date of execution of the PPA and the other Execution Documents; provided that INDOT has executed and delivered all such documents and no procurement protest or action to contest the validity of the PPA is brought within the time period permitted by IC 8-15.7-4-3.

In the event of a procurement protest or an action to contest the validity of the PPA is brought within the period permitted by Indiana Code 8-15.7-4-3, then INDOT, at its sole option and within the exercise of its sole discretion, may elect to move forward with commercial close, may delay commercial close or may terminate the procurement at no cost or penalty except, in such event, the Proposer shall be entitled to payment of a stipend upon satisfaction of the other conditions thereto as set forth in this ITP and the Stipend Agreement, if entered into. In no event may INDOT delay commercial close beyond the 180 day Proposal validity period without the mutual agreement by the Preferred Proposer.

#### **6.1.1 Documents To Be Delivered By Proposer With Executed PPA**

The Preferred Proposer shall deliver to INDOT the documents listed below concurrently with the executed sets of the Execution Documents as a condition to execution of the PPA by INDOT.

- (a) If not previously submitted, a copy of the executed organizational documents for Design-Build Contractor and, if Design-Build Contractor is a limited liability company, partnership or joint venture, the articles of incorporation/certificate of formation/chapter/partnership agreement or registration for each member or partner of Design-Build Contractor. The executed form of the organizational documents for Design-Build Contractor may not differ substantially or materially from the draft organizational documents or indicative term sheets included with the Proposal.
- (b) Evidence of approval of the final form of the PPA Documents, and of due authorization, execution, delivery and performance of the PPA Documents, by Design-Build Contractor. Such evidence shall be in form and substance reasonably satisfactory to INDOT. If Design-Build Contractor is a corporation, such evidence shall be in the form of a resolution of its governing body certified by an appropriate officer of the corporation. If Design-Build Contractor is a partnership, such evidence shall be in the form of a resolution signed by the general partners and appropriate evidence of authorization for each of the general partners, in each case, certified by an appropriate officer of the general partner. If Design-Build Contractor is a limited liability company, such evidence shall be in the form of (1) a resolution of the governing body of the limited liability company, certified by an appropriate officer of the company, or (2) a managing member(s) resolution, certified by an appropriate officer of the managing member(s), or (3) if there is no managing member, a resolution from each member, certified by an appropriate officer of such member. If Design-Build Contractor is a joint venture, such evidence shall be in the form of a

resolution of each joint venture member, certified by an appropriate officer of such joint venture member.

- (c) A letter from an Eligible Surety, signed by an authorized representative as evidenced by a current certified power of attorney, committing to provide a Performance Bond as described in Section 8.1.1 of the PPA and in form compliant with the requirements of this Section 6.1.1(c) and otherwise reasonably acceptable to INDOT, in an amount equal to 100% of the Contract Price. If multiple Surety letters are provided, the Proposal shall identify which Surety will be the lead Surety. The commitment letter may include no conditions, qualifications, or reservations for underwriting or otherwise, other than a statement that the commitment is subject to award and execution of the PPA and issuance of the NTP thereunder; provided, however, that the Surety may reserve in its letter the right to reasonably approve any material adverse changes made to the PPA or the Technical Provisions following the date of the letter, but excluding any change orders and any changes or information reflected in the Proposal, such as ATCs and Proposer commitments.
- (d) A letter from an Eligible Surety, signed by an authorized representative as evidenced by a current certified power of attorney, committing to provide a Payment Bond as described in Section 8.1.2 of the PPA and in form compliant with the requirements of this Section 6.1.1(d) and otherwise reasonably acceptable to INDOT, in an amount equal to 100% of the Contract Price. If multiple Surety letters are provided, the Proposal shall identify which Surety will be the lead Surety. The commitment letter may include no conditions, qualifications, or reservations for underwriting or otherwise, other than a statement that the commitment is subject to award and execution of the PPA and issuance of the NTP thereunder; provided, however, that the Surety may reserve in its letter the right to reasonably approve any material adverse changes made to the PPA or the Technical Provisions following the date of the letter, but excluding any changes or information reflected in the Proposal, such as ATCs and Proposer commitments.
- (e) If security for the Proposer's obligations under the PPA is required by INDOT pursuant to Section 2.12, guarantees from Guarantor(s) in form and substance previously approved by INDOT.
- (f) Any other requirements reasonably determined by INDOT during pre-award negotiations.

### **6.1.2 Documents To Be Delivered By INDOT to Proposer With Executed PPA**

INDOT shall deliver to the escrow held by INDOT the executed PPA and any other executed documents.

## **6.2 Debriefings**

All Proposers submitting Proposals will be notified in writing of the results of the evaluation process. Proposers not selected for award may request a debriefing.

Debriefings shall be provided at the earliest feasible time after execution of the PPA Documents, as determined by INDOT, in its sole discretion. The debriefing shall be conducted in Indianapolis and by a procurement official familiar with the rationale for the selection decision and PPA award.

Debriefings shall:

- (a) Be limited to discussion of the unsuccessful Proposer's Proposal and may not include specific discussion of a competing Proposal;
- (b) Be factual and consistent with the evaluation of the unsuccessful Proposer's Proposal; and
- (c) Provide information on areas in which the unsuccessful Proposer's Proposal had weaknesses or deficiencies.

Debriefing may not include discussion or dissemination of the thoughts, notes, or rankings of individual members of the TPEC and PPEC, but may include a summary of the rationale for the selection decision and PPA award.

## **6.3 Stipend Payment to Unsuccessful Proposers**

### **6.3.1 Generally**

Except as set forth in the Stipend Agreement and this Section 6.3, each Proposer that has executed the Stipend Agreement and submits a timely and responsive, but unsuccessful, Proposal by the Proposal Due Date in accordance with the terms and conditions of the RFP Documents shall be entitled to receive payment from INDOT, on the terms and conditions described herein; provided, however, that a timely and responsive Proposal shall also be considered unsuccessful if INDOT cancels the procurement without award after the Proposal Due Date; provided, further, that Proposers must be eligible for the payment. No Proposer shall be entitled to reimbursement for any of its costs in connection with this RFP except as specified in the Stipend Agreement and this Section 6.3. The total amount available for a stipulated stipend payment per Proposer for this procurement is \$250,000.

If INDOT cancels the procurement following the Proposal Due Date, and if a Proposer has executed the Stipend Agreement and submits a timely and responsive Proposal, then an invoice may be submitted no earlier than the date of the notice of cancellation and no later than 90 days after the date of the notice of cancellation and the total amount available for a stipend shall be due and payable 60 days after the date the Proposer submits to INDOT the invoice and waiver and release.

If INDOT does not cancel the procurement and final award and commercial close occur, then the invoice may be submitted by an eligible Proposer no earlier than 30 days after INDOT issues notice of intent to award to the Preferred Proposer and no later than 30 days after commercial close. The total amount available for a stipend shall be due and

payable the later of (a) 60 days after the date the eligible Proposer submits to INDOT the invoice and waiver and release or (b) 45 days after the date of commercial close.

The invoice shall be in a form reasonably acceptable to INDOT, and must be accompanied by an executed irrevocable waiver of protest and full, unconditional and irrevocable release of all claims against INDOT, in the form attached as Form N.

### **6.3.2 Eligibility**

Notwithstanding the foregoing, no stipend shall be payable to a Proposer in the following circumstances:

- If such Proposer has not executed and delivered the Stipend Agreement to INDOT with its Proposal; or
- If such Proposer withdraws from the procurement; or
- If such Proposer has not complied with the terms and conditions of the RFP Documents; or
- If such Proposer fails to satisfy the terms and conditions set forth in the Stipend Agreement or this Section 6.3, including delivering an invoice, all forms required by the State for payment of vendors within the time periods specified herein and the waiver and release as described herein; or
- If such Proposer has filed a protest of, or otherwise challenges, the procurement process, award or cancellation of the procurement process and such protest or challenge is dismissed or otherwise is unsuccessful; or
- If such Proposer was the Preferred Proposer and it fails to proceed with commercial close for any reason other than (1) the failure of one or more express closing contingencies that are set forth in the RFP Documents, the failure of which do not arise out of or result from the acts, omissions, negligence, fraud, bad faith, breach of contract or law or willful misconduct of the Preferred Proposer; or (2) INDOT's election to cancel the procurement after the Proposal Due Date, which election does not arise out of or result from the acts, omissions, negligence, fraud, bad faith, breach of contract or law or willful misconduct of the Preferred Proposer.

Any ideas and work product contained in such Proposer's Proposal and any work product that is not required to be returned to the Proposer under this RFP (e.g., ATCs, written and electronic correspondence, exhibits, photographs, reports, printed material, tapes, disks, designs, concepts, ideas, technology, techniques, methods, processes, drawings, reports, plans, specifications, and other graphic and visual aids generated by or on behalf of Proposer) received prior to the cancellation of the procurement and/or

contained in its Proposal will be the property of INDOT without any requirement to make payment therefor.

### **6.3.3 Work Product**

Each Proposer agrees that INDOT shall own and be entitled to use all ideas and work product in its Proposal and all work product that is not required to be returned to the Proposer under this RFP (e.g., ATCs, written and electronic correspondence, exhibits, photographs, reports, printed material, tapes, disks, designs, concepts, ideas, technology, techniques, methods, processes, drawings, reports, plans, specifications, and other graphic and visual aids generated by or on behalf of Proposer) received by INDOT prior to the cancellation of the procurement and/or contained in its Proposal, in consideration for INDOT's agreement to make payment as provided herein and in the Stipend Agreement, without any further compensation or consideration to Proposer.

In accordance with Section 3.5, INDOT will have the right to inform the Preferred Proposer regarding the contents of the other Proposals after notification of the Preferred Proposer, and that the PPA may incorporate the above-described work product, ideas or concepts based thereon. Upon the Proposer's receipt of payment hereunder, this right shall extend to allow INDOT to use such work product, ideas and concepts in the performance of its functions. Payment of the stipend to a Proposer shall operate as a release and waiver by Proposer of any and all claims challenging the procurement process, award and/or cancellation of the procurement process.

### **6.3.4 Stipend Agreement**

Proposers accepting the foregoing terms in this Section 6.3 and the Stipend Agreement shall acknowledge such acceptance by execution of the Stipend Agreement and deliver the same with the Proposal. Once executed, the Stipend Agreement shall constitute the irrevocable election by Proposer to accept the stipend described therein and under this Section 6.3. The Stipend Agreement shall be delivered with the Proposal as described in Exhibit B.

## **6.4 Costs Not Reimbursable**

The cost of preparing the Proposal and any costs incurred at any time before award and execution of the PPA, including costs incurred for any interviews, costs associated with Post-Selection Deliverables and costs relating to the commercial close shall be borne by the Proposer, except for any costs paid in accordance with Section 6.3.

## **6.5 Return of Proposal Security**

Except for any Proposal Security which has been forfeited, the Proposal Security as to each unsuccessful Proposer will be returned to the respective Proposers upon the earliest of (i) expiration of the Proposal validity period, as extended, (ii) ten (10) Business Days following commercial close and (iii) ten (10) Business Days following cancellation of the procurement by INDOT. The Proposal Security for the Preferred

Proposer shall be returned at such time as (i) the Proposer has satisfied all conditions of execution and award, including, without limitation, the conditions set forth in ITP Section 6.1, (ii) the Proposal validity period, as extended, has expired, or (iii) INDOT cancels the procurement.



## **SECTION 7.0      PROTESTS**

### **7.1      Applicability**

This Section 7.0 sets forth the exclusive protest remedies available with respect to the RFP. These provisions prescribe the exclusive procedures for protests regarding:

- (a) allegations that the terms of the RFP are wholly ambiguous, contrary to legal requirements applicable to the procurement, or exceed INDOT's authority;
- (b) a determination as to whether a Proposal is responsive to the requirements of this RFP or as to whether a Proposal passes the pass/fail criteria set forth in the RFP, as applicable; and
- (c) award of the PPA and any other protest not addressed in clauses (a)-(b).

### **7.2      Required Early Communication for Certain Protests**

Protests concerning the issues described in Section 7.1(a) may be filed only after Proposer has informally discussed the nature and basis of the protest with INDOT, following the procedures for those discussions prescribed in this Section 7.0. Informal discussions shall be initiated by a written request for a one-on-one meeting delivered to INDOT's Authorized Representative. The written request shall include an agenda for the proposed one-on-one meeting. INDOT will meet with the Proposer as soon as practicable to discuss the nature of the allegations. If necessary to address the issues raised in a protest, INDOT may, in its sole discretion, make appropriate revisions to the RFP Documents by issuing addenda.

### **7.3      Deadlines for Protests**

**7.3.1** Protests concerning the issues described in Section 7.1(a) must be filed as soon as the basis for the protest is known, but no later than 20 days prior to the Proposal Due Date, unless the protest relates to an Addendum to the RFP, in which case the protest must be filed no later than five Business Days after the Addendum is issued (but in any event, prior to the Proposal Due Date).

**7.3.2** Protests concerning the issues described in Section 7.1(b) must be filed no later than five Business Days after receipt of the notification of non-responsiveness.

**7.3.3** Protests concerning the issues described in Section 7.1(c) must be filed no later than fifteen days after notification of Preferred Proposer.

### **7.4      Content of Protest**

Protests filed under Section 7.3 shall completely and succinctly state the grounds for protest, its legal authority, and its factual basis, and shall include all factual and legal documentation in sufficient detail to establish the merits of the protest. Statements shall be sworn and submitted under penalty of perjury.

## **7.5 Filing of Protest**

Protests shall be filed by hand delivery on or before the applicable deadline to the Deputy Commissioner of Innovative Project Delivery with copies to the INDOT Chief Counsel, each at Indiana Department of Transportation, 100 North Senate Avenue, IGCN 758, Indianapolis, Indiana 46204, as soon as the basis for protest is known to Proposer. Proposer filing the protest shall concurrently submit a copy of the protest to the other Proposers whose addresses may be obtained by contacting INDOT's Authorized Representative.

## **7.6 Comments from other Proposers**

Other Proposers may file statements in support of or in opposition to the protest within seven days of the filing of the protest. INDOT shall promptly forward copies of all such statements to the protestant. Any statements shall be sworn and submitted under penalty of perjury.

## **7.7 Burden of Proof**

The protestant shall have the burden of proving its protest. INDOT may, in its sole discretion, discuss the protest with the protestant and other Proposers. No hearing will be held on the protest. The protest shall be decided on the basis of written submissions.

## **7.8 Decision on Protest**

The Deputy Commissioner of Innovative Project Delivery or his or her designee shall issue a written decision regarding the protest within 30 days after the filing of the detailed statement of protest under Section 7.4. The decision by the Deputy Commissioner shall be final. If necessary to address the issues raised in a protest, INDOT may, in its sole discretion, make appropriate revisions to the RFP by issuing Addenda. The written decision shall be final, binding and not subject to appeal.

## **7.9 Protester's Payment of Costs**

If a protest is denied, Proposer filing the protest shall be liable for INDOT's costs reasonably incurred to defend against or resolve the protest, including legal and consultant fees and costs, and any unavoidable damages sustained by INDOT as a consequence of the protest.

## **7.10 Rights and Obligations of Proposers**

Each Proposer, by submitting its Proposal, expressly recognizes and agrees to the limitation on its rights to protest provided in this Section 7.0, and expressly waives all other rights and remedies that may be available to Proposer under Law. These provisions are included in the RFP expressly in consideration for such waiver and agreement by the Proposers. If a Proposer disregards, disputes, or does not follow the

exclusive protest remedies provided in this Section 7.0, it shall indemnify and hold INDOT and its officers, employees, agents, and consultants harmless from and against all liabilities, fees and costs, including legal and consultant fees and costs, and damages incurred or suffered as a result of such Proposer's actions. Each Proposer, by submitting a Proposal, shall be deemed to have irrevocably and unconditionally agreed to this indemnity obligation.

## **SECTION 8.0      INDOT RIGHTS AND DISCLAIMERS**

### **8.1      INDOT Rights**

INDOT may investigate the qualifications and Proposal of any Proposer under consideration, may require confirmation of information furnished by a Proposer and may require additional evidence of qualifications to perform Design-Build Contractor's obligations under the PPA Documents. INDOT reserves the right, in its sole discretion, to:

- (a) Develop the Project in any manner that it, in its sole discretion, deems necessary;
- (b) Reject any or all of the Proposals;
- (c) Modify any dates set or projected in this RFP and extend any deadlines;
- (d) Cancel, modify or withdraw the RFP in whole or in part at any time prior to the execution by INDOT of a PPA, without incurring any cost obligations or liabilities, except as otherwise provided in Section 6.3;
- (e) Terminate this procurement and commence a new procurement for part or all of the Project;
- (f) Terminate evaluations of Proposals received at any time;
- (g) Suspend or terminate negotiations at any time, recommence negotiations with the Preferred Proposer after negotiations have been suspended, elect not to commence PPA negotiations with any responding Proposer, engage in negotiations with other than the highest ranked Proposer;
- (h) Modify the procurement process (with appropriate notice to Proposers);
- (i) Waive or permit corrections to data submitted with any response to this RFP until such time as INDOT declares in writing that a particular stage or phase of its review of the responses to this RFP has been completed and closed;
- (j) Permit submittal of addenda and supplements to data and information previously provided in a Proposal pursuant to a request for clarification issued by INDOT until such time as INDOT declares that a particular stage or phase of its review of the responses to this RFP has been completed and closed;
- (k) Appoint evaluation committees to review Proposals, make recommendations and seek the assistance of outside technical experts and consultants in Proposal evaluation;
- (l) Disclose information contained in a Proposal to the public as described herein;
- (m) Approve or disapprove changes in the Proposer's organization;
- (n) Waive deficiencies, informalities and irregularities in Proposals; accept and review a non-conforming Proposal or seek clarifications or modifications to a Proposal;

- (o) Consider information relating to a Proposer or Proposal based on information outside of the Proposal available to the evaluators, including the evaluators' personal experiences or knowledge;
- (p) Request Proposal Revisions as specified herein;
- (q) Offer a Proposer the opportunity to cure its failure to meet required financial qualifications by providing a guaranty (or guaranties) of the PPA by a third party;
- (r) Not issue a notice to proceed after execution of the PPA Documents;
- (s) Design and construct some or all of the Project itself;
- (t) Disqualify any Proposer that violates the terms of the RFP;
- (u) Determine a competitive range and conduct discussions with Proposers in the competitive range; and
- (v) Exercise any other right reserved or afforded to INDOT under this RFP and applicable Law.

## **8.2 INDOT Disclaimers**

This RFP does not commit INDOT to enter into any contract. Except as expressly set forth in the Stipend Agreement and Section 6.3 above, and the return of the Proposal Security to Proposer in accordance with the terms of this ITP, INDOT assumes no obligations, responsibilities, or liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred or alleged to have been incurred by parties considering a response to and/or responding to this RFP. All of such costs shall be borne solely by each Proposer and Proposer team.

**In no event shall INDOT be bound by, or liable for, any obligations with respect to the Project until such time (if at all) as the PPA Documents, in form and substance satisfactory to INDOT, has been authorized and executed by INDOT and, then, only to the extent set forth therein; provided, however, that the foregoing disclaimer in this sentence shall not apply to the obligations of INDOT to the Proposers during the procurement process, which obligations are expressly set forth in these RFP Documents. In submitting a Proposal in response to this RFP, the Proposer is specifically acknowledging these disclaimers.**