

SNP Administrative Review Findings**St Michael School (K089)****Program Year 2022****St Michael School (K089)**

515 Jefferson Blvd
Greenfield, IN 46140-1860

Food Service Contact

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Executive Contact

Mrs. Ruth Hittel
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No. of Sites / Reviewed: 1 / 1
Month of Review: March 2022

FSMC: Greenfield Central
Community School Corporation

Commendations

- * When this school lost its food service manager at the end of last school year and was not able to find a replacement, the principal and administrative assistant assumed the Child Nutrition Program responsibilities. Between the two of them along with Amanda Stout (Food Service Director with Greenfield Central Schools) vending their meals, they are to be greatly commended for all their hard work.

General Program Compliance - St Michael School (K089)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Wellness Policy Technical Assistance

Each local educational agency that participates in the National School Lunch Program is required by federal law to establish a local school wellness policy for all schools under its jurisdiction. Local wellness policies are an important tool for parents, local educational agencies, and school districts in promoting student wellness, preventing, and reducing childhood obesity, and providing assurance that school meal nutrition guidelines meet the minimum federal school meal standards. The wellness policy is a plan and common understanding of how schools are helping to make the healthy choice the easy choice at school. The wellness policy is updated periodically and parents, school staff, and the community all take part in creating it to ensure that everyone's voice is heard.

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Wellness Policy Triennial Assessment Technical Assistance

An assessment of your school wellness policy must be conducted a minimum of once every three years, per federal regulations. Sponsors may use the template on our website to organize their assessment and post publicly.

SNP Administrative Review Findings

St Michael School (K089)

Program Year 2022

St. Michael School (B265)

515 Jefferson Blvd
Greenfield, IN 46140-1860

Food Service Contact

Mrs. Terry Hite
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(317) 462-6380

Month of Review: March 2022

Date of Onsite Review: April 13, 2022

Other Federal Programs - St. Michael School (B265)

7. Site monitored in first 4 weeks of operation, date, deficiencies/CA?

Finding: The SFA has not monitored this site's Afterschool Snack Program. ***Repeat Finding**

The first review should be made at some point within the first four weeks of the start of the program. The second review can take place at any other point during the program year.

Corrective Action:

Confirm that in the future the After School Snack Program's monitoring requirements will always be met.

Technical Assistance:

A technical assistance was conducted on this specific finding.

11. Month of Review Snack Count

Finding: After School Snack Program Count Underclaim

An underclaim error (originally claimed 38 and 301 served) occurred in the number of snacks claimed in March 2022. The snack count was corrected on before the claim was paid.

Corrective Action:

Confirm that in the future all counts will be double checked for accuracy prior to the submission of any monthly claims.

Technical Assistance:

A technical assistance was conducted on this specific finding.

11. Month of Review Snack Production Records

Finding: After School Snack Program Production Records

Serving sizes are not stated on the March 2022 snack menu. The number of each component available for snack is not always listed. Each day all ASSP sites must always document the number of food items planned along with the serving sizes.

Corrective Action:

Confirm that in the future After School Snack Program Production Records will always have the number of each component available for snack along with all serving sizes.

Technical Assistance:

While onsite, a technical assistance was conducted on this specific finding. Plus, it was suggested that the sponsor use the state agency monthly ASSP document (which includes planned food item and their serving sizes). Using this document in the future will ensure compliance.

SNP Administrative Review Findings
*Program Year 2022***St Michael School (K089)****Meal Counting & Claiming - St. Michael School (B265)***325. Review Period- meal counts by category were correctly used in the claim for reimbursement***Finding: Error in the Lunches Claimed**

An overclaim error occurred in the number of lunches claimed in March 2022. Due to this claim not being paid yet, the SFA was able to correct this error during the onsite visit.

Corrective Action:

Confirm that in the future meal counts will be double checked by a second person prior to submitting the monthly claim for reimbursement.

Technical Assistance:

A technical assistance was conducted on this specific finding.

Meal Components & Quantities - St. Michael School (B265)*408. Performance-Based Reimbursement will be turned off due to Day of Review findings***Leftovers from the Food Distribution Program Technical Assistance**

A technical assistance was conducted regarding leftover food items from the Food Distribution Program. Any leftovers can be transfer to another school on the NSLP (recommended), donated, or used on the After School Snack Program.

General Program Compliance - St. Michael School (B265)*1300. Potable water is free and available to all students during lunch and breakfast***Free Potable Water Technical Assistance**

The availability of free potable water needs to be made known to all students. However, water cannot compete with milk on the lunch line.