

SNP Administrative Review Findings

MSD of Decatur Twp (5300)

Program Year 2019

MSD of Decatur Twp (5300)

5275 Kentucky Ave
Indianapolis, IN 46221-3616

Food Service Contact

Mrs. Becky Betz
Director of Child Nutrition
(317) 856-5265

Executive Contact

Dr. Matt Prusiecki
Superintendent
(317) 856-5265

No. of Sites / Reviewed: 9 / 2
Month of Review: October 2018

Commendations

- * It was a pleasure to visit Decatur Township Middle School and West Newton Elementary School. The selection of fresh and colorful fruit and vegetables for lunch was wonderful to see- the packaging and display arrangement make it so that students want to choose these items.
Thank you all for your help with this process, and for being so organized and prepared!

Resource Management Comprehensive Review - MSD of Decatur Twp (5300)

755. Allowable Costs

Finding 9117: Unallowable general expenses charged to the nonprofit school food service account.

Based on the SFA's accounting records for the most recently completed program year, general expenses charged to the nonprofit school foodservice account were not reasonable, necessary and/or allocable. Unallowable expenses: bad debt encumbered from unpaid student meal accounts was not covered by a transfer from the general fund.

Corrective Action:

The bad debt from the unpaid student meal accounts from school year 17-18 must be paid to the foodservice account from the general fund by the end of school year 18-19. Please provide an updated written procedure for how and when bad debt will be covered by non-Federal revenues going forward.

General Program Compliance - MSD of Decatur Twp (5300)

1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

The wellness policy does not include a description of public involvement, public updates, policy leadership, and the evaluation plan as is required.

Corrective Action:

The items noted above must be added to your local wellness policy upon the next assessment of the policy. No further action required.

Technical Assistance:

Please refer to <https://www.doe.in.gov/nutrition/school-wellness-policy> for additional information about local wellness policies.



SNP Administrative Review Findings

MSD of Decatur Twp (5300)

Program Year 2019

**Decatur Township Middle School
(5181)**
5275 Kentucky Ave
Indianapolis, IN 46221-3616

Food Service Contact
Mrs. Cassie Hankins
Cafeteria Manager
(317) 856-6414

Month of Review: October 2018

Date of Onsite Review: November 13, 2018

Meal Components & Quantities - Decatur Township Middle School (5181)

410. Review period menus and production records - Quantities and meal pattern requirements met?

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.

Productions records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. The minimum weekly quantity requirement for grains was not met for the K-8 grade grouping.

Corrective Action:

The menu served for the Review Period has been changed- the garlic knot served with the Ravioli Bake entrée has been changed so that the meal now provides 2.00 oz/eq, and the tostada served with the Mexican Pizza has been changed so the entrée now provides 1.00 oz/eq. No further action is required, though a repeat finding on a subsequent Administrative Review may result in fiscal action.

SNP Administrative Review Findings

MSD of Decatur Twp (5300)

Program Year 2019

**West Newton Elementary School
(5189)**
5275 Kentucky Ave
Indianapolis, IN 46221-3616

Food Service Contact
Ms. Candace Wildrick
Cafeteria Manager
(317) 856-2171

Month of Review: October 2018

Date of Onsite Review: November 14, 2018

Meal Components & Quantities - West Newton Elementary School (5189)

403. DOR - two varieties of milk available, allowable substitutions?

Finding 9053: Milk variety not offered throughout serving period on Day of Review.

As observed on the Day of Review, at least two required milk varieties were not available during breakfast service.

Corrective Action:

Going forward, two milk varieties will be served daily for breakfast. No further action is required, though a repeat finding on a subsequent Administrative Review may result in fiscal action.

410. Review period menus and production records - Quantities and meal pattern requirements met?

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.

Productions records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. The minimum weekly quantity requirement for grains was not met for the K-8 grade grouping.

Corrective Action:

The menu served for the Review Period has been changed- the grain served with the Ravioli Bake entrée has been changed so that the meal now provides 2.00 oz/eq. No further action is required, though a repeat finding on a subsequent Administrative Review may result in fiscal action.