

July 29, 2002

**MEMORANDUM
01-06**

TO: District Directors
District Construction Engineers
Toll Road Operations Engineer
District Materials and Test Engineers
District Area Engineers
District Project Engineers/Supervisors

FROM: Timothy D. Bertram, Chief
Contracts and Construction Division

RE: Acceptance of Quality Control Plans for Bridge Painting

The painting of the structural bridge steel requires that the contractor submit a Quality Control Plan (QCP) in accordance with ITM 803 as per 619.03. The QCP is to be submitted at least 15 days prior to commencing this work. No work may begin until written notice has been received that the QCP was accepted by the engineer.

Since the requirement for the submission of the QCPs started, many have been submitted by contractors that are not project specific and/or do not meet the requirements set out in ITM 803. In an effort to get the QCPs in a condition that meets the requirements, it has been decided that all QCPs for bridge painting for contracts where painting has not yet started will need to be submitted to the Contracts and Construction Division for review and acceptance. The QCPs are to be sent to the attention of Greg Pankow, Field Engineer.

It is important that contractors submit the QCPs in a timely manner so that they can be forwarded to Central Office for review.

After the initial acceptance, the project engineer/supervisor can accept minor revisions on their own or with assistance from Greg as deemed necessary. It is anticipated that acceptance of QCPs will be made by district personnel in the future as a good comfort level is attained.

It is also anticipated that random reviews of QCPs and work in progress will be made by the field engineers this summer to help monitor this effort.

TDB:ggp