

SNP Administrative Review Findings

School City of Mishawaka (7200)

Program Year 2022

School City of Mishawaka (7200)

1402 South Main Street
Mishawaka, IN 46544-5241

Food Service Contact

Mrs. Linda Cupp
Food Service Director
(574) 254-4500
cuppl@mishawaka.k12.in.us

Executive Contact

Mr. Alex Newman
CFO/Business
(574) 254-4500
newmana@mishawaka.k12.in.us

No. of Sites / Reviewed: 9 / 2
Month of Review: January 2022

Commendations

- * - All meals served were reimbursable and meals looked terrific.
- Kitchens were cleaned and organized.
- Staff has a great rapport with students, and they were knowledgeable of program requirements.

General Program Compliance - School City of Mishawaka (7200)

1007. *On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements*

Technical Assistance - Wellness Policy Assessment

Technical Assistance:

The wellness policy was last updated in program year 2019. The SFA has plans to assess and update their wellness policy in Spring 2022. Please ensure that your wellness policy is assessed and updated once every three years. Please find all wellness policy guidance on our website here: <https://www.in.gov/doe/nutrition/wellness-policies/>

1400. *The written food safety plan contains required elements and a copy is available at each school*

Finding 9142: The written food safety plan does not contain all the required elements.

The written food safety plan does not comply with the HACCP program criteria described in 7CFR 210.13(c). Missing elements: Standard Operating Procedures (SOPs)

Corrective Action:

The SFA will update their food safety plan with standard operating procedures and provide a copy to the state agency for CA.

Food Safety Plan has been reviewed and no further action is necessary.

Technical Assistance:

The food safety plan was at the school, however, there were no SOPs within the food safety plan. The food safety plan must include standard operating procedures that outline proper food safety procedures within each school.

SNP Administrative Review Findings

School City of Mishawaka (7200)

Program Year 2022

Hums Elementary (7459)

1402 South Main Street
Mishawaka, IN 46544-5241

Food Service Contact

Mrs. Mary Jo Baker
Lead Cook/Mgr.
(574) 254-3800

Month of Review: January 2022

Date of Onsite Review: March 3, 2022

Meal Components & Quantities - Hums Elementary (7459)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 9000: Meat/Meat Alternate offerings

On the date of review, students who received a breakfast kit as a lunch option could take a cheese stick, but there was nothing indicating that students can actually take two cheese sticks, which is required to meet the weekly meat component at lunch.

Corrective Action:

The SFA is required to add some sort of sign indicating that students can take an additional meat/meat alternate when receiving a breakfast kit as an option at lunch.

Proof of signage was sent to the State Agency on March 8, 2022. No further action is necessary.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.

Based on a review of production records and other supporting food crediting documentation for 1 week during the Review Period 2/7/2022 - 2/11/2022, some meals served during the week reviewed did not meet the appropriate daily and weekly meal pattern requirements for the age/grade group(s) being served. Meals missing required meal components during the week reviewed: On 2/10/2022, there was only 1/2 cup of vegetable offered to students instead of the required 3/4 cup. The FSD has explained that students are welcome to take an additional portion of vegetables, however, during the onsite review, the state agency did not see any students ask for additional vegetables.

Corrective Action:

The SFA and State Agency have discussed that all elementary schools need a 3/4 cup of vegetable offered at a minimum. This is understood and no further action is necessary.

Technical Assistance:

The school was provided technical assistance during the on-site visit.



SNP Administrative Review Findings

School City of Mishawaka (7200)

Program Year 2022

Young Middle School (7465)

1402 South Main Street
Mishawaka, IN 46544-5241

Food Service Contact

Mrs. Lori Lange
Food Service Manager
(574) 254-4508

Month of Review: January 2022

Date of Onsite Review: March 4, 2022

No Findings during Site 7465 Review