

SNP Administrative Review Findings**St John Paul II Catholic School (K041)****Program Year 2020****St John Paul II Catholic School (K041)**

105 St Paul Street
Sellersburg, IN 47172-1226

Food Service Contact

Mrs. Lisa Combs
Food Services Director
(812) 246-3266

Executive Contact

Mrs. Karen Haas
Principal
(812) 246-3266

No. of Sites / Reviewed: 1 / 1
Month of Review: November 2019

Commendations

- * The office and cafeteria staff were organized and prepared for the Administrative Review. They were eager to learn and wanted to improve their program.

Certification and Benefit Issuance - St John Paul II Catholic School (K041)

126. Certification: selected applications correctly approved

Finding 9000: One application with two students was approved incorrectly

The application should have been paid and not reduced. There was an error in calculating the income.

Corrective Action:

The SFA must send the SA letter of adverse action to explain that the benefits will be terminated for this family at the start of the semester, Jan 2. If completed as outlined, no further action is necessary.

Technical Assistance:

The reviewer spoke with the person that approves the application and she understood the mistake.

General Program Compliance - St John Paul II Catholic School (K041)

1602. On-site observations validate Off-Site Assessment Tool responses to SFSP and SBP Outreach questions and responses demonstrate compliance with FNS requirements

Technical Assistance

Households were not notified about the summer foodservice program last year.

Technical Assistance:

The school will provide information about the summer feeding program and site locations on their website a few days before school is dismissed.

SNP Administrative Review Findings

St John Paul II Catholic School (K041)

Program Year 2020

St. John Paul II Catholic School (A550) Food Service Contact

105 St Paul Street
Sellersburg, IN 47172-1226

Mrs. Lisa Combs
Food Services Director
(812) 246-3266

Month of Review: November 2019

Date of Onsite Review: December 18, 2019

Meal Components & Quantities - St. John Paul II Catholic School (A550)

404. Day of Review- signage explaining the reimbursable meal was posted near/at the beginning of the service line and did not promote water or any other beverage as an alternative to milk

Finding 9055: No signage explaining what constitutes a reimbursable meal at beginning of service line.

It was observed on the Day of Review that signage explaining what constitutes a reimbursable meal is not identified near or at the beginning of the meal service line.

Corrective Action:

The school secretary immediately ordered an offer vs serve poster for the cafeteria. No further action required.

Technical Assistance:

The school was provided technical assistance during the on-site visit.

General Program Compliance - St. John Paul II Catholic School (A550)

1409. On-site or off-site storage violations were observed

Finding 9000: Cases of food was placed directly on the freezer floor

Corrective Action:

Cafeteria manager must follow the health code rule. The cafeteria manager stated she would rearrange the freezer immediately.

Technical Assistance:

TA provided

1410. Location of the agricultural food components used

Finding 9000: Commodities were not dated for proper storage or use.

Commodities were not dated.

Corrective Action:

The cafeteria manager must date commodities with the month and year that they are received or highlight the expiration date for proper rotation and use. The manager agreed to start the new storage process immediately. No further action required.

Technical Assistance:

Technical assistance was provided by the reviewer.