

SNP Administrative Review Findings**St John's Lutheran School (K149)****Program Year 2020****St John's Lutheran School (K149)**

111 Kingsbury Avenue
Laporte, IN 46350-5211

Food Service Contact

Mrs. Lesa Hill
Head Cook
(219) 362-6692

Executive Contact

Mrs. Lynn Johnson
Interim Principal
(219) 362-6692

No. of Sites / Reviewed: 1 / 1
Month of Review: November 2019

Commendations

- * Staff is knowledgeable of program requirements and all documentation was accessible and readily available for review. Menu was compliant and students have several choices each day. The food service director is implementing a "Try it out Tuesday" to increase student participation within their meal service.

Certification and Benefit Issuance - St John's Lutheran School (K149)

126. *Certification: selected applications correctly approved*

Finding 9000: Benefit Issuance Review

There was one student receiving free meals incorrectly without any documentation. The student was approved for free meals during program year 2019 and carried the free status into program year 2020. When the carryover period ended, the student was still receiving free meals without an application/direct certification on file for the current school year. The student has not been enrolled since November 4, 2019.

Corrective Action:

The SFA and state agency have discussed that all students are to be placed on paid meal status after the 30 day carryover period if there is no application on file. This is understood and no further action is necessary.

General Program Compliance - St John's Lutheran School (K149)

810. *The USDA non-discrimination statement is on appropriate Program materials*

USDA Nondiscrimination Statement

On the school website, there is a copy of the student handbook. Within the student handbook, there is an outdated version of the USDA non discrimination statement which reads "The USDA and the State of Indiana are equal opportunity providers and employers". The SFA is taking the required steps to update the website with the correct statement.

Technical Assistance:

Here is our civil rights website which contains the short and long versions of the non-discrimination statement:
<https://www.doe.in.gov/nutrition/scn-civil-rights-requirements>.

SNP Administrative Review Findings

St John's Lutheran School (K149)

Program Year 2020

St. John Lutheran School (C150)

111 Kingsbury Avenue
Laporte, IN 46350-5211

Food Service Contact

Mrs. Lesa Hill
Head Cook
(219) 362-6692

Month of Review: November 2019

Date of Onsite Review: December 16, 2019

General Program Compliance - St. John Lutheran School (C150)

1409. On-site or off-site storage violations were observed

Finding 9150: Storage violations were observed.

The SFA must ensure that all of its facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. All food is not stored at least 6 inches off the floor. Food products without a use by date are not being date marked when received and/or removed from their case.

Corrective Action:

The food service director and state reviewer have discussed that all products should be stored at least 6 inches off of the floor and that all canned goods should be date marked when received if they do not contain an expiration date. This is understood and no further action is required.