



**FORM
PC-10**
Rev. 7-97

Indiana Department of Revenue
**PERSONAL COMPUTER
TAX CREDIT APPLICATION**

Do not write above

Indiana Department of Revenue
Compliance Division
100 N. Senate Ave., Room N203
Indianapolis, Indiana 46204-2253

This form is to be accompanied by a **Personal Computer Donation Form**, completed by the Educational Service Center.

Name of Donor (Taxpayer) _____ **Tax Year Ending** _____ **19** _____

Credit Verification Summary

Indicate below the number of units donated to each Educational Service Center (ESC) and date(s) of contribution. See instructions for list of service center drop-off locations.

Indicate type of income tax return to be filed by donor. Check one:

| Location of center: | Number of units at each center: | Date(s) of donation: |
|---------------------|---------------------------------|----------------------|
| ESC 1..... | _____ | _____ |
| ESC 2..... | _____ | _____ |
| ESC 3..... | _____ | _____ |
| ESC 4..... | _____ | _____ |
| ESC 5..... | _____ | _____ |
| ESC 6..... | _____ | _____ |
| ESC 7..... | _____ | _____ |
| ESC 8..... | _____ | _____ |
| ESC 9..... | _____ | _____ |

- Individual: Forms IT-40, IT-40PNR
- Fiduciary: Form IT-41
- Insurance Tax Return
- Financial Institution: Form FIT-20
- Not-for-Profit Organization: Form IT-20NP
- Corporation: Forms IT-20, IT-20SC

Total qualified Personal Computer units donated:.....

Multiply by:.....

Total amount of credit requested:.....

| |
|----------|
| X \$100. |
| \$ |

An ESC Personal Computer Donation Form is attached for each unit donated.

X _____ / ____ / ____
Signature of Educational Service Center Representative Date

..... Do Not Separate Leave Form Intact



**FORM
PC-20**
Rev. 7-97

Indiana Department of Revenue
**Personal Computer Tax Credit
Notice of Department's Decision**

**Tax Year
Ending** _____ **19** _____

Attach approved PC-20 to the tax return on which the credit is claimed.

| | |
|--|------------------|
| Donor's Social Security or Federal Identification Number | Telephone Number |
| Donor's Name | |
| Mailing Address | |
| City | State Zip Code |

**This section is to be completed by
The Indiana Department of Revenue**

Your request has been:
 Approved Disapproved

Amount of credit allowed: _____

Program Record
Number: _____

X _____
Signature of the Departmental Official Date

Instructions for Filing Form PC-10 & 20 (Revised 7-97)

Personal Computer Tax Credit Application

This form notifies a donor of the number of personal computer units approved and the amount of total credit that may be claimed for state income and franchise tax purposes.

The application is completed for the donor/taxpayer by the Educational Service Center accepting the donation of qualified computer equipment for use in the Buddy-Up with Education Program. The Educational Service Center will certify donor eligibility to receive a tax credit for the computer equipment passing inspection.

Effective July 1, 1997 a tax credit of \$100 per unit is available against the state tax liability of an individual or a business for donating each new or used personal computer inclusive of software which meets or exceeds the following standards as specified by the State Board of Education:

MINIMUM COMPUTER DONATION STANDARDS BEGINNING IN 1998

IBM or Compatible Systems:

- 486 processor or better
- 33 MHz
- 8 MB RAM
- 100 MB hard drive
- VGA color monitor
- 3.5 floppy drive high density
- Keyboard
- One parallel printer port and one serial port
- All connecting cables and power cords

Macintosh:

- 68030 processor, 33MHz (CX, CI, SI, FX and above)
- System 7 or above
- 8 MB Ram
- 80 MB hard drive
- Color monitor
- Apple keyboard and mouse
- All connecting cables and power cords

Donor Instructions

Take this application (**be sure to indicate current tax year ending date**) and donated computer equipment to the Educational Service Center nearest you. See list of drop-off locations listed under Completing Form PC-10 & 20. Once the tax credit application is approved, Form PC-20 will be mailed back to you. It is the responsibility of the donor/taxpayer to claim the approved credit for the tax filing year in which the donation was made.

Attach approved form PC-20 to the Indiana state tax return to support the claim. **However, any excess credit may not be refunded or carried over.**

Completing Form PC-10 & 20

Fill in each entry box of the form. The identification section is to be completed using the legal name of the taxpayer and the same identification number used for federal purposes. Check the type of tax return to be filed by the donor and indicate the taxpayer's current tax year ending date. It is important to note the Educational Service Center which accepts the donation by listing the number of units received at each ESC location and the date(s) of receipt.

The following is a listing of Educational Service Centers (ESC) and drop-off locations:

Southern Indiana ESC 1

1102 Tree Lane Drive
Jasper, IN 47547-0330
(812) 482-6641

Northwest Indiana ESC 6

2939 41st Street
Highland, IN 46322-2798
(219) 922-0900

Wilson Education Center ESC 2

11440 Highway 62
Charlestown, IN 47111
(812) 256-8000

Northern Indiana ESC 7

56535 Magnetic Drive
Mishawaka, IN 46545-7475
(219) 254-0111

West Central Indiana ESC 3

P.O. Box 21
Greencastle, IN 46135-0021
(317) 653-2727

Region 8 of Northeastern Indiana

P.O. Box 259
Markle, IN 46770-0592
(219) 758-3141

East Central Indiana ESC 4

1601 Indiana Avenue
Connersville, IN 47331-2815
(765) 825-1247

Central Indiana ESC 9

6321 La Pas Trail
Indianapolis, IN 46268-2467
(317) 387-7100

Wabash Valley ESC 5

3061 Benton Street
West Lafayette, IN 47906-1129
(765) 463-1589

Note: The Central Indiana ESC will act as a clearinghouse for inspection and certification of all qualified equipment.

A signed copy of the Personal Computer Donor Form will be forwarded by the Educational Service Center to the Indiana Department of Revenue along with this entire completed application. Personal Computer Donor Forms are provided by the Central Indiana Educational Service Center.

Upon receipt, the shaded section of Form PC-20 will be completed by the Indiana Department of Revenue.

Credit is based on the total number of complete units donated times \$100. The total approved credit is available to offset only the annual state tax liability.

The Department will mail Form PC-20 to the donor with one of the following indications:

Approved- Your credit has been approved for the amount indicated. Attach Form PC-20 to the tax return when this credit is claimed.

Disapproved- Your credit request is not allowed. If the credit application is disapproved, a letter will accompany Form PC-20 to explain the reason for denial.

For all inquiries about the Buddy-Up with Education Program call the:

**Central Indiana Educational Service Center, 6321 La Pas Trail, Indianapolis, IN 46268-2467
(317) 387-7100, (800) 53-BUDDY, Fax (317) 328-7298**