



Make a Payment on a Payment Plan

INTIME Quick Guide

The Indiana Department of Revenue (DOR) offers several ways to make a payment on a payment plan, but the easiest and most efficient option is electronically using [INTIME](#).

Customers who establish a payment plan **with a DOR customer service representative** will receive payment plan vouchers to make their payments. The Letter ID on these payment plan vouchers is needed to make a secure online payment using INTIME **without the need to log in to or create an account**.

Customers who opt to [set up a payment plan via INTIME](#) have the added convenience of scheduling automatic recurring payments, ensuring that they are made on time and eliminating the need for vouchers.

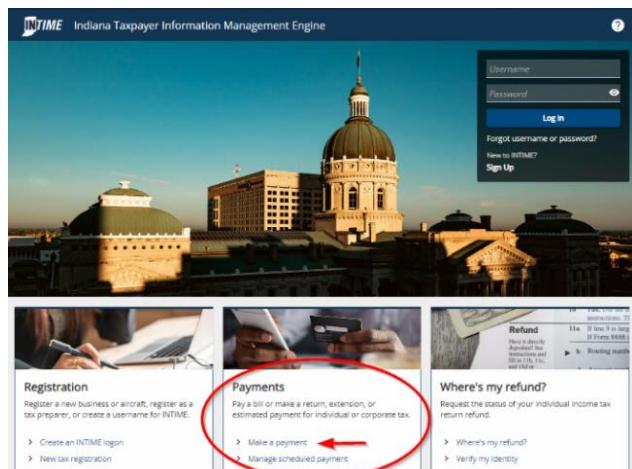
What You'll Need

- Your payment plan voucher with Letter ID. (If you pay without including the Letter ID, the payment may be incorrectly applied to your account, which will result in defaulting on your payment plan.)
- Tax Identification (TID) or Social Security Number (SSN)
- Payment amount
- Accepted forms of payment via INTIME:
 - Bank payment (ACH/e-check) (no fee)
 - Credit and debit cards (fee): Discover, MasterCard, Visa

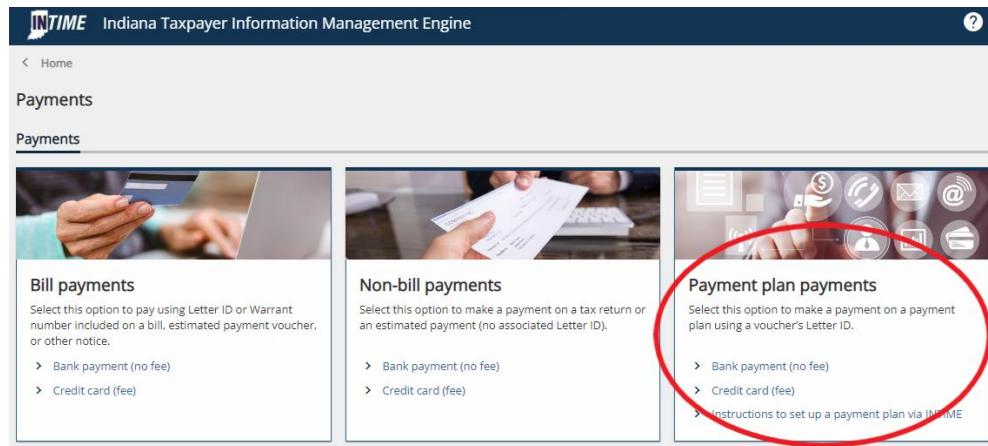
Customers who are currently on a payment plan and wish to incorporate their most recent tax bill will need to [contact DOR Customer Service](#).

Make a Payment on a Payment Plan via INTIME

Go to [INTIME](#). Under "Payments," select "Make a payment." Log in not required.



Under "Payment plan payments," select the method of payment: bank payment (no fee) or credit/debit card (fee). An [INTIME guide on how to set up a payment plan](#) is also available.



When making a payment using a credit/debit card, you will be directed to a third-party website to provide that information, then redirected back to INTIME to receive a confirmation number.

Select "Letter" as the bill type and then enter the Letter ID found on your payment plan voucher.

A screenshot of a web form titled 'Bill payment information'. It has a sub-section titled 'Select bill type' with a dropdown menu showing 'Letter' selected. Below that is a section titled 'Enter your letter ID' with a note about Letter IDs. It shows a sample letter from the Indiana Department of Revenue with a barcode and a table of details. The 'Letter ID' field in the table is highlighted with a red box and an arrow points to the 'Letter ID' field in the form. The form also includes 'Cancel' and 'Next >' buttons.

Continue to follow the prompts to make a payment. Payment is not complete until a confirmation number is provided. Print or save the confirmation page for your records.

Additional [INTIME guides](#) are available.