



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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Michael R. Pence, Governor
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September 05, 2013

CONSTRUCTION MEMORANDUM 13-10

TO: District Deputy Commissioners
District Construction Directors
District Technical Services Directors
District Testing Engineers
District Area Engineers
District LPA Coordinators
Field Engineers
Project Engineers/Supervisors
Office of Materials Management

FROM: Mark A. Miller, Director *MAM*
Division of Construction Management

SUBJECT: Revision to Section 2 (relating to current environmental requirements) of the 2009 Interim GIFE

The 2009 Interim Edition of the General Instructions to Field Employees (GIFE) has been revised and available on the Department's website at:

http://www.in.gov/dot/div/contracts/standards/GIFE_Interim09/GIFEindex.html

The following sections have been revised and the revision date has been shown as 09-05-13:

1. Revised Section 2.3 - Initial Duties of The District
2. Revised Section 2.4 - List Of Agenda Items for Pre-Construction Conferences
3. Revised Section 2.5 - Initial Duties of The PE/S
4. Added Section 2.5.1 - PE/S Environmental Services Permit(S) Checklist

Please instruct your staff, particularly field personnel, to review and apply the procedures established in the GIFE.

Any questions regarding the GIFE should be directed to the Division of Construction Management.

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