

SNP Administrative Review Findings**St Mary School (K053)***Program Year 2020***St Mary School (K053)**1331 E Hunter Robbins Way
Greensburg, IN 47240-8014**Food Service Contact**Mrs. Donna Fisse
Cafeteria Manager
(812) 663-2804**Executive Contact**Mrs. Nancy M Buening
Principal
(812) 663-2804No. of Sites / Reviewed: 1 / 1
Month of Review: October 2019**Commendations**

- * The office and foodservice staff were well organized and prepared for the review. The kitchen and serving lines were clean and the food looked very appetizing.

Resource Management Comprehensive Review - St Mary School (K053)*770. Correct Rate/Base Calculation***Finding 9000: Indirect costs were miscalculated**

The SFA charged indirect costs based on a calculated percentage outside of their approved indirect cost rate of 10%. As a result, there was an overpayment of indirect costs.

Corrective Action:

The SFA must reimburse the nonprofit school foodservice account \$3,357.12 for the overpayment of indirect cost. Documentation must be provided to show the funds have been reimbursed. Also, the SFA must revise their 2019 Annual Financial Report (AFR) as follows:

Change line 13 (Misc. Expenses) to \$6,419.13

Change line 14 (Indirect Costs) to \$4,829.98 (max. allowable amount)

Change line 25 (Indirect Cost Rate) to 10%

The corrections were made and approved; no further action is necessary.

Technical Assistance:

Parochial schools are allowed to charge up to 10% for indirect costs. That would include utilities and maintenance wages that cannot be directly tied to foodservice. To calculate the maximum allowable amount for you can charge to foodservice, you'll need to use the following formula: Total Expenses (Minus Food & Equipment) X Approved Indirect Cost Rate. It is allowable for you to charge maintenance wages to foodservice indirectly.

SNP Administrative Review Findings

St Mary School (K053)

Program Year 2020

St Mary School (A730)

1331 E Hunter Robbins Way
Greensburg, IN 47240-8014

Food Service Contact

Mrs. Donna Fisse
Head Cook
(812) 663-2804

Month of Review: October 2019

Date of Onsite Review: November 25, 2019

Meal Components & Quantities - St Mary School (A730)

410. Review Period- planned menu quantities meet the meal pattern requirements

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.

Productions records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the K-8 group being served. Meals were served with insufficient quantities for the week of review for the meat/meat alternate component.

Corrective Action:

The cafeteria manager stated that she will serve the 8 oz yogurt for lunch instead of 4 oz yogurt. No further action is necessary.

Technical Assistance:

The school was provided technical assistance during the on-site visit.