

**SNP Administrative Review Findings****Mays Community Academy (9955)****Program Year 2022****Mays Community Academy (9955)**

929 E South Street  
Mays, IN 46155-9840

**Food Service Contact**

Ms. Rosemary Noah  
Food Service Director  
(765) 645-5577

**Executive Contact**

Mr. Kevin Davis  
Business Official  
(317) 945-7723

No. of Sites / Reviewed: 1 / 1  
Month of Review: October 2021

**Commendations**

- \* During this pandemic time, Mays Community Academy's food service staff is commended for their continued diligent efforts put forth to feed Indiana children, while at the same time following the ongoing changes of the Child Nutrition Program Guidelines.

**Resource Management Comprehensive Review - Mays Community Academy (9955)****Annual Nonprogram Foods Revenue Tool****Finding: Annual Nonprogram Foods Revenue Tool**

A Nonprogram Foods Revenue Tool was not completed and submitted for the administrative review.

**Corrective Action:**

As part of the corrective action letter, submit a Nonprogram Foods Revenue Tool. Also, confirm that this tool will be completed annually as required.

**Technical Assistance:**

A technical assistance was conducted on this finding.

**General Program Compliance - Mays Community Academy (9955)****Reports are submitted to the Indiana Department of Education as required****Finding: SFA does not submit reports as required to the State agency.**

The Verification Summary Report (VSR) was not submitted to IDOE as required on January 15, 2022. All schools, even those approved for Community Eligibility Provision (CEP) must complete the required areas of the VSR annually.

**Corrective Action:**

Reporting requirements were discussed with and understood by Program administrators. As part of your corrective action, please confirm that the verification process has been completed and the Verification Summary Report has been submitted and approved. Lastly, confirm that the SNP Weekly Newsletter Letter emails will be read by a designated person.

**Technical Assistance:**

Reading the weekly newsletter will help keep your school up to date on the School Nutrition Programs. The annual School Nutrition Program Calendar can be found and referenced at

[https://docs.google.com/document/d/1HAb1GyAEIaMhMwHi6LEpkgnOugGc2ypCPpIY-\\_J8eU0/edit](https://docs.google.com/document/d/1HAb1GyAEIaMhMwHi6LEpkgnOugGc2ypCPpIY-_J8eU0/edit).

**1602. Outreach****Finding: SFSP Outreach**

At the time of the onsite visit, no outreach for the Summer Food Service Program was being conducted.

**Corrective Action:**

Confirm in your corrective action letter that in the future an outreach for the SFSP will be conducted.

**Technical Assistance:**

A technical assistance was conducted on this specific finding.

**SNP Administrative Review Findings**

**Mays Community Academy (9955)**

*Program Year 2022*

**Mays Community Academy (7231)**

929 E South Street  
Mays, IN 46155-9840

**Food Service Contact**

Ms. Rosemary Noah  
Food Service Director  
(765) 645-5577

Month of Review: October 2021

Date of Onsite Review: December 13, 2021

**Other Federal Programs - Mays Community Academy (7231)**

*Day of review Menu, Meal Patterns, Production records.*

**Finding: After School Snack Program Daily Production Record**

Daily production records were not being documented for the After School Snack Program (ASSP) to ensure that each student's snack is creditable. Instead, a list of foods that are offered daily was being utilized.

**Corrective Action:**

The SFA began using the IDOE's ASSP Production and Meal Count Form immediately once this finding was noted. Since this form will list the two items served for snack daily, no further action is required.

**Technical Assistance:**

A technical assistance was provided explaining that the IDOE document confirms that students receive two creditable foods in at least their minimal amount.

**Meal Counting & Claiming - Mays Community Academy (7231)**

*Review Period- Monthly Edit Check*

**Finding: Monthly Edit Check**

At the time of the onsite review, no breakfast or lunch monthly edit check was being completed.

**Corrective Action:**

Prior to the end of the onsite visit, the monthly edit check form had been implemented. Therefore, no further corrective action is required.

**Technical Assistance:**

A technical assistance was conducted on this specific finding.

**Meal Components & Quantities - Mays Community Academy (7231)**

*Review Period- all required meal components per weekly meal pattern requirements were offered and served to students*

**Finding: Insufficient Grains Component when the Daily Uncrustable Offered**

Insufficient grain servings were offered because of offering a PBJ Uncrustable daily along with a cheese stick as an entrée option. This daily entrée option only contains one grain. Therefore, if a student was to select this for an entire week, they would only receive five grain ounces. For grades K-8, they are to be offered at least eight grain ounces weekly.

**Corrective Action:**

Confirm in your submitted corrective action letter that in the future all daily entrée choices will offered sufficient grain ounces to ensure that at least eight grain ounces are offered weekly. Menus must be planned to ensure that both the daily and weekly requirements for all components are being met.

**Technical Assistance:**

An extensive technical assistance was conducted on this specific finding.

**Technical Assistance: Serving Too Much Starchy Vegetable Subgroup foods**

A technical assistance was conducted on being aware of planning/offering too many starchy vegetables on menus. The field specialist noted this as a concern because during the week submitted for the menu certification, four out of five days had a starchy vegetable. During this technical assistance, the food service director was reminded that starchy vegetables contain a lot of calories and can lead to noncompliance with the weekly calorie limits.