

IT-8879C Instructions

Purpose of This Form

Complete Form IT-8879C when the Practitioner PIN method is used or when the taxpayer authorizes the electronic return originator (ERO) to enter or generate the taxpayer's personal identification number (PIN) on their electronically filed Indiana corporation/partnership income tax return.

The ERO will:

1. Enter the corporation's/partnership's name, address, federal identification number, and telephone number where indicated at the top of the form.
2. Enter the ERO's Electronic Filing Identification Number (EFIN) in Part III.
3. The ERO will then enter its preparer tax identification number (PTIN) if the ERO is also the preparer.
4. Enter the ERO's phone number.
5. Keep this form on file.

NOTE: The ERO must receive the completed and signed Form IT-8879C from the taxpayer before the electronic return is transmitted.

Important Notes for the ERO

- Do not send Form IT-8879C to DOR unless requested to do so by a DOR representative.
- Keep the original IT-8879C, signed by the taxpayer(s), along with any wage or tax statements, forms requiring signatures, or any other documentation that is used to verify Indiana deductions and credits in your files for three years from Dec. 31 of the year the return was signed.
- Provide the taxpayer(s) with a signed copy of the IT-8879C.

IT-8879C Part II Instructions

An officer of the corporation/partnership must sign the declaration attesting that the corporation/partnership consents to having the ERO submit their return electronically.

IT-8879C Part III Instructions

The ERO must enter its EFIN, PTIN (if also the preparer), and phone number, including area code.