



# Indiana Department of Education

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Dr. Katie Jenner, Secretary of Education

## **Indiana High School Athletic Association Case Review Panel Request for Review Process**

### STEP 1

A parent who disagrees with the IHSAA's decision may refer the case to the Case Review Panel. The IHSAA decision must be final, meaning that the student has no other method of IHSAA review available, such as an IHSAA Review Committee Hearing.

### STEP 2

The parent must complete and print out the Request for Review Panel form for on the Indiana Department of Education Case Review Panel website.

Case Review Panel Chair  
Office of Legal Affairs  
Indiana Department of Education  
115 W. Washington Street, Suite 600 South  
Indianapolis, Indiana 46204  
Fax: 317-232-0744

The above-referenced form is not required for referral. If the form is not used, a referral is valid only if the referral is in writing and includes the student's name, the names of the schools involved, contact information for the parent, and the parent's signature.

The panel chair shall immediately request that the IHSAA fax a copy of the decision.

### DEADLINE:

The parent must make the referral to the CRP no later than 30 calendar days after the date of the IHSAA's decision. If mailed, the referral must be postmarked (metered is not acceptable) no later than 30 calendar days after the date of the IHSAA's decision. If faxed, the referral must be faxed no later than 4:30p.m. on the 30th calendar day after the date of the decision.