



Rail Car Property Tax Customers

INTIME Guide

The rail car property tax can now be paid online securely, using the Indiana Department of Revenue's (DOR) e-services portal, [Indiana Taxpayer Information Management Engine \(INTIME\)](#).

No INTIME logon? Create one.

Step 1: [Go to INTIME](#). Click on "New to INTIME? Sign up." to create a username and password.

Step 2: Click on the "Create Username" hyperlink in the panel. On the overview screen, click "Next". On the following screen, you'll be asked to specify if you are a Business or an Individual.

Step 3: Enter Federal Employer Identification (EIN) or State Taxpayer Identification (TID) and legal name.

Step 4: When prompted to "Add Accounts," select "Rail Car Tax (RC-1)" in the "Tax account type to be filed" drop-down menu.

Tax account type to be filed
Rail Car Tax (RC-1) ▾

Step 5: Select "Return Line Item" from the "Select account validation method" drop-down menu.

Select account validation method
Return Line Item ▾

Step 6: In the "Line-item amount" field, enter the amount due found on the most recent rail car property tax bill from the DLGF.

Line item amount (cannot be a \$0 amount)
45,736.28

Step 7: Follow instructions to create a username and password. [Step-by-step guides are available if needed](#).

Step 8: Once created, you will receive a confirmation email. You may now use [INTIME](#) to make a payment.

Make a Rail Car Property Tax payment via INTIME

Step 1: [Log in to INTIME](#).

Step 2: The default "Summary" screen displays your Rail Car Property Tax account and amount due.

Summary	Requires Attention	Settings	All Actions
Rail Car Property Tax RAILCAR COMPANY 250 N MAIN ST CHICAGO IL 60652 Items that require attention			Account RCT-0000153165 Balance \$57,662.80
			Make a payment View all periods

Step 3: In the "Account" panel, click the "Make a payment" hyperlink.

Step 4: Enter payment information. Confirmation of payment will be displayed.

Note: There is no fee for making a payment from a bank account. Processing fee(s) will be assessed for a credit or debit card payment.