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August 23, 2006

**CONSTRUCTION MEMORANDUM
06-23**

TO: District Directors
District Highway Operation Directors
District Construction Engineers
District Testing Engineers
District Area Engineers
Project Engineers/Supervisors

FROM: ^{mam} Mark A. Miller, Director
Division of Construction Management

SUBJECT: Field Office Internet Service Specification

The attached Special Provision will be included in all contracts with a pay item for "Field Office" beginning with the October 2006 lettings.

At the District's discretion, the specification may be added to existing contracts by Change Order. To add the specification, the existing pay item for "Field Office" should be paid thru the end of a month and the remaining quantity deleted. A new item for "Field Office, with Internet Service" should then be created to be paid for the remainder of the term of the field office. The unit price for the new item should reflect the price of the original field office pay item plus the added monthly cost of the type of internet service provided plus any allowable markup on the internet service. The Reason Code for the new item should be 703 – STANDARDS/SPECS UPDATE OR CHANGES, Other. If there are any questions concerning the specification, please contact the Office of Construction Technical Support at 317-234-2777.

MAM:rlh
Attachment

FIELD OFFICE INTERNET SERVICE

The Contractor shall provide internet service for the field office computer by one of the following methods in order of availability.

- (1) Broadband (cable or DSL)
- (2) Cellular
- (3) High speed dial-up

Field office internet service shall include all work to establish, install and maintain the service, including connection to the field office computer and installation of any required software on the computer. The service shall be maintained throughout the term of the pay item for field office.

Field office internet service will not be measured separately for payment.

The cost of field office internet service shall be included in the cost of the field office.
