

SNP Administrative Review Findings
Program Year 2023

South Ripley Community School Corp (6865)

South Ripley Community School Corp (6865)
207 West Tyson Street
Versailles, IN 47042-8036

Food Service Contact
Mrs. Farrah McCracken
Food Service Clerical
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Executive Contact
Mr. Robert D Moorhead
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No. of Sites / Reviewed: 2 / 2
Month of Review: October 2022

Commendations

- * The staff did a great job organizing and preparing for the Administrative Review and were friendly and eager to learn. The serving lines were clean and the food looked very appetizing.

Verification - South Ripley Community School Corp (6865)

215. SFA completed verification by November 15

Finding 9048: Verification not completed by November 15.

Although the reviewer was confirming the verification for school year 2021 it was determined that the SFA did not complete its Verification process prior to November 15 for school year 2022. The SFA did not have an extension approved by the SA, allowing the SFA to complete its Verification process by December 15.

Corrective Action:

The food service director stated that she will get this completed at once for this school year. She has two applications to verify to complete the verification process. She is a new director and got confused with the date of the VSR. She understands the due date calendar and will comply with completion of the verification by November 15 for next year.

Technical Assistance:

Technical assistance was provided. No further action is required.

Resource Management Comprehensive Review - South Ripley Community School Corp (6865)

755. Allowable Costs

Technical Assistance

Bad debt policy needs to be explicit and published in the handbook, and/or website. While it is up to the local education authority as to how long this debt can remain on the books, eventually a transfer of nonfederal funds must be made to clear the debt. USDA suggests that uncollectible debt be addressed annually. Please ensure that any uncollectible debt is discussed during a State Board of Accounts or internal financial audit.

General Program Compliance - South Ripley Community School Corp (6865)

1217. SFA's process and frequency for tracking training hours is sufficient

Finding: Tracking Professional Hours

The title of the trainings, the number of hours or minutes for the training, the names of those attended, and certificates were available. There wasn't a total number of hours completed to date for each person.

Corrective Action:

There should be documentation to show how many hours are required yearly for each employee. Then how many training hours were completed to date for each employee. The food service director will be more organized going forward. No further action is needed.

Technical Assistance:

Technical assistance was provided with the link for the tracking tool if the FSD would like to use it.



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South Ripley Community School Corp (6865)

**South Ripley Elementary School
(7178)**
207 West Tyson Street
Versailles, IN 47042-8036

Food Service Contact
Mrs. Farrah McCracken
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(812) 689-5383

Month of Review: October 2022

No Findings during Site 7178 Review

SNP Administrative Review Findings
Program Year 2023

South Ripley Community School Corp (6865)

South Ripley Jr.-Sr. High School (7182) Food Service Contact
207 West Tyson Street
Versailles, IN 47042-8036
Mrs. Farrah McCracken
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(812) 689-5383

Month of Review: October 2022
Date of Onsite Review: November 14, 2022

Meal Components & Quantities - South Ripley Jr.-Sr. High School (7182)

410. Review Period- planned menu quantities meet the meal pattern requirements

Finding 9000: All Juice Sold Must Be 100% Juice

There were choices of juice available for the students to select, but the cranberry juice contained only 15% of juice. This was discussed prior to meal service.

Corrective Action:

All fruit juices are to be 100% juice. The Cafeteria Manager stated she will no longer purchase the cranberry juice. No further action is required.

Technical Assistance:

Technical assistance was provided.

Dietary Specifications - South Ripley Jr.-Sr. High School (7182)

603. Technical assistance and/or corrective action were found to be necessary upon completion of the off-site portion of the Dietary Specifications Assessment Tool

Technical Assistance

In order to count toward the meat/meat alternate component, cheese sauce would need to be confirmed as creditable by using the Food Buying guide or by a CN Label or Product Formulation Statement

General Program Compliance - South Ripley Jr.-Sr. High School (7182)

1407. SFA written food safety plan is implemented

Finding 9000: Packaging items for individual student selection

Fresh fruit and packaged dried fruit were in a bowl for students to select a choice. The apples should be wrapped since student hands may touch them when reaching for raisins or something else in the bowl.

Corrective Action:

The Cafeteria Manager stated that they will begin to place the apples in a plastic bag. No further action is required.

Technical Assistance:

Technical assistance was provided.