

SNP Administrative Review Findings

Union Township Schools (6530)

Program Year 2022

Union Township Schools (6530)

599 W 300 N Suite A
Valparaiso, IN 46385-9212

Food Service Contact

Ms. Sara Williams
Director of Food Service
(574) 229-4876
swilliams@niesc.k12.in.us

Executive Contact

Mr. John E Hunter
Superintendent
(219) 759-2531
jhunter@union.k12.in.us

No. of Sites / Reviewed: 3 / 1
Month of Review: January 2022

Commendations

- * - All meals served were reimbursable and meals looked terrific.
- Record keeping and documentation was very well organized and easily accessible for review.
- Great job with menu planning.
- Staff at Union Center Elementary School is aware of program requirements and has a great rapport with students.

Technical Assistance

- * Effective program year 2023, the food service director must be employed by the SFA. This includes being approved by the IDOE hiring requirements, completing an eight hour food safety training once every five years, and completing the required number of training hours yearly.

General Program Compliance - Union Township Schools (6530)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

Technical Assistance:

The wellness policy was last updated in 2018. The SFA has plans to assess and update their wellness policy in Spring 2022. Please ensure that your wellness policy is assessed and updated once every three years. Please find all wellness policy guidance on our website here: <https://www.in.gov/doi/nutrition/wellness-policies/>



SNP Administrative Review Findings

Union Township Schools (6530)

Program Year 2022

**Union Center Elementary School
(6845)**

599 W 300 N Suite A
Valparaiso, IN 46385-9212

Food Service Contact

Mrs. Kim Camplan
Cafeteria Manager
(219) 759-2544

Month of Review: January 2022

General Program Compliance - Union Center Elementary School (6845)

1409. On-site or off-site storage violations were observed

Technical Assistance - Date marking products

Technical Assistance:

Please ensure that staff are more consistent with date marking products when products are received. Some include the month and year while others include the day, month, and year. To avoid confusion with when products are used, it is best to use a similar method for all products.

1411. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance - Buy American Provision

Technical Assistance:

There was one product that violated the Buy American Provision at Union Center Elementary School. In the walk-in freezer, there was frozen broccoli florets that were products of Spain. The state agency recognizes that many food products are difficult to acquire currently, however, please keep in mind that you are using federal tax dollars to purchase these products. Please make every effort to purchase products that are from the United States.