



SNP Administrative Review Findings

Plainfield Community School Corp (3330)

Program Year 2020

Plainfield Community School Corp (3330)

985 South Longfellow Lane
Plainfield, IN 46168-1443

Food Service Contact

Mrs. Kelly L Collins
Food Service Director
(317) 839-2578

Executive Contact

Mr. Scott Olinger
Superintendent
(317) 839-2578

No. of Sites / Reviewed: 7 / 2
Month of Review: December 2019

Resource Management Comprehensive Review - Plainfield Community School Corp (3330)

770. Correct Rate/Base Calculation

Technical Assistance:

During the review of indirect cost calculations a discrepancy was noted regarding the total expenditures reported in the annual financial report versus the total expenditures reported in the school corporation's revenue and expenditure report, which was used to calculate the indirect cost base. Since the school corporation charged less than the maximum allowable amount of indirect costs, this is not a finding; however, the State Agency would like for the food service director and treasurer to review the differences and report back to the state agency with any changes necessary for the annual financial report.

General Program Compliance - Plainfield Community School Corp (3330)

1400. The written food safety plan contains required elements and a copy is available at each school

Technical Assistance:

The food service director is advised to customize food safety plans for each school. The director has stated that the template has been downloaded and will work with managers to update the plans.



SNP Administrative Review Findings

Plainfield Community School Corp (3330)

Program Year 2020

Central Elementary School (2751)

985 South Longfellow Lane
Plainfield, IN 46168-1443

Food Service Contact

Mrs. Kelly L Collins
Food Service Director
(317) 839-2578

Month of Review: December 2019

Date of Onsite Review: January 29, 2020

Meal Components & Quantities - Central Elementary School (2751)

407. Day of Review- the school has complied with the planned menu, or changes made are acceptable substitutions

Technical Assistance:

Since hot vegetables are cupped up in an opaque container, and not visible to students, consider displaying an open container of vegetables so students can see what the vegetables look like. This will likely prompt more students to select the hot vegetable since we "eat with our eyes." You could also display a full sample tray or even plate hot vegetables directly onto the trays, omitting the use of disposable containers altogether.



SNP Administrative Review Findings

Plainfield Community School Corp (3330)

Program Year 2020

Plainfield Sr. High (2749)

985 South Longfellow Lane
Plainfield, IN 46168-1443

Food Service Contact

Mrs. Kelly L Collins
Food Service Director
(317) 839-2578

Month of Review: December 2019

Date of Onsite Review: January 30, 2020

Meal Components & Quantities - Plainfield Sr. High (2749)

401. Day of Review- all meals observed and counted for reimbursement contained all of the required meal components

Finding 9000: Other Finding

One student breakfast meal was counted without a fruit component selected.

Corrective Action:

The cashier was given the opportunity to correct the meal. The reviewer went over the requirement for students to select a fruit with their breakfast meal. OVS training will be ongoing. Additional response is not required.

Technical Assistance:

Breakfast OVS requirements was discussed with staff the day of review.