

SNP Administrative Review Findings

Scott Co School Dist #1 (7230)

Program Year 2024

Scott Co School Dist #1 (7230)

255 Hwy 31 South
Austin, IN 47102-1397

Food Service Contact

Mrs. Anita Hester
Food Service Director
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Executive Contact

Mr. Trevor Jones
Superintendent
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No. of Sites / Reviewed: 2 / 1
Month of Review: December 2023

Commendations

- * The school nutrition records were prepared and organized for the review. Staff were friendly and demonstrated the desire to run a compliant program. The kitchen and storeroom areas were very clean.

Technical Assistance

- * Demonstrated the IDOE tracking tool for counting the number of professional hours for the food service staff.
- * Food service does have a food safety plan booklet in each kitchen. This should be reviewed yearly and updated as needed. The cafeteria manager should date and sign when the plan was reviewed.
- * The pre-k students do not co-mingle with the other grades, therefore the CACFP meal pattern for 3–5-year-old must be followed. This was discussed and the Food Service was able to read the meal pattern and recite the components and understood the restrictions of some items. The production records are to be kept for this age group as well. The Food Service Director was able to navigate on our website about the pre-K requirements.

General Program Compliance - Scott Co School Dist #1 (7230)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 10140: Wellness Policy Review and Update

The following findings were noted regarding the review and update of the local school wellness policy:

The review and update of the local school wellness policy did not occur as required, the last review of the policy was 2019. Going forward, the triennial assessment should be completed this school year and a yearly review with update should be conducted annually by the Wellness Committee.

Corrective Action:

As corrective action the following must occur:

LEAs must assess the wellness policy every 3 years, at a minimum. This assessment will determine compliance with the wellness policy, how the wellness policy compares to model wellness policies, and progress made in attaining the goals of the wellness policy. The local school wellness policy must be reviewed and updated by the wellness committee. A copy of the triennial assessment must be submitted to the State Agency for your corrective action plan. **Please submit the assessment for corrective action by email by the due date on this letter.**

Technical Assistance:

Wellness policy resources can be found at the following website: <https://www.in.gov/doe/nutrition/wellness-policies/>.



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Scott Co School Dist #1 (7230)

Program Year 2024

Austin Elementary School (7630)

255 Hwy 31 South
Austin, IN 47102-1397

Food Service Contact

Mrs. Anita Hester
Food Service Director
(812) 794-8730

Month of Review: December 2023

Date of Onsite Review: January 31, 2024

No Findings during Site 7630 Review