

SNP Administrative Review Findings**Southwestern Cons School Dist. (7360)****Program Year 2023****Southwestern Cons School District (7360)**

3406 W 600 S
Shelbyville, IN 46176-9631

Food Service Contact

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Executive Contact

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No. of Sites / Reviewed: 2 / 1
Month of Review: February 2023

Commendations

- * The food service staff were very well prepared for the administrative review. The menus were planned with a lot of variety and at the same time the USDA requirements were met. Overall, this school is very conscientious about following the guidelines and serving nutritious meals to the students.

Meal Counting & Claiming - Southwestern Cons School Dist. (7360)

316. *Meal counts for all schools for the review period were correctly consolidated and claimed by the SFA*

Finding: Documenting Lunch Counts on Field Trip Days

Field trip meal counts are not being documented at the point of service.

Corrective Action:

The food service director will train the applicable teacher(s) on making the field trip class participation roster at the point of service. The food service director had planned to correct this finding beginning with the field trip planned for the following day, but school was canceled due to a bomb threat. The food service director confirmed during the exit conference that a roster will be marked at the point of service by a teacher when the lunch is given to each student. No further action is needed.

Technical Assistance:

The importance on why the meal count should be taken at the point of service was discussed during the onsite visit and exit conference.

General Program Compliance - Southwestern Cons School Dist. (7360)

1110. *On-site observations validate Off-Site Assessment Tool responses to Smart Snacks questions and responses demonstrate compliance with FNS requirements*

Finding: Smart Snacks

Snack items sold throughout the school day are validated through the suppliers' worksheets instead of confirming individual items through the Healthier Generation Calculator, as required.

Corrective Action:

All foods and drinks to be sold as snacks should be validated annually using Healthier Generation Calculator. The results need to be saved in a Smart Snacks binder or folder on a laptop and updated annually for compliance. During the onsite visit, all snack items were run through the Healthier Generation Calculator and were determined as compliant. The food service said that in the future at the beginning of each year all items will be run through the Healthier Generation Calculator. No further corrective action is needed.

Technical Assistance:

Technical assistance was provided as to why using a supplier's worksheet is not allowable. Plus, the ingredients change and therefore snacks should be run annually through the calculator.

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Program Year 2023

1602. On-site observations validate Off-Site Assessment Tool responses to SFSP and SBP Outreach questions and responses demonstrate compliance with FNS requirements

Finding: SFSP Outreach

The SFA does not inform households about the availability and location of free meals for students via the Summer Food Service Program.

Corrective Action:

During the onsite review a flyer was developed and uploaded into the review tool that will be sent home the last week of school and posted various places for SFSP Outreach. During the exit conference the food service director and superintendent also said it will be advertised on the SFA's social media. No further corrective action is needed.

Technical Assistance:

A technical assistance was conducted on this finding.

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Southwestern Cons School Dist. (7360)

Program Year 2023

Southwestern High School (7701)

3406 W 600 S
Shelbyville, IN 46176-9631

Food Service Contact

Mrs. Brisha Dunbar
Food Service Director
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Month of Review: February 2023

Date of Onsite Review: April 11, 2023

Meal Components & Quantities - Southwestern High School (7701)

400. Day of Review- all required meal components were available to all students during the entire meal service

Technical Assistance-Vegetable Subgroups

Each day the same vegetables need to be offered on both serving lines, ensuring all required weekly vegetable subgroups are offered to all students.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Technical Assistance-Vegetable Subgroups

Consider adding more vegetable variety in the lunch menu. Currently a lot of carrots and romaine lettuce are served. While the current planned menu meets the requirements, providing a wide variety of vegetables ensure exposure to more nutrients.