The Indiana Department of Revenue (DOR) offers payment plan options for individual income tax customers who owe more than $100. A payment plan can be set up easily and efficiently via INTIME without the need to contact customer service.

**Step 1:** Log in to INTIME at intime.dor.in.gov, go to the “All Actions” (tab) page and locate the “Payment Plan” panel. Click on the “Add a payment plan” hyperlink.
**Step 2:** Click the checkbox at the bottom of the “Is a payment plan right for me?” to proceed with requesting a payment arrangement, then click “Next.”

**Step 3:** The next screen provides details on the choice of the payment plan: monthly or bi-weekly installment payments, number of payments and payment amount. Follow the prompts and click “Next” to continue.
Step 4: After selecting payment options, a payment plan schedule agreement will be provided.

Step 5: Enter bank information for making the payments.
**Step 6:** A summary of the payment plan schedule agreement will be provided. It will include information on payment frequency, installment type, number of payments, down payment amount and when the first payment will be due. Review the terms, click the checkbox to agree to the terms, and then "Submit" to continue.

**Step 7:** Once the request has been submitted, a confirmation number will be provided for your records. Be sure to print or take note of the confirmation number. Click "OK" to finalize.