



# INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

100 North Senate Avenue  
Room N925  
Indianapolis, Indiana 46204

PHONE: (317) 232-5456  
FAX: (317) 232-5551

Michael R. Pence, Governor  
Karl B. Browning, Commissioner

January 21, 2014

## CONSTRUCTION MEMORANDUM 14-01

TO: District Deputy Commissioners  
District Construction Directors  
District Technical Services Directors  
District Area Engineers  
District Traffic Engineers  
District Testing Engineers  
District LPA Coordinators  
Project Engineers/Supervisors  
Field Engineers  
Office of Material Management

FROM: Mark A. Miller, Director *Ma Miller*  
Division of Construction Management and District Support

SUBJECT: Revision to 2009 Interim Edition GIFE

It was determined necessary to update instructions and information in the GIFE 2009 Interim Edition in order to reflect existing and active Construction Memorandums, to coincide with the 2014 Standard Specifications, current material test procedures and other procedural changes. New information has been incorporated in numerous sections. Notably, significant updates have been made to Section 2, pertaining to non-participation pay items, and to Section 27, regarding the addition of Notice of Termination (NOT) procedures.

A comprehensive list of all updates, indicating sections numbers that have been revised, is shown here and in the *Revisions Log*:

- Section 1.1 (*corrections and additions*)
- Section 2 (*various editorial revisions; added 2.19.2 and 2.19.3 Non-Participation*)
- Section 3.1, 3.22, and 3.24 (*corrections and clarifications*)
- Section 5.1 (*clarifications*)
- Section 6.1 (*reference to a density test corrected*)
- Section 12.1, 12.4 (*revised statements on the sizes and installation of plugs*)
- Section 14 (*revised entirely*)
- Section 16.1 (*revised statements of obtaining permit requirements*)
- Section 18.03 (*obsolete and deleted*)
- Section 19.1 (*editorial*)
- Section 27 (*added Notice of Termination; revised Construction Records process*)
- Section 28 (*various revisions and corrections to the entire section; 28.3 obsolete and deleted*)

Section 29 (*revised entirely; added 29.6 Welded Wire Reinforcement*)  
Section 30.8 (*corrections*).

The new and revised information is indicated within the GIFE document by highlighting and the revision date is noted as 01-21-14 in the sections revised.

The revised General Instructions to Field Employees is available and posted on the INDOT website at the following link:

[http://www.in.gov/dot/div/contracts/standards/GIFE\\_Interim09/GIFEindex.html](http://www.in.gov/dot/div/contracts/standards/GIFE_Interim09/GIFEindex.html)

The GIFE 2009 Interim Edition is not intended to be a definitive document. Updates to the GIFE are an ongoing process. Some sections are still pending revisions and others can be expected to be revised as future policy and procedural changes are put into practice. Please advise field personnel to contact their supervisor with specific questions on construction procedures.

Questions on the new and revised information or suggestions for improvements should be directed to the Division of Construction Management.

MAM/mmg