

SNP Administrative Review Findings

MSD of Wabash County (8050)

Program Year 2024

MSD of Wabash County (8050)

204 N 300 W
Wabash, IN 46992-8689

Food Service Contact

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Executive Contact

Mr. Mike Keaffaber
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No. of Sites / Reviewed: 5 / 1
Month of Review: November 2023

Certification and Benefit Issuance - MSD of Wabash County (8050)

126. Certification: selected applications correctly approved. This serves as a reminder to the reviewer that FA must include the MOR and the Month of the on-site review.

Finding 9901: Selected applications correctly approved

One application was certified incorrectly for free meals but should have been certified for reduced price meals based on the household size and reported income. This affected two students in the household.

Corrective Action:

The benefit issuance error was reviewed with the Food Service Director while onsite. She corrected the affected students' meal statuses on 12/13/23 and sent the required 10-day adverse action notification letter with an effective date of 12/23/23.

No further corrective action is needed.

133. Direct Certifications were correctly certified

Finding 9024: Direct Certifications were not correctly certified

Direct certification documentation for the selected students was reviewed for completeness and accuracy. Two students were certified for free meals incorrectly. These students were not found on any DC list in the current school year, but rather certified based on their DC status from the previous school year.

Corrective Action:

The direct certification errors were reviewed with the Food Service Director while onsite. She corrected the affected students' meal statuses on 12/13/23 and sent the required 10-day adverse action notification letter with an effective date of 12/23/23.

No further corrective action is needed.

General Program Compliance - MSD of Wabash County (8050)

1602. On-site observations validate Off-Site Assessment Tool responses to SFSP and SBP Outreach questions and responses demonstrate compliance with FNS requirements

Technical Assistance: Use of Nondiscrimination Statement on SFSP Outreach

The Food Service Director was reminded to include the short nondiscrimination statement, "This institution is an equal opportunity provider," on her annual SFSP outreach.

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MSD of Wabash County (8050)

Program Year 2024

Metro North Elementary (8677)

204 N 300 W
Wabash, IN 46992-8689

Food Service Contact

Mrs. Becky Bradley
Food Service Director
(260) 563-8050

Month of Review: November 2023

Date of Onsite Review: December 12, 2023

Other Federal Programs - Metro North Elementary (8677)

5. *On-site observation – Snack counts reasonable, Meal Service operation compliant?*

Finding 9000: Timing of After School Snack Program (ASSP) and CACFP At-Risk Suppers

On the day of the onsite review, the CACFP At-Risk After School Meals Program was serving suppers to the same group of students at the same time as the ASSP snack service. While the two programs can operate in the same building at the same time, the meal distribution for each should occur at different times.

Corrective Action:

Technical assistance was provided to the Food Service Director and the YMCA Director in charge of the CACFP At-Risk Program, whose staff oversees both programs at Metro North. The amount of food waste during the simultaneous meal services was noted. Since both programs operate at the same time to the same group of students, they were advised to allow at least 1 hour between the ASSP snack service and the CACFP At-Risk supper service. Both Directors acknowledged that they understood the issue and would make the appropriate meal service time changes.

A follow-up visit was conducted on December 21, 2023, where the Field Specialist confirmed that the appropriate amount of time between the meal services was being implemented. No further corrective action is needed.

Meal Counting & Claiming - Metro North Elementary (8677)

318. *Day of Review- each meal service line provides an accurate count by eligibility category at the point of service*

Technical Assistance: Breakfast POS Documentation

At breakfast, the students get off the bus & come directly to breakfast in the cafeteria. They do not have their ID cards on them at this time of day, so the manager writes down each student's name at the point of service. Technical assistance was provided to the manager to ensure she signs & dates the daily breakfast rosters and maintains them as the original POS documentation.

Meal Components & Quantities - Metro North Elementary (8677)

410. *Review Period- planned menu quantities meet the meal pattern requirements*

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.

Production records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. At lunch, grain-based desserts exceeded the 2 oz eq maximum for the week. The PBJ sandwich kit contained 1 oz of grain-based desserts on 4 days during the review week, totaling 4 oz eq for the week.

Corrective Action:

The Food Service Director was provided technical assistance onsite. Other grain options, such as crackers or pretzels, that could be served with the PBJ kit were discussed. The FSD updated the menu for the remainder of December to ensure that no more than 2 oz eq of grain-based desserts were planned. The Field Specialist confirmed with the FSD that the menu cycle for January/2nd semester has been updated. **No further corrective action is needed.**

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500. *Day of Review- Offer vs. Serve was properly implemented*

Technical Assistance: Pre-K & Kindergarten and OVS

Technical assistance was provided to the manager while onsite. The school has opted to keep grades Pre-K & Kindergarten as non-Offer vs. Serve, while grades 1-2 are Offer vs. Serve. This is acceptable, and the manager was reminded that Pre-K & K are expected to take all planned components for the day, including milk. They cannot decline a component when Offer vs. Serve is not implemented.

General Program Compliance - Metro North Elementary (8677)

1406. *The most recent food safety inspection report is posted in a publicly visible location*

Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.

Most recent food safety inspection report is not posted in a publicly visible location.

Corrective Action:

Technical assistance was provided on the requirement to post the most recent health inspection. The cafe manager had a copy of the report and was provided with the opportunity to post it while the field specialist was onsite. **No further corrective action is needed.**