



**SNP Administrative Review Findings**

**West Lafayette Community School Corporation (7875)**

*Program Year 2020*

**West Lafayette Community School Corporation (7875)**  
1130 North Salisbury  
West Lafayette, IN 47906-2447

**Food Service Contact**  
Mrs. Courtney FitzSimons  
Food Service Director  
(765) 746-0421

**Executive Contact**  
Mr. Ross Sloat  
Business Manager  
(765) 269-4005

No. of Sites / Reviewed: 3 / 1  
Month of Review: January 2020

**Commendations**

- \* Schools are offering a nice variety of all components.
- \* The food service director is to be commended for making such drastic improvements in the operation and compliance of the Child Nutrition Programs.

**Resource Management Comprehensive Review - West Lafayette Community School Corporation (7875)**

*750. Year End Available Balance*

**Technical Assistance:**

A slight discrepancy was noted between the Annual Financial Report and the Statement of Revenue and Expenditures. While corrective action is not required it is asked of the sponsor to review the reports to determine the cause of the differences.

**General Program Compliance - West Lafayette Community School Corporation (7875)**

*1007. Wellness Policy*

**Technical Assistance:**

Upon review of the wellness policy it was noted that stronger language is needed regarding the marketing of non-program foods to students. Since the final review of the wellness policy is in progress, additional response is not required.

**SNP Administrative Review Findings**

**West Lafayette Community School Corporation (7875)**

*Program Year 2020*

**West Lafayette Intermediate School (8135)**  
1130 North Salisbury  
West Lafayette, IN 47906-2447

**Food Service Contact**  
Mrs. Courtney FitzSimons  
Food Service Director  
(765) 746-0421

Month of Review: January 2020

Date of Onsite Review: February 11, 2020

**Meal Components & Quantities - West Lafayette Intermediate School (8135)**

*410. Review Period- planned menu quantities meet the meal pattern requirements*

**Finding 9000: Other Finding**

A review of production records indicated a required component of the production record has not been consistently filled out (i.e., purchase units used).

**Corrective Action:**

The production record error was an oversight by the director due to the implementation of a new production record software. The production record corrections were made immediately. Also, the director developed a purchase units cheat sheet for staff to assist them in completing this section of the production record. Additional response is not required.

**Technical Assistance:**

Production record requirements were discussed with the director the day of review.