

SNP Administrative Review Findings**Mississinewa Community Schools (2855)****Program Year 2020****Mississinewa Community Schools (2855)**

424 E. South 'A' Street
Gas City, IN 46933-1902

Food Service Contact

Ms. Amanda M Worrick
Director of Child Nutrition
(765) 677-4423

Executive Contact

Mr. Tab McKenzie
Superintendent
(765) 674-8528

No. of Sites / Reviewed: 4 / 1
Month of Review: December 2019

Certification and Benefit Issuance - Mississinewa Community Schools (2855)

123. On-site observations validate Off-Site Assessment Tool responses to Certification and Benefits Issuance questions and responses demonstrate compliance with FNS requirements

Technical Assistance:

The SFA should always contact their homeless liaison to verify those students that are considered homeless when a household submits an income application that denotes the student is homeless. Also, the SFA can reference the STN website to check on the student's status to identify if they can be directly certified.

126. Certification: selected applications correctly approved

Technical Assistance:

The SFA should verify for cause duplicate applications submitted by the household within the same school year, especially when a duplicate application is submitted within a month of the first application and the second application increases the benefit the student is to receive.

Resource Management Comprehensive Review - Mississinewa Community Schools (2855)

757. Allowable Costs Test

Finding 9000: Indirect Cost

The SFA charged the nonprofit school foodservice account for trash services without an approved indirect cost rate.

Corrective Action:

As part of the SFA's corrective action plan, documentation must be provided to show that \$7,423.42 has been recovered to the nonprofit school foodservice account. The SFA provided necessary documentation to show that the funds have been reimbursed on January 6, 2020. No further action is required.

Technical Assistance:

If the SFA wants to obtain an indirect cost rate, to cover utilities, contact icr@doe.in.gov for an approved rate calculation.

SNP Administrative Review Findings

Mississinewa Community Schools (2855)

Program Year 2020

Mississinewa High School (2333)

424 E. South 'A' Street
Gas City, IN 46933-1902

Food Service Contact

Ms. Amanda M Worrick
Director of Child Nutrition
(765) 677-4423

Month of Review: December 2019

Date of Onsite Review: January 22, 2020

Meal Components & Quantities - Mississinewa High School (2333)

401. *Day of Review- all meals observed and counted for reimbursement contained all of the required meal components*

Finding 9000: Pre-portioned fruits and vegetables

During lunch observation, it was noted the pre-portioned fruit (pineapple) and vegetable (baby carrots) were not measured correctly and only contained 1/4c instead of the required 1/2c. If the student were only to select one of these items, their meal would not be reimbursable as it only contained 1/4c of fruit or vegetable.

Corrective Action:

Technical assistance was provided to the kitchen staff on proper measuring techniques for all fruits and vegetables. The staff will now use the fresh fruit and vegetable charts to determine the proper way to measure each component which yield consistent portion sizes. No further action required.

General Program Compliance - Mississinewa High School (2333)

1409. *On-site or off-site storage violations were observed*

Finding 9000: Improper dating of opened foods

While reviewing the storage areas at the reviewed school, it was discovered the staff was improperly dating opened cooler items. The label contained a future date only.

Corrective Action:

The SFA will begin using dissolvable date stickers which contain all required information for opened foods in the kitchen. It states the name of the food, the date it was opened, and the disposal date. No further action is required.

1409. *On-site or off-site storage violations were observed*

Finding 9150: Storage violations were observed.

The SFA must ensure that all of its facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. During on-site observation, many items in the cooler, freezer, and dry storage were found to be out of date.

Corrective Action:

All expired foods were disposed of immediately. The SFA is reminded to monitor expiration dates of all foods closely to ensure they are serving fresh and appealing foods to students. No further action required.