



SNP Administrative Review Findings

Lutheran South Unity School (K333)

Program Year 2020

Lutheran South Unity School (K333)

5401 S. Calhoun St.
Fort Wayne, IN 46807-3316

Food Service Contact

Mrs. Tamika Herrera
Food Service Director
(260) 744-0459

Executive Contact

Ms. Sheila Nehrenz
Principal
(260) 744-0459

No. of Sites / Reviewed: 1 / 1
Month of Review: March 2020

Commendations

- * Food Service Director and staff were willing to adjust from NSLP meal service to SSO meal service to ensure students were fed during the COVID-19 school closure.

General Program Compliance - Lutheran South Unity School (K333)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Local School Wellness Policy could not be validated during on-site observations. Deficiencies found on-site: Item 2.39.5 or 6 states in school fund raising will be approved by the principal. This statement needs to clearly state that all food fundraisers sold at school will need to meet Smart Snack guidelines. Some wording in the document refers to the previous food service manager. A generic name may need to be listed in the document when referring to the food service manager.

Corrective Action:

Corrective action required to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: An updated Wellness Policy needs to be sent to the Field Specialist.

Technical Assistance:

Technical assistance provided to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool:

1216. School Nutrition Programs staff met/will meet annual training requirements

Documents not available during COVID-19 school closure



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Unity Lutheran School Site (A235)

5401 S. Calhoun St.
Fort Wayne, IN 46807-3316

Food Service Contact

Ms. Herrera T Herrera
Food Service Director
(260) 744-0459

Month of Review: March 2020

Date of Onsite Review: March 23, 2020

Meal Counting & Claiming - Unity Lutheran School Site (A235)

317. Day of Review- meal counting system prevents overt identification and eligible students are not treated differently than other students

No on-site review completed due to COVID-19. A follow up review will take place next year.

Technical Assistance:

Completed desk top review of review month and not an on-site visit.

Meal Components & Quantities - Unity Lutheran School Site (A235)

400. Day of Review- all required meal components were available to all students during the entire meal service

Finding 9000: Due to COVID-19 on-site not completed. Follow up review next year.

Dietary Specifications - Unity Lutheran School Site (A235)

603. Technical assistance and/or corrective action were found to be necessary upon completion of the off-site portion of the Dietary Specifications Assessment Tool

Due to COVID-19 no on-site review completed.

General Program Compliance - Unity Lutheran School Site (A235)

1404. A copy of the written food safety plan is site-specific and available on-site

Documentation not available during COVID-19 school closure

Other Federal Programs - Unity Lutheran School Site (A235)

1815. Observed meals counted for reimbursement contain all required components? Enter data.

Finding 9254: Based on Day of Review observation, meals counted for reimbursement did not contain all of the required components.

As observed on the Day of Review, Meals were counted as reimbursable which were missing one or more required meal



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component based on the written production records. No vegetable, fruit or milk were documented on the production records March 23. Reviewer confirmed that although the components were not documented, they were served.

Corrective Action:

Discussed with food service director the importance of documenting all items on the production record. No further action at this time.

Technical Assistance:

Technical assistance was provided to site staff.