



**SNP Administrative Review Findings**

**Open Door Youth Services (K066)**

*Program Year 2022*

**Open Door Youth Services (K066)**

2524 Corydon Pike  
Suite 108  
New Albany, IN 47150-6126

**Food Service Contact**

Ms. Robin Montgomery  
Residential Director  
(812) 948-5481  
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**Executive Contact**

Ms. Leah Pezzarossi  
Executive Director  
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No. of Sites / Reviewed: 1 / 1  
Month of Review: April 2022

**No Administrative Findings during Review**

## SNP Administrative Review Findings

## Open Door Youth Services (K066)

### Program Year 2022

#### Open Door Youth Services (Z029)

2524 Corydon Pike  
Suite 108  
New Albany, IN 47150-6126

#### Food Service Contact

Robin Montgomery  
Residential Director  
(812) 948-5481

Month of Review: April 2022

Date of Onsite Review: June 10, 2022

### Other Federal Programs - Open Door Youth Services (Z029)

#### 7. Site monitored in first 4 weeks of operation, date, deficiencies/CA?

**Finding 9228: The SFA has not monitored this site's Afterschool Snack Program within the first 4 weeks of operation each year.**

The Afterschool Snack Program (ASSP) at this site was not monitored by completing the forms within the first 4 weeks of school starting. Also, the ASSP is to be monitored a second time before school is dismissed for summer.

**Corrective Action:**

This reviewer emailed the web link for the director to complete next year and keep on file.

**Technical Assistance:**

Technical assistance was provided by this reviewer.

### Meal Components & Quantities - Open Door Youth Services (Z029)

#### 404. Day of Review- signage explaining the reimbursable meal was not posted near/at the beginning of the service line.

**Finding 9055: No signage explaining what constitutes a reimbursable meal at beginning of service line.**

As observed on the Day of Review, signage explaining what constitutes a reimbursable meal is not identified near or at the beginning of the meal service line.

**Corrective Action:**

The Director will contact Commercial Foods who they do business with and order offer vs sign for breakfast and lunch

**Technical Assistance:**

The school was provided technical assistance by this reviewer during the on-site visit.

### General Program Compliance - Open Door Youth Services (Z029)

#### 1408. Temperature logs are available

**Finding 9149: Temperature logs unavailable for review.**

Although temperatures are taken daily at meal services there was none recorded.

**Corrective Action:**

Temperatures are to be recorded and the daily production records have a column for this information.

**Technical Assistance:**

TA assistance was provided by this reviewer.