

SNP Administrative Review Findings

Northwest Hendricks Schools (3295)

Program Year 2022

Northwest Hendricks Schools (3295)

104 North Church St.
Lizton, IN 46149-0070

Food Service Contact

Mr. David Hobaugh
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FSMC: Aramark

Executive Contact

Dr. Scott Syverson
Superintendent
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No. of Sites / Reviewed: 5 / 1
Month of Review: March 2022

Commendations

- * The kitchen as well as all storage and serving areas appeared clean and orderly.
- * All documents provided for the review were well organized and readily available.

Technical Assistance

- * The wellness policy was posted for public viewing via the student handbook, but the specific goals and guidelines were not. The SFA is advised to also post the goals and guidelines for public viewing.
- * OVS technical assistance was provided for the substitute cashier the day of review.
- * It was noted the day of review that many juices were thrown away by students. Peaches were also offered but the SFA is encouraged, when possible, to provide additional whole fruit choices to increase student fruit consumption at breakfast. Simple options such as boxed raisins or craisins, applesauce cups, and whole fruit in addition to the canned fruit and juice are easy ways to add variety without adding a large amount of extra work.
- * The director and reviewer discussed ways to make whole fruit such as apples and oranges easier for elementary students to eat. A sectionizer would be an allowable purchase using foodservice funds and would easily and quickly cut apples, oranges, etc. into slices. This will also help when pre-sliced apples are not available to purchase commercially.
- * The school food service provides meals for the preschool/daycare programs during the school day. Breakfast meals are served and consumed in the classroom. These meals are not co-mingled with other grades during meal service. Therefore, the school should be following the preschool breakfast meal pattern. More information on the preschool guidelines can be found here: https://docs.google.com/document/d/1OBoC3U2jmtepSkh-_iZt5CmzTO0NQ29D8FB0C1blhqq/edit.
- * The day of review it was recommended to batch cook hot vegetables (i.e., cooked broccoli) to maintain quality. Also, some seasoning is recommended to enhance flavor.

Resource Management Comprehensive Review - Northwest Hendricks Schools (3295)

765. Adult Meals

Finding 9128: Meals served to adults are not priced sufficiently to cover the overall cost of the meals.

Breakfasts and lunches served to teachers, administrators, custodians, and other adults are not priced so that the adult payment in combination with any per-meal revenues from other sources designated specifically for the support of adult meals (such as State or local fringe benefit or payroll funds, or funding from voluntary agencies) was sufficient to cover the overall cost of the meals. The overall cost of adult meals must include the value of any USDA Foods (entitlement and bonus) used in the preparation of the meals. The minimum price for adult breakfast and lunch meals must be \$2.47 and \$4.57, respectively.

Corrective Action:

Breakfast and lunch served to adults must be priced so that the adult payment is sufficient to cover the overall cost of the meal, including the value of any USDA entitlement and bonus donated foods used to prepare the meal. Since the nonprofit food service account cannot pay or subsidize adult meals, schools must appropriately set adult meal prices. As corrective action the SFA must calculate the number of adult meals sold at the incorrect price, determine the difference, and restore the difference to the food service account using non-federal funds. Supporting documentation for these actions is required. If the adult meal price is increased to the minimum for this year and restoration of funds are made for those meals already served, the corrective action requirement is met. If the SFA does not want to charge the minimum adult meal price for the remainder of the school year, then the SFA must continue to track the number of adult meals, calculate the difference, and repay that amount using non-federal funds, preferably monthly, for the rest of the school year. Corrective action was received and a plan for future adult meal charges was submitted. Additional response is not required.

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Adult meal price resource can be found here: https://docs.google.com/document/d/1bkFaCeW7vAkP3PuQd_F7-2sORFEPT87UYek9tGrAlcc/edit while the USDA Adult Meal Pricing Guidance can be found here:

<https://www.fns.usda.gov/cn/pricing-adult-meals-national-school-lunch-and-school-breakfast-programs>. A detailed email was sent to the director regarding non-pricing requirement and corrective action strategies.

General Program Compliance - Northwest Hendricks Schools (3295)

1602. On-site observations validate Off-Site Assessment Tool responses to SFSP and SBP Outreach questions and responses demonstrate compliance with FNS requirements

Finding 9009: SFSP & SBP Outreach

Summer Food Service Program (SFSP) outreach to households was not conducted by the SFA. Although the SFA does not operate the SFSP, all program sponsors operating School Nutrition Programs must inform households of the availability of SFSP meals through other sponsors. The State Agency provides language through the Weekly Newsletter in early May for sponsors to use to meet this requirement.

Corrective Action:

The SFA agrees to conduct outreach at the end of each school year. The State Agency SFSP website is updated towards the end of May each school year with a link to a map of SFSP open sites. If the SFA agrees to send this information to households at or near the end of the school year, no additional response is required.

Technical Assistance:

Technical assistance provided to address discrepancies or deficiencies in the SFA's SFSP & SBP Outreach procedures.

SNP Administrative Review Findings

Northwest Hendricks Schools (3295)

Program Year 2022

North Salem Elementary School (2685) Food Service Contact

104 North Church St.
Lizton, IN 46149-0070

Ms. Amy Bramblett
Kitchen Manager
(317) 994-3071

Month of Review: March 2022
Date of Onsite Review: April 5, 2022

Meal Counting & Claiming - North Salem Elementary School (2685)

318. Day of Review- each meal service line provides an accurate count by eligibility category at the point of service

Finding 9066: Inaccurate meal counts by eligibility category at the POS.

As observed on the Day of Review, each type of meal service line does not provide an accurate count by eligibility category at the point of service. The breakfast meal count for pre-school students was not a point-of-service count. The meal count was called into the kitchen after service and as a result, four breakfast meals were disallowed.

Corrective Action:

A plan for correction was developed the day of review. A weekly roster will be printed and utilized in the preschool classroom. The teacher serving the meal will place a checkmark next to the name of each child as they are served their meal. The SFA agrees to the corrective action as written. Additional response is not required.

Technical Assistance:

The requirement was explained to the kitchen staff and director the day of review.

Meal Components & Quantities - North Salem Elementary School (2685)

410. Review Period- planned menu quantities meet the meal pattern requirements

Finding 9000: Production Records

Production records were not always completed accurately. Portions served were not always separated out by reimbursable servings versus adult/a la carte servings.

Corrective Action:

The production record was corrected the day of review. Going forward all portions served will be separated by reimbursable servings versus a la carte. The SFA agrees to the corrective action as written; therefore, additional response is not required.

Technical Assistance:

The requirement was explained to the SFA the day of review.