

SNP Administrative Review Findings St Elizabeth Ann Seton Catholic School (K381)
Program Year 2022

St Elizabeth Ann Seton Catholic School (K381)
10650 Aboite Center Rd
Fort Wayne, IN 46804-5442

Food Service Contact
Mrs. Maryanne Horn
Food Service Director
(260) 432-4001

Executive Contact
Ms. Lois Widner
Principal
(260) 432-4001

No. of Sites / Reviewed: 1 / 1
Month of Review: December 2021

Commendations

- * Maryanne was very organized and able to find any information needed for the review.
- * Staff were very cooperative in stopping what they were doing to answer questions or correct procedures during the review.
- * The cafeteria and kitchen were well organized and clean. Sanitation strips were being used to test dish water.

General Program Compliance - St Elizabeth Ann Seton Catholic School (K381)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Local School Wellness Policy could not be validated during on-site observations. Discrepancies or deficiencies found on-site: Stakeholders are not notified when the Wellness Committee is meeting or receive results from the meeting.

Corrective Action:

Corrective action required to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: The stakeholders will be notified through the School Website when upcoming meetings will be held and the minutes from the meeting will be posted on the Wellness Policy section of the School Web page. No further action required.

Technical Assistance:

Discussed with Principal and Food Service Director the importance of notifying stakeholders when the committee would be meeting so they can have a voice in the process as well as the importance of reporting the results from the committee meetings.

SNP Administrative Review Findings St Elizabeth Ann Seton Catholic School (K381)
Program Year 2022

Saint Elizabeth Ann Seton Catholic School (A104)
10650 Aboite Center Rd
Fort Wayne, IN 46804-5442

Food Service Contact
Mrs. Maryanne Horn
food service director
(260) 432-4001

Month of Review: December 2021
Date of Onsite Review: January 25, 2022

No Assigned Module - Saint Elizabeth Ann Seton Catholic School (A104)*1. Pre-school meal service***Technical Assistance:**

Discussed with Food Service Director and Principal that when pre-school meals are not co-mingled with the other age groups, they must follow the pre-school meal pattern. They currently were serving the same components and serving sizes to the pre-school students. We discussed that 1/4 cup of fruit and 1/4 cup of vegetable were all that was required to be served. We also discussed that only white milk may be served and this issue was corrected the day of review. We further discussed that if the K-8 have only 1 oz. of meat/meat alternate they must increase the pre-school meals to 1.5 oz. of meat/meat alternate.

Meal Components & Quantities - Saint Elizabeth Ann Seton Catholic School (A104)*409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students***Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.**

Based on a review of production records and other supporting food crediting documentation for 1 week during the Review Period, some meals served during the week reviewed did not meet the appropriate daily and weekly meal pattern requirements for the age/grade group(s) being served. Meals missing required meal components during the week reviewed: insufficient Meat/Meat alternate observed on the salad bar line and incorrect crediting for two sandwich recipes. The salad bar diced chicken and shredded cheese were portioned in a 1 oz. cup without weighing to confirm it was 1 oz. of meat/meat alternate. Staff corrected the diced chicken and shredded cheese by measuring out 1 oz. and placing it in a 2 oz. container. The Ham & Cheese Sandwich and Cheeseburger called for 1 slice of cheese crediting as 1 oz. The recipes were corrected to reflect that only .5 oz of cheese is in each sandwich.

Corrective Action:

Staff weighed out diced chicken and shredded cheese to confirm 1 oz. was being placed in the serving container. The Ham & Cheese Sandwich and Cheeseburger recipes were corrected noting that the 1 slice of cheese credited for .5 oz. of meat/meat alternate. No further action required.

Technical Assistance:

The school was provided technical assistance during the on-site visit. The reviewer discussed with Food Service Director and Salad Bar Prep food service worker the importance of weighing out meat/meat alternates to confirm by weight they meet the correct ounce equivalent.