



SNP Administrative Review Findings
Program Year 2020

South Bend Community School Corp (7205)

South Bend Community School Corp (7205)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Ms. Kareemah Fowler
Chief Financial Officer
(574) 393-6097
FSMC: Chartwells

Executive Contact

Dr. Todd Cummings
Superintendent
(574) 393-6000

No. of Sites / Reviewed: 35 / 6
Month of Review: February 2020

Commendations

- * Enjoyed the variety of food choices available at the middle schools. The homemade pizza was delicious.

Technical Assistance

- * Sponsor monitoring should be completed by an individual without responsibilities to the daily operations of the school.

Certification and Benefit Issuance - South Bend Community School Corp (7205)

126. *Certification: selected applications correctly approved*

Finding 9901: Selected applications correctly approved

Multiple applications were certified incorrectly or utilizing incomplete information. This contributed toward fiscal action calculations.

Corrective Action:

Corrections have been made to certification errors.

133. *Direct Certifications were correctly certified*

Finding 9024: Direct Certifications were not correctly certified

Direct certification documentation for selected students was reviewed for completeness and accuracy. Some students were certified for reduced meals incorrectly, while they should have been receiving free meals.

Corrective Action:

The SFA has changed their benefit status and sent letters home to the household notifying them of their benefits change. No further action is necessary.

Verification - South Bend Community School Corp (7205)

210. *Direct Verification of selected applications was conducted according to requirements*

Technical Assistance

Direct verification should be the first step after the application samples and confirmation review have taken place. By conducting direct verification prior to notifying the household, the SFA may quite possibly eliminate the need to send out household notifications to some of the selected households.

Technical Assistance:

Direct verification should be the first step after the application samples and confirmation review have taken place. By conducting direct verification prior to notifying the household, the SFA may quite possibly eliminate the need to send out household notifications to some of the selected households. Please include this step in the verification process for the 2020-21 School Year.



Resource Management Comprehensive Review - South Bend Community School Corp (7205)

765. Adult Meals

Technical Assistance - Pricing

Technical Assistance:

At St. John the Baptist, the adult meal price was below the adult meal price of schools within their corporation. The SFA must enforce this pricing method at their parochial schools as well.



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Program Year 2020

South Bend Community School Corp (7205)

Adams High School (7505)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Mrs. Jennifer Baker
Manager
(574) 393-5348

Month of Review: February 2020

Date of Onsite Review: March 3, 2020

General Program Compliance - Adams High School (7505)

1411. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance: Buy American

It is the responsibility of the School Food Authority to enforce the Buy American provision when making purchases from food brokers. Please ensure that staff who receive food product deliveries in the schools are aware of the Buy American provision.



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Program Year 2020

South Bend Community School Corp (7205)

Dickinson Fine Arts School (7559)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Ms. Brenda Smith
Manager
(574) 393-3922

Month of Review: February 2020

Date of Onsite Review: March 2, 2020

General Program Compliance - Dickinson Fine Arts School (7559)

1408. Temperature logs are available

Finding 9149: Temperature logs unavailable for review.

FNS requires each school in the SFA to maintain temperature logs for a period of six months. Temperature logs unavailable for: February 3 & 4th.

Corrective Action:

The SFA and state agency discussed that temperatures need to be taken daily; no further action is necessary.

1409. On-site or off-site storage violations were observed

Technical Assistance - Date Marking

Technical Assistance:

There were canned products in the dry store room that were not date marked after they were pulled from their original packaging. Keeping products date marked is critical to ensure it is safe to consume.



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South Bend Community School Corp (7205)

Edison Middle School (7537)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Mrs. Jenny Lane
Manager
(574) 283-8948

Month of Review: February 2020

Date of Onsite Review: March 3, 2020

No Findings during Site 7537 Review



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South Bend Community School Corp (7205)

**Kennedy Primary Academy School
(7555)**

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Ms. Betrice Roberts
Manager
(574) 393-3112

Month of Review: February 2020

No Findings during Site 7555 Review



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South Bend Community School Corp (7205)

Riley High School (7513)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Ms. Monice Foster
Manager
(574) 393-5144

Month of Review: February 2020

General Program Compliance - Riley High School (7513)

1409. On-site or off-site storage violations were observed

Technical Assistance - Date Marking

Technical Assistance:

There were frozen products in the walk in that were not date marked after they were pulled from their original packaging. Keeping products date marked is critical to ensure it is safe to consume.

1411. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance - Buy American Violation

Technical Assistance:

It is the responsibility of the School Food Authority to enforce the Buy American provision when making purchases from food brokers. Please ensure that staff who receive food product deliveries in the schools are aware of the Buy American provision.

The FSD and reviewer discussed that all food products on CNP are required to be products of the United States, with limited exceptions made on a case by case basis by the SFA, not the food broker. The FSD agrees and will inform the vendor to only provide American products from here on out, unless an exception is requested. No further action is necessary.



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South Bend Community School Corp (7205)

St John the Baptist (D265)

215 S. Dr Martin Luther King Jr. Blvd
South Bend, IN 46601-2003

Food Service Contact

Ms. Brian Carver
Principal
(574) 232-9849

Month of Review: February 2020

General Program Compliance - St John the Baptist (D265)

1408. Temperature logs are available

Technical Assistance - Temperature Logs

Technical Assistance:

The milk fridge was not temped on Monday, March 2nd. The SFA and state agency discussed that temperatures need to be taken daily; no further action is necessary.