



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

Memorandum

February 04, 2010

CONSTRUCTION MEMORANDUM 10-03

TO: District Deputy Commissioners
Technical Services Directors
District Construction Directors
District Testing Engineers
District Area Engineers
Project Engineers/Supervisors
Office of Materials Management

FROM: ^{for} Mark A. Miller, Director 
Division of Construction Management

SUBJECT: Revision to 2009 Interim GIFE

The 2009 Interim Edition of the General Instructions to Field Employees (GIFE) has been revised and posted to the Department's website at http://www.in.gov/dot/div/contracts/standards/GIFE_Interim09/GIFEindex.html.

The following sections have been revised and the revision date has been shown as 02-04-10:

1. Section 1.1 – Added more Acronyms
2. Added Section 2.19 - Change Orders
3. Added Section 2.20 – Claims
4. Section 3.23 –Editorial Correction
5. Revised Section 5.24 – Painting Structural Steel
6. Revised Section 27.4 – Final Inspection, Final Acceptance, and Final Construction Record
7. Added Section 90 – Construction Forms and Reports

Please instruct your staffs, particularly field personnel, to review and apply the procedures established in the GIFE. Note that supplemental instructions issued by Construction Memorandum still apply until incorporated into the GIFE.

Any questions regarding the GIFE should be directed to the Division of Construction Management.

MAM:jjj