

SNP Administrative Review Findings

St Adalbert Catholic School (K383)

Program Year 2019

St Adalbert Catholic School (K383)

519 S. Olive St
South Bend, IN 46619-3396

Food Service Contact

Ms. Minnie Washington
Food Manager
(574) 288-6645
FSMC: Ceres Food Group

Executive Contact

Mr. Joseph Miller
Principal
(574) 288-6645

No. of Sites / Reviewed: 1 / 1
Month of Review: March 2019

Resource Management Comprehensive Review - St Adalbert Catholic School (K383)

765. Adult Meals

Finding 9128: Meals served to adults are not priced sufficiently to cover the overall cost of the meals.

Breakfasts and lunches served to teachers, administrators, custodians and other adults are not priced so that the adult payment in combination with any per-meal revenues from other sources designated specifically for the support of adult meals (such as State or local fringe benefit or payroll funds, or funding from voluntary agencies) was sufficient to cover the overall cost of the meals. The overall cost of adult meals must include the value of any USDA Foods (entitlement and bonus) used in the preparation of the meals.

Corrective Action:

The SFA will either stop serving adult meals all together or they will cover the price by either a general fund transfer or adults paying the meals themselves. All adult meals for the school year 2019 will be deemed unallowable and the price of those meals will need to be covered through a general fund transfer. The state agency needs to see that adult meals were covered for; 116 adult meals at \$3.45 comes out to a total of \$400.20. Please provide document to show these meals were paid for from nonfederal funds.

Technical Assistance:

The nonprofit food service account cannot cover the price of adult meals.

766. Assessing Compliance with the Nonprogram Foods Revenue/Cost Ratio

Finding 9000: Technical Assistance: Revenue from Non-program foods

Technical Assistance:

Each year you are required to complete the revenue from non-program foods tool. Since this is the first year you will be pricing your adult meals and collecting revenue, this tool will need to be completed. I will copy the website for the tool and it will need to be completed after the completion of the school year 2019. <https://www.doe.in.gov/nutrition/snp-pricing-guidance>

General Program Compliance - St Adalbert Catholic School (K383)

1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Local School Wellness Policy could not be validated during on-site observations. Discrepancies or deficiencies found on-site: St. Adalbert's policy is out of date and is not available to the public.

Corrective Action:

Corrective action required to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: St. Adalbert's is to update their wellness policy with the most current federal regulations and post their policy on the school's web page within one month of receiving your administrative review letter.

Technical Assistance:

Technical assistance provided to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: Our wellness policy web page is here, please find it helpful in updating your own. <https://www.doe.in.gov/nutrition/school-wellness-policy>





SNP Administrative Review Findings

St Adalbert Catholic School (K383)

Program Year 2019

St Adalbert Catholic School (J126)

519 S. Olive St
South Bend, IN 46619-3396

Food Service Contact

Ms. Minnie Washington
Food Service Manager
(574) 288-6645

Month of Review: March 2019

Date of Onsite Review: April 30, 2019

Meal Components & Quantities - St Adalbert Catholic School (J126)

500. DOR - OVS properly implemented, meals with insufficient portion sizes counted for reimbursement? Enter data.

Technical Assistance - Offer Versus Serve

Technical Assistance:

One student was asked to get more than what is required under OVS for breakfast. For breakfast, per federal regulations, students are required to take three components with one being 1/2 cup fruit or vegetable under offer versus serve.