

SNP Administrative Review Findings

Marion Superior Court Juvenile Detention Center (K160)

Program Year 2023

Marion Superior Court Juvenile Detention Center (K160)

2451 North Keystone Avenue
Indianapolis, IN 46218-3503

Food Service Contact

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FSMC: Trinity Services Group, INC

Executive Contact

Ms. Mary Dozier
Superintendent
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No. of Sites / Reviewed: 1 / 1
Month of Review: December 2022

Technical Assistance

- * Hot vegetable recipes did not include any seasoning and hot cereal recipes did not include flavor or sweetener. To encourage meal consumption please revise recipes to ensure they are more palatable for residents. The day of review it was observed that most of the vegetable servings were thrown away.
- * The wellness policy is missing a variety of the required components to be included. The SFA must make sure to include each of the required areas of the wellness policy checklist to their wellness policy. The SFA was sent a Wellness Policy Evaluation Checklist the day of the review to ensure they are incorporating each area into their policy.
- * Brown rice was noted in storage, but white rice label was provided and is in the ingredients for the rice recipe. Please update the rice recipe to reflect brown rice as the required ingredient. Please note that brown rice is considered whole grain and white rice is not.
- * The FSMC should review recipes for accuracy in yield. The macaroni and cheese recipe calls of 3 ounces of dry pasta per serving but the served portion size with meat and sauce is only 1 cup. Typically, a 1-ounce portion of dry pasta will yield 1/2 cup of cooked pasta; therefore, to serve 3 ounces of dry pasta, cooked plus meat sauce a 2-cup serving would likely be needed.
- * The menus were not consistently served as planned. It appears that bread is always substituted for buns. A variety of all components are encouraged as hamburger buns would add to this.

Meal Counting & Claiming - Marion Superior Court Juvenile Detention Center (K160)

313. On-site observations validate Off-Site Assessment Tool responses to Meal Counting & Claiming questions and responses demonstrate compliance with FNS requirements

Finding 9007: Meal Counting and Claiming information on the Off-site Assessment Tool not validated, or deficiencies found.

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Meal Counting & Claiming procedures could not be validated during on-site observations. Discrepancies or deficiencies found on-site: Inconsistencies were noted in the way meals are counted. Per the Superintendent, the meals served in the units are supposed to be marked on the roster as they are served, not marked after the fact using the utensil count sheets, as the utensil count sheets would not include finger food meals. Additionally, RSR (intake) meals are not consistently recorded.

Corrective Action:

Please provide SFA's Meal Counting & Claiming procedures to resolve the finding noted.

Technical Assistance:

Technical Assistance was provided.

General Program Compliance - Marion Superior Court Juvenile Detention Center (K160)

1403. Review of agricultural food components indicates violations of the Buy American provision

Finding 9000: Buy American Provision

Food storage contains products that are not domestically produced.

Program Year 2023**Corrective Action:**

If non-domestic products are purchased, documentation to determine if domestic alternatives were considered must be maintained. The only exceptions to the Buy American provisions are as follows:

- The agricultural food component is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of domestic agricultural food components are significantly higher than the non-domestic ones.
- The exception was related to the domestic food as prohibitively costly or limited quantity availability.

Technical Assistance:

Going forward the SFA agrees to comply with all requirements of the Buy American Provision. Additional response is not required.

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Marion Co. Juvenile Det. Center (5702) Food Service Contact

2451 North Keystone Avenue
Indianapolis, IN 46218-3503

Ms. Christy White
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Month of Review: December 2022

Date of Onsite Review: January 18, 2023

Other Federal Programs - Marion Co. Juvenile Det. Center (5702)

3. POS snack counts by student/benefit category maintained?

Finding 9220: Point-of-service snack counts by student/benefit category are not maintained.

Meal count sheets for two days were missing.

Corrective Action:

As corrective action, please explain what procedures will be in place to ensure documentation will be retained.

Technical Assistance:

Technical assistance was provided on the day of the review.

4. Validate snack counts – snacks properly counted and claimed? Enter data.

Finding 9221: Snacks are not being properly counted and claimed.

The snack counts claimed for reimbursement for the review period could not be validated. For unknown reasons the snack count does not match the amount claimed for the month of December and was entered into the consolidation spreadsheet.

Corrective Action:

Please explain to the state agency what procedures will be used to ensure that snack counts are accurate. A spreadsheet for consolidating the snack counts must be used.

Technical Assistance:

The SFA was given technical assistance on the day of review

6. Day of review Menu, Meal Patterns, Production records.

Finding 9226: Production records do not support planned portion sizes to meet meal pattern component requirements.

Snack production records for daily menus do not list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements.

Corrective Action:

Completed production records must be submitted to the state agency to show that snacks meet the meal pattern requirements.

Technical Assistance:

Technical assistance was explained day of review.

7. Site monitored in first 4 weeks of operation, date, deficiencies/CA?

Program Year 2023

Finding 9228: The SFA has not monitored this site's Afterschool Snack Program within the first 4 weeks of operation each year.

Snack monitoring was not conducted.

Corrective Action:

Snack monitoring must be conducted. A completed form must be submitted to the state agency as corrective action.

Technical Assistance:

Technical assistance was explained on the day of the review.

Meal Counting & Claiming - Marion Co. Juvenile Det. Center (5702)

318. Day of Review- each meal service line provides an accurate count by eligibility category at the point of service

Finding 9066: Inaccurate meal counts by eligibility category at the POS.

As observed on the Day of Review, each type of meal service line does not provide an accurate count by eligibility category at the point of service. It was discovered the day of review that the form used for the spork count was also used as the meal count. This can result in inaccurate meal counts because juveniles on a finger food diet do not receive a spork.

Corrective Action:

The day of review the sponsor was in the process of updating the spork count sheet to also separately record the total number of meals served by unit. As corrective action please confirm the method that will be used to count meals served in the units.

Technical Assistance:

The requirement to count all meals at the point-of-service was explained the day of review.

322. Review Period- daily meal counts by category do not exceed the number of eligible students by category

Finding 9070: Meal counts exceeded number of free, reduced price and/or paid eligible students.

The number of meals reported by the school on one or more days of the review period was more than the number of free, reduced-price, or paid eligible students. This is likely due to the fact that the sponsor does not have a consistent method to record meals served for juveniles in receiving, and the reason the validated counts do not match the number claimed.

Corrective Action:

As corrective action, please explain how meals served to juveniles in receiving will be recorded at the point of service and consolidated with meals served in the detention center.

Technical Assistance:

The requirement to count all meals served to youth at the point-of-service was explained the day of review.

Meal Components & Quantities - Marion Co. Juvenile Det. Center (5702)

410. Review Period- planned menu quantities meet the meal pattern requirements

Finding 9000: Crediting

Reviewers were unable to determine if meals for the week of review meet portion sizes due to lack of crediting documentation. A standard of identity could not be determined for the chicken log and therefore crediting could not be calculated by use of either the Food Buying Guide or product formulation.

Corrective Action:

As corrective action crediting information for the "chicken log" (i.e., product formulation) must be provided to the State Agency or a different, creditable product must be planned. Please submit documentation to the State Agency to support the corrective action method utilized.

Technical Assistance:

Crediting requirements were discussed with the sponsor the day of review.

Program Year 2023

410. *Review Period- planned menu quantities meet the meal pattern requirements*

Finding 9000: Insufficient Portion

Menus were planned sufficiently but production records do not reflect compliance.

Corrective Action:

As corrective action training must be provided and documented for foodservice staff to ensure the importance of serving and documenting the planned menus is communicated.

Technical Assistance:

The requirement to serve 1 cup of fruit each day for breakfast was explained to the foodservice contact the day of review.

410. *Review Period- planned menu quantities meet the meal pattern requirements*

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements. *Repeat Finding

Productions records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. Insufficient meat portion was served for lunch on December 22 and 23, 2022. Meals served with insufficient portion size or insufficient quantities of meal components are incomplete and are not reimbursable. As a result, 85 meals are disallowed. Insufficient fruit was also noted at lunch on December 25th, but those meals are already disallowed due to missing milk component.

Corrective Action:

Submit updated recipes as stated above, showing an adequate amount of meat is planned into the recipes.

Technical Assistance:

The school was provided technical assistance during the on-site visit. The menu planner is reminded to plan menus that meet all components in both the daily and weekly serving sizes.

411. *Review Period- the school has complied with the planned menu, or changes made are acceptable substitutions*

Finding 9000: Other Finding

Production records did not contain all required information.

Corrective Action:

Production records requirements can be found at the following resource:

https://docs.google.com/document/d/1EtDdf_vtla2sA3JVTmc6nM3gwRTao0JkjmUgVuFZBuM/edit?usp=sharing

Technical Assistance:

The RCCI was provided technical assistance during the on-site visit.

411. *Review Period- the school has complied with the planned menu, or changes made are acceptable substitutions*

Finding 9077: School did not comply with planned menu for the Review Period

One week of planned menus from the Review Period were compared to production records for the same week. The school substituted some items on the planned menus. While substitutions are allowed, the daily meal pattern was not met as the milk component was not served. It appears lemonade was served instead of milk. While it was okay to give lemonade on that day, milk also must have been provided. Meals not meeting meal pattern requirements due to menu substitutions: 40 lunch meals served December 25th, 2022.

Corrective Action:

Menu substitutions must be reviewed and approved by Marion Juvenile staff prior to implementing substitutes.

Technical Assistance:

The RCCI was provided technical assistance during the on-site visit.