

# REQUEST FOR PROPOSED CONTRACT REVISION AFTER ADVERTISEMENT

Email the completed form and attachments to **ethomas2@indot.in.gov**

Contact Person: **Elizabeth Thomas**, Sr. Prebid Engineer, Contract Administration Division

Contract No.: \_\_\_\_\_ Letting Date: \_\_\_\_\_, \_\_\_\_\_

Date Proposed: \_\_\_\_\_, \_\_\_\_\_ District: \_\_\_\_\_

Proposed by: \_\_\_\_\_ Representing: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Originator: Consultant                      District Design                      District Construction

Design                      Contractors                      Other - \_\_\_\_\_

The proposed changes are shown on the attached copies of the contract documents.

YES \_\_\_\_\_ NO \_\_\_\_\_

The proposed changes are as follows: \_\_\_\_\_

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Why is this revision necessary? \_\_\_\_\_

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Revised change in estimated contract cost: Increased      Decreased \$ \_\_\_\_\_

If the proposed change is a revision to a Standard Specification, Supplemental Specification, Recurring Special Provision, or Standard Drawing, what is the justification for making such a change as a contract revision?

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I (Area Engineer) have made the designer aware of this proposed revision. \_\_\_\_\_ (initials)

I (Area Engineer) have made the District Construction Engineer aware of this proposed revision.

\_\_\_\_\_ (initials)

I (Area Engineer) have made the Legal Division aware of critical USP changes. \_\_\_\_\_ (initials)

Legal Division contact: **Jenny Jansen**, Director of Legal Services (**jjansen@indot.in.gov**)