

SNP Administrative Review Findings**Madison-Grant United School Corp (2825)***Program Year 2023***Madison-Grant United School Corp (2825)**

11580 S - E00 W
Fairmount, IN 46928-9318

Food Service Contact

Mrs. Kathryn A Bernaix
Food Service Director
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Executive Contact

Dr. Scott Deetz
Superintendent
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No. of Sites / Reviewed: 3 / 1
Month of Review: October 2022

Certification and Benefit Issuance - Madison-Grant United School Corp (2825)*133. Direct Certifications were correctly certified***Finding 9024: Direct Certifications were not correctly certified**

Direct certification documentation for selected students was reviewed for completeness and accuracy. Some "possible match" students were incorrectly directly certified for free meals.

Corrective Action:

The Food Service Director identified that she had incorrectly applied free meal benefits to several students who were identified only as "possible matches" and corrected their statuses within the benefit issuance system prior to the administrative review beginning. The proper adverse action procedure was followed to notify households affected which allowed them to submit a paper meal application prior to the new meal status taking effect. No further corrective action needed.

General Program Compliance - Madison-Grant United School Corp (2825)*1217. SFA's process and frequency for tracking training hours is sufficient***Technical Assistance: Manager Training Logs/Worksheets****Technical Assistance:**

While onsite, discussed with FSD the need for managers to include the specific training dates for each employee on the training worksheets the managers sign & turn in to FSD.



SNP Administrative Review Findings

Madison-Grant United School Corp (2825)

Program Year 2023

Summitville Elementary School (5037) Food Service Contact

11580 S - E00 W
Fairmount, IN 46928-9318

Mrs. Heather Stepp
Manager
(765) 536-2875

Month of Review: October 2022

Date of Onsite Review: November 30, 2022

Meal Components & Quantities - Summitville Elementary School (5037)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Technical Assistance: Production Records & Pre-K Info

Technical Assistance:

While onsite, discussed with FSD that breakfast and lunch production records need to include the Pre-K serving information as well. Onsite meal observations clearly indicate that the FSD understands and is following the Preschool meal pattern correctly; however, based on production records provided, it appears that Pre-K students were offered the same breakfast items as the K-2 students. In addition, at breakfast, it is recommended to provide the Pre-K students with a variety of fruit selections, not just juice daily.