

SNP Administrative Review Findings

Rush County Schools (6995)

Program Year 2022

Rush County Schools (6995)

330 West 8th Street
Rushville, IN 46173-1217

Food Service Contact

Mrs. Nancy Schroder
Interim Food Liaison
(765) 932-3901
schroedern@rushville.k12.in.us

Executive Contact

Dr. Matt Vance
Superintendent
(765) 932-4186
vancem@rushville.k12.in.us

No. of Sites / Reviewed: 7 / 4
Month of Review: January 2022

Commendations

- * Rush County Schools food service staff is commended for their continued diligent efforts put forth to feed Indiana children during the pandemic, while at the same time following the ongoing changes of the Child Nutrition Program Guidelines. Also, the field specialist appreciates the staff being well organized and prepared for the SNP Administrative Review.

Rush County Schools (6995)

Finding: Menu Changes Occurring at the School Level

The food service department plans the lunch menu for the elementary schools. Some of the schools deviate from the planned menued food products. When the deviation is made, the vegetable, grain and/or meat/meat daily and/or weekly requirements are not always met. For grades K-8, they are to be offered at least eight grain ounces, nine meat/meat alternate ounces weekly, and 3/4 cup vegetable per day.

Corrective Action:

As part of your corrective action, provide written confirmation that future menu changes must be approved by the food service director prior to implementation. Describe the step-by-step process that will be followed to make a menu change(s).

Technical Assistance:

A technical assistance was conducted regarding this specific finding.

Resource Management Comprehensive Review - Rush County Schools (6995)

764. Catering/School Events

Finding: Revenue from all nonprogram foods did not accrue to the SFA's nonprofit school food service account.

The SFA did not ensure that all revenue from the sale of nonprogram foods accrued to the nonprofit school food service account. Until this administrative review occurred, a catering invoice from August 2021 was never paid to the nonprofit food service account.

Corrective Action:

Confirm in your corrective action that in the future that all nonprogram foods invoices are paid and that revenue is deposited into your nonprofit food service account.

Technical Assistance:

A technical assistance was conducted on this finding.

SNP Administrative Review Findings

Rush County Schools (6995)

Program Year 2022

Arlington School (7253)

330 West 8th Street
Rushville, IN 46173-1217

Food Service Contact

Mrs. Lori Kuhn
Cafeteria Manager
(765) 663-2416

Month of Review: January 2022

Date of Onsite Review: February 17, 2022

Meal Components & Quantities - Arlington School (7253)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Insufficient Daily Vegetable Requirement *Repeat Finding

An insufficient vegetable amount was served on some days in January 2022. For grades K-8, the menu and production records must reflect at least 3/4 cup of vegetable is offered with every lunch. Due to this being a "repeat finding", meals will be disallowed wherever this error occurs throughout the month of review.

Corrective Action:

Confirm in your submitted corrective action the process for ensuring sufficient vegetables will be offered, including serving sizes. Menus must be planned to ensure that all food components are being met in the serving sizes required for the grade groups being served.

Technical Assistance:

A technical assistance was conducted on this finding.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Insufficient Weekly Grain and Meat/Meat Alternate Requirement *Repeat Finding

For the lunch menu certification week, an insufficient amount of grain and meat/meat ounces were offered. Therefore, the weekly minimum requirements for both grains and meat/meat alternates were not met. For grades K-8, they are to be offered at least eight grain ounces and nine meat/meat alternate ounces weekly. Due to this being a "repeat finding", meals will be disallowed wherever this error occurs throughout the month of review. Due to having the same kitchen, the disallowance for both Rushville East and Rushville West Elementary Schools were taken from the reviewed school Rushville East Elementary School's January claim.

Corrective Action:

Confirm in your submitted corrective action letter that in the future all menus will offer sufficient grain and meat/meat alternate ounces. Menus must be planned to ensure that both the daily and weekly requirements for all components are being met.

Technical Assistance:

A technical assistance was conducted on this finding.



SNP Administrative Review Findings

Rush County Schools (6995)

Program Year 2022

Milroy Elementary School (7233)

330 West 8th Street
Rushville, IN 46173-1217

Food Service Contact

Mrs. Kelly Disbro
Cafeteria Manager
(765) 629-2323

Month of Review: January 2022

No Findings during Site 7233 Review

SNP Administrative Review Findings

Rush County Schools (6995)

Program Year 2022

Rushville Elementary East (7271)

330 West 8th Street
Rushville, IN 46173-1217

Food Service Contact

Mrs. Rita Kaster
Cafeteria Manager
(765) 938-1616

Month of Review: January 2022

Date of Onsite Review: February 16, 2022

Meal Components & Quantities - Rushville Elementary East (7271)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Insufficient Daily Vegetable Requirement *Repeat Finding

An insufficient vegetable amount was served on some days in January 2022. For grades K-8, they are to be offered at least 3/4 cup of vegetable with every lunch. Due to this being a "repeat finding", meals will be disallowed wherever this error occurred throughout January 2022.

Corrective Action:

Confirm in your submitted corrective action letter that in the future all menus will offer sufficient vegetable. Menus must be planned to ensure that all food components are being met.

Technical Assistance:

An extensive technical assistance was conducted on this specific finding.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Weekly Minimums for Grain and Meat/Meat Alternates Insufficient

***Repeat Finding**

For the lunch menu certification week, an insufficient amount of grain and meat/meat ounces were offered. Therefore, the weekly minimum requirements for both grains and meat/meat alternates were not met. For grades K-8, they are to be offered at least eight grain ounces and nine meat/meat alternate ounces weekly. Due to this being a "repeat finding", meals will be disallowed wherever this error occurs throughout the month of review.

Corrective Action:

Confirm in your submitted corrective action letter that in the future all menus will offer sufficient grain and meat/meat alternate ounces. Menus must be planned to ensure that both the daily and weekly requirements for all components are being met.

Technical Assistance:

An extensive technical assistance was conducted on this specific finding.

SNP Administrative Review Findings

Rush County Schools (6995)

Program Year 2022

St. Mary's School (D140)

330 West 8th Street
Rushville, IN 46173-1217

Food Service Contact

Mrs. Joyce Shoppelle
Cafeteria Manager
(765) 932-3901

Month of Review: January 2022

Date of Onsite Review: February 15, 2022

No Assigned Module - St. Mary's School (D140)

Finding: Incorrectly Serving Preschoolers

The required meal pattern for Preschoolers is not being followed. When serving preschoolers, they are to be either co-mingled in a serving line with at least one upper grade of students in order to follow the school meal pattern or their meals are to be planned to follow the CACFP Meal Pattern Requirements.

Corrective Action:

As corrective action, provide written procedures and confirm the meal pattern to be used when preschoolers are served according to the location of their point of service.

Technical Assistance:

Technical assistance was conducted on this specific finding.

Meal Components & Quantities - St. Mary's School (D140)

401. Day of Review- all meals observed and counted for reimbursement contained all the required meal components

Finding: Insufficient Food

On the day of the lunch observation, the last student was not able to receive corn because an insufficient amount was sent from the central kitchen. Instead of receiving both corn and baked beans, this student received two servings of baked beans. Meals should be planned in order for the last student in line to have the same availability and choices as the first student in line.

Corrective Action:

Confirm that sufficient food will always be sent from the central kitchen to St. Mary School. If for some reason insufficient food is not sent, a written procedure must be put in place on what is to be done to obtain more food. Submit a copy of this plan with your corrective action letter.

Technical Assistance:

A technical assistance was conducted on this specific finding.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Incomplete and Inaccurate Daily Production Records

Details on the daily production records do not always match the crediting information on the Child Nutrition Label or Product Formulation Statement. Also, all the details are not always completed fully on the daily production records. Daily production records are important documents that show the exact details of what occurred during the meal service and are proof that the meals are reimbursable. Therefore, they must always be fully completed with accurate information.

Corrective Action:

Provide a written process for staff to use to ensure production records are completed fully each day, including who will review the records on a regular basis for accountability. Submit one full lunch week of accurately completed daily production records with your corrective action.

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Technical Assistance:

A technical assistance was conducted on this finding.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Technical Assistance:

The menu planner is advised to keep the serving of starchy vegetables to a minimum. Starchy vegetables add unnecessary calories compared to other vegetable subgroups.

General Program Compliance - St. Mary's School (D140)

1407. SFA written food safety plan is implemented

Finding: Temperature of Transported Food

Food servers were not in agreement on what the proper temperature should be for the food transported from the central kitchen. Therefore, this demonstrates that a food safety plan has not been fully implemented at St. Mary School. Prior to serving at St. Mary School, the food service staff should be trained on the correct transporting food temperature. Post these temperatures for easy reference.

Corrective Action:

Confirm that all staff will be trained on the procedures for taking and recording temperatures prior to transporting food and serving at St. Mary School and a temperature chart will be posted for reference. Include with the written procedures what to do if a food falls below a safe zone temperature.

Technical Assistance:

A technical assistance was conducted on this specific finding.