

SNP Administrative Review Findings

MSD of Steuben County (7615)

Program Year 2022

MSD of Steuben County (7615)

400 S Martha Street
Angola, IN 46703-1945

Food Service Contact

Ms. Stephanie Haynes-Clifford
Food Service Director
(260) 665-2854
shaynes-clifford@msdsc.us

Executive Contact

Dr. Matt Widenhoefer
Superintendent
(260) 665-2854
mwidenhoefer@msdsc.us

No. of Sites / Reviewed: 6 / 2
Month of Review: March 2022

Commendations

- * Stephanie has kept organized files for the review process.
- * It was observed that as a best practice two parties confirm the accuracy of the meal counts and claims prior to submitting claims.
- * Both Angola High School and Ryan Park Elementary Schools had highly organized and clean storerooms, coolers, and freezers.
- * Cashiers were knowledgeable on what is required for a reimbursable meal under offer versus serve.
- * At Ryan Park staff were continually wiping down serving line areas between each grade group. They filled hot vegetable grab and go containers on the line as they were needed.

Resource Management Comprehensive Review - MSD of Steuben County (7615)

767. Nonprogram Revenue and Food Cost Ratio

Finding 9000: Revenue from Non-Program Food was not sufficient to cover the ratio of food cost to revenue.

The assessment of the Non-Program Revenue Tool showed extra revenue was needed to cover the cost of non-program food.

Corrective Action:

The Food Service Director increased pricing on popular a la carte food items, and that adjustment showed enough revenue to cover non-program food cost. A copy of the original non-program revenue tool and the corrected tool are uploaded into the review tool along with all the announcements sent out to the schools. Price increases will take place on May 1. No further action required.

Technical Assistance:

The reviewer and food service director discussed ways to increase non-program revenue to cover the cost of non-program food.

General Program Compliance - MSD of Steuben County (7615)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Technical Assistance:

As a reminder, the triennial assessment must be completed every 3 years. An updated list of committee members needs to be posted. Available resources to complete the assessment can be found at <https://www.in.gov/doe/nutrition/wellness-policies/>.

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MSD of Steuben County (7615)

Program Year 2022

Angola High School (7893)

400 S Martha Street
Angola, IN 46703-1945

Food Service Contact

Ms. Melinda Kimpel
Manager
(260) 665-2186

Month of Review: March 2022
Date of Onsite Review: April 6, 2022

Meal Components & Quantities - Angola High School (7893)

400. Day of Review- all required meal components were available to all students during the entire meal service

Technical Assistance:

Reviewer discussed with food service director that all meal service lines need to be re-stocked to include a variety of choices for the last student. Staff were encouraged to have more variety of hot vegetable items for the students at lunch and more hot entrees for breakfast.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Technical Assistance:

The reviewer discussed with manager and food service director the importance of tracking how much product was used to prepare servings of items. This information is used to confirm enough product was used to produce the number of servings reported prepared.

General Program Compliance - Angola High School (7893)

1106. Food or beverages sold to students during fundraisers meet Smart Snacks standards or fall within Indiana's limit on fundraisers

Technical Assistance:

The reviewer discussed with food service director, high school principal, and superintendent the importance of only selling non-compliant food items at a maximum of two days during the school year during school hours.

1409. On-site or off-site storage violations

Finding 9150: Storage violations

The SFA must ensure that all facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. Temperature is not appropriately maintained for two merchandize coolers which holds fruits and vegetables. Open bags of food are not dated in the freezer. USDA food boxes do not show date received.

Corrective Action:

Food was removed from the merchandizer coolers until 15 minutes prior to meal service on the day of review. The coolers need to be serviced or replaced. The plan of action will be to replace the two coolers. If this action is implemented, then no further action is needed.

Food in the freezer needs to be dated with received date. Discussed this with the manager and if implemented correctly, no

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further action is needed.

Technical Assistance:

Reviewer discussed with food service director and manager the importance of keeping food at a safe temperature during meal service. Staff immediately pulled product out until right before meal service. The manager was informed that USDA food items need to have a date received marked on the box and when boxes are broken down the individual product needs to state date received just like canned goods in the storeroom. This will help with recalls and First In/First Out procedures.

SNP Administrative Review Findings**MSD of Steuben County (7615)****Program Year 2022****Ryan Park Elementary (7899)**400 S Martha Street
Angola, IN 46703-1945**Food Service Contact**Ms. Brenda Wyatt
Manager
(260) 668-8873

Month of Review: March 2022

Date of Onsite Review: April 7, 2022

General Program Compliance - Ryan Park Elementary (7899)

811. *The USDA "And Justice for All" poster is displayed in a prominent location and visible to recipients of benefits*

Technical Assistance:

The reviewer observed as the classes came in for the last lunch line there was separation by gender. The separation occurred when the students were in line to receive their meal but did not affect where they sat in the lunchroom. The manager was alerted to this situation and immediately sent an email to all the teachers that there should be no mandatory separation by gender in the lunch line. If this is clearly understood, no further action is necessary.