



\*\*\*\*\*

State of Indiana Citrix NFuse service home page: (additional instructions on last page)  
<https://myshare.in.gov/pages/citrix.aspx>

Software requirements: IE6 or above, Window XP or above, add <https://mycitrix.in.gov> to the trusted sites list in Internet Explorer.

1. Request network ID/Password for Citrix

2. Install the Citrix client software

 [Download/Install Citrix ICA Clients](https://myshare.in.gov/Documents/ica32web.msi)  
<https://myshare.in.gov/Documents/ica32web.msi>

3. Install Printing Utility (for printing from CES in Citrix)

 [Download/Install Simplified Printing Client](https://myshare.in.gov/Documents/SDClient420144search.exe)  
<https://myshare.in.gov/Documents/SDClient420144search.exe>



How to install the Simplify Printing Client

<https://myshare.in.gov/Documents/Installing%20ScrewDrivers%20v4%20for%20Citrix%20Printing.doc>

Instruction on how to install the simplify printing client. It's Microsoft Word document.

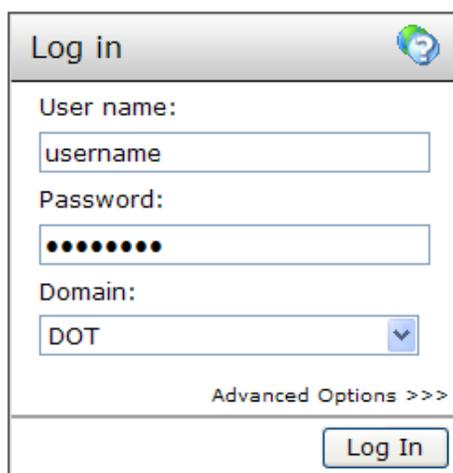
4. Log on to the network

<https://mycitrix.in.gov/Citrix/AccessPlatform/auth/login.aspx>

Network ID: username

PW: \*\*\*\*\*

Domain: **DOT**



The screenshot shows a 'Log in' dialog box with the following fields and controls:

- User name:** A text input field containing the text 'username'.
- Password:** A text input field with ten black dots representing a masked password.
- Domain:** A dropdown menu with 'DOT' selected.
- Advanced Options >>>** A link to expand the login options.
- Log In** A button at the bottom right of the dialog.

IOT Password Reset Application

<https://myweb.in.gov/IOT/PasswordResetEnrollment/authentication.aspx?ReturnUrl=%2fIOT%2fPasswordResetEnrollment%2fDefault.aspx>

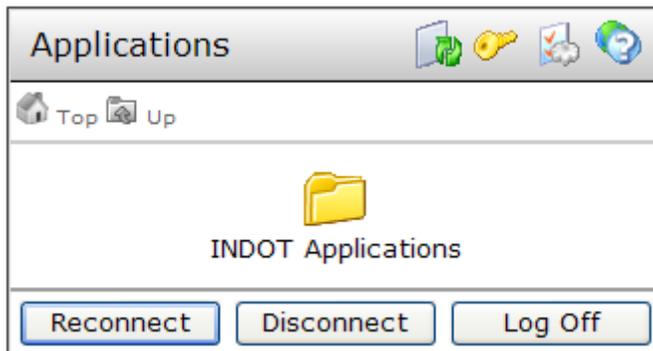
You can change your password after you log in by clicking the yellow key.



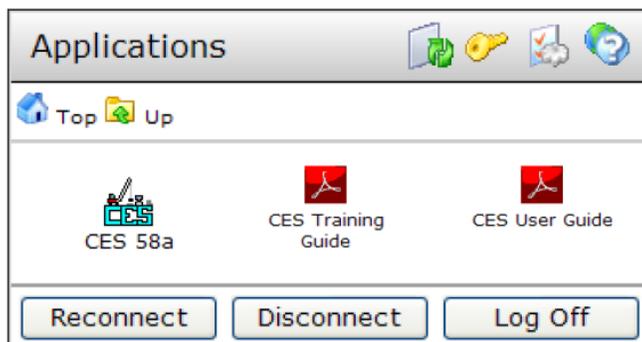
Network password procedures:

Procedures & Notes Instruction	Screenshot, Detailed Information
Minimum Length	8 characters
Password Complexity	Must be comprised of at least three of these criteria: upper case (A - Z), lower case (a - z), numeric character (0 - 9), embedded spaces, or special characters (\$, #, or %)
Password History	Cannot use the previous 24 passwords
Minimum Password Age	1 day – If a user updates their password, they must wait 24 hours before they can reset the password.
Maximum Password Age	90 days
Account Lockout Duration	15 minutes – How long a locked-out account remains lock-out.
Account Lockout threshold	15 attempts – How many failed logons it will take until the account becomes locked-out.
Reset Lockout Account after	15 minutes – How long it takes after a failed attempt before the counter tracking failed logons is reset to zero.
Account In-Activity Policy	28 days – The period of time that an account can be inactive before it is disabled.

After log in you should see

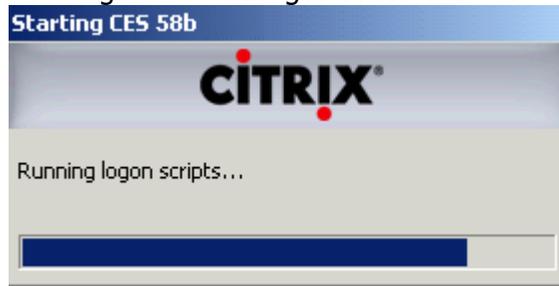


Click "INDOT Applications" folder (if displayed), you should see

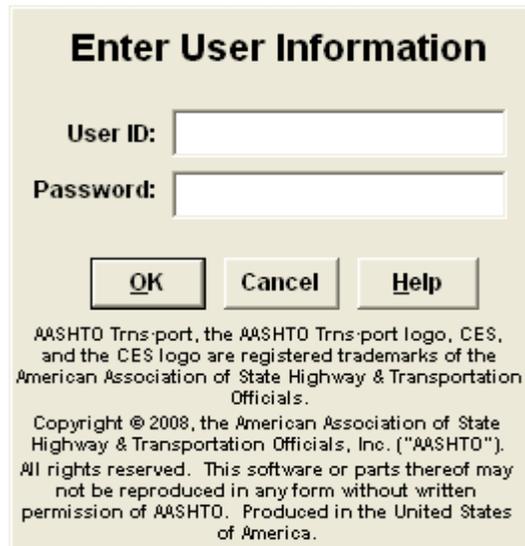


Click CES Icon, log in with CES ID and password.

You might see messages boxes like this



Enter CES ID and Password



**Enter User Information**

User ID:

Password:

AASHTO Transport, the AASHTO Transport logo, CES, and the CES logo are registered trademarks of the American Association of State Highway & Transportation Officials.

Copyright © 2008, the American Association of State Highway & Transportation Officials, Inc. ("AASHTO"). All rights reserved. This software or parts thereof may not be reproduced in any form without written permission of AASHTO. Produced in the United States of America.



### Citrix NFuse: If you are having Problems Connecting?

For best results we recommend the latest version of Internet Explorer. You can download the latest version at [Microsoft Downloads](#). If you prefer another browser, search the browser's help to learn how to do the steps below.

- Step 1:** Download and install the latest Citrix web client
- Step 2:** Disable your pop up blocker (toggle by holding ctrl while clicking on link)
- Step 3:** Clear your Internet Cache (Internet Explorer)
1. Click on Tools - Internet Options
  2. Click Delete Files (under Temporary Internet Files)
  3. Click OK
  4. Try logging on to the terminal server again
- Step 4:** Check your advanced settings (Internet Explorer)
1. Click on Tools - Internet Options
  2. Click on Advanced Tab
  3. Under Security Section, there should be a checkbox labeled Do Not Save Encrypted Pages To Disk. This box should NOT be checked. If it is, remove the checkbox.
  4. Click OK
  5. Close all instances of Internet Explorer and try again

If you still need assistance with connecting, or you have other problems, please contact [IOT Customer Service](#).

<https://extranet.in.gov/citrix/base/support/default.asp>

Helpdesk: 317-234-4357