

SNP Administrative Review Findings

St John Lutheran School (K051)

Program Year 2023

St John Lutheran School (K051)

222 Mechanic Street
Aurora, IN 47001-1388

Food Service Contact

Mrs. Emily Kramer
Nutrition Director
(812) 926-2656
stjohnhotlunch@gmail.com

Executive Contact

Mrs. Jennifer Willoughby
Administrator
(812) 926-2656
jennifer.willoughby@sjlsaurora.com

No. of Sites / Reviewed: 1 / 1
Month of Review: November 2022

Commendations

- * There are several homemade items on the menu that the children and staff said they enjoyed eating. The cafeteria manager was friendly and demonstrated the desire to run a compliant program and was eager to learn.

General Program Compliance - St John Lutheran School (K051)

1211. Validation of SFA employee count

Technical Assistance:

This reviewer suggested using a folder to organize the professional hours requirements.

Annual Financial Report: The 2022 annual financial report will be reviewed by an office staff member prior to approval. Please retain all the documentation used to calculate the numbers put in the report.

SNP Administrative Review Findings

St John Lutheran School (K051)

Program Year 2023

St John Lutheran School (A695)

222 Mechanic Street
Aurora, IN 47001-1388

Food Service Contact

Mrs. Emily Kramer
Nutrition Director
(812) 926-2656

Month of Review: November 2022

Meal Counting & Claiming - St John Lutheran School (A695)

325. Review Period- meal counts by category were correctly used in the claim for reimbursement

Finding 9000: The SA count for November did not match with the school's claim.

The Nutrition Director inadvertently placed the breakfast count for the lunch count and the lunch count for the breakfast count on November 28.

Corrective Action:

The Nutrition Director has determined that she will write the breakfast numbers in red to identify them from the lunch numbers. She is also looking into purchasing software. No further action is needed.

Technical Assistance:

Technical assistance was provided.

Meal Components & Quantities - St John Lutheran School (A695)

410. Review Period- planned menu quantities meet the meal pattern requirements

Technical Assistance:

* Product Formulation Statements and CN labels should be organized in a binder by categorizing the food items.

* It was suggested by this reviewer to purchase Healthy Request tomato soup or something similar to provide a lower sodium option.

411. Review Period- the school has complied with the planned menu, or changes made are acceptable substitutions

Technical Assistance:

This reviewer discussed and provided the Grain Chart to the Nutrition Director. The homemade muffins at breakfast needed to be weighed.

411. Review Period- the school has complied with the planned menu, or changes made are acceptable substitutions

Finding 9000: Whole Grains did not meet the 80 percent requirement for breakfast

Corrective Action:

The Nutrition Director decided that she will offer non-whole grain bagel only once a week to meet the whole grain regulation. No further action is needed.

Technical Assistance:

Technical assistance was provided by this reviewer.