

## Objectives and Activity Descriptions

There is a distinct difference between objectives and activities as they apply to PDP's. Below each term is described and examples of acceptable statements are given. Each numbered objective example is matched to the similarly numbered activity. Note that the minimum total must be equal to 90 points. Be familiar with limits on points allowable for any single category of training or format of training. There are very few options that will allow all 90 points to be in a single type of activity or objective. Be sure to match objectives to activities. Each objective should have at least one activity related to it.

**An objective** is a statement identifying a weakness in skill or knowledge that a candidate intends to improve through an activity. It does not identify the format of training involved.

### Examples of acceptable objectives:

- 1) Improve knowledge and skills related to classroom management or discipline.
- 2) Learn to use PowerPoint software for classroom presentations.
- 3) Learn sign language to better communicate with hearing impaired students.
- 4) Explore new methods, materials, and tools used in building trades.
- 5) Expand knowledge related to student learning styles.
- 6) Improve effectiveness of the marketing CTSO program.
- 7) Update and improve the nursing curriculum.
- 8) Expand involvement in ACTE at the national level.

**An activity** is a statement of how the new or improved knowledge and skills are to be gained. In other words, a description of the training, education, or other professional development format to be used to learn. (**Please note** that each activity should indicate the minimum number of hours and the total of all activities should be equal to 90 points.)

Examples of acceptable activities:

- 1) Complete a 3 three credit hour course in classroom management at an accredited teacher education institution (45 points).
- 2) Complete 30 hours of workshop and/or seminar training for PowerPoint software (30 points)
- 3) Complete a 45 clock hour class at the Indiana Deaf School (45 points).
- 4) Complete an internship of a minimum of 45 clock hours through an established carpenters union internship program (45 points).
- 5) Take 30 clock hours of level one 4-Mat training (30 points).
- 6) Involve CTSO members in regional, state, and/or national competition (minimum of 30 points) [**Note points vary according to level attained by students**]
- 7) Revise 6 units of curricula for the nursing program involving a minimum of 45 documented clock hours (45 points)
- 8) Serve as a national officer for ACTE for one year (president, regional vice president) (90 points).